

# NEW SCHOOL PSYCHOLOGIST MENTORING PROGRAM

## GUIDING QUESTIONS

### ***Component Four – Professional Responsibilities***

*The questions below are suggestions for stems related to each of the elements of the components. It is not expected that all questions would be asked during a conference. However, it is expected that information about each of the components be sought during the formative process. There are times when administrators infer how and why something occurred. These questions provide guidance on how to seek clarification and record true evidence.*

#### **4a. Communication with Families/Clients**

- What are some ways you provide information about student progress that furthers their academic and behavior goals?
- How do you ensure that student information is appropriately shared with stakeholders?
- What philosophy, programs and procedures do you use to keep families engaged?

#### **4b. Developing a Record Keeping System**

- What tools do you use to maintain accuracy of records?
- What structure and team support ensures your records are up to date and shared in a timely manner?
- What steps do you take to maintain confidentiality of records?

#### **4c. Growing and Developing Professionally**

- How do you prioritize professional development opportunities?
- What are some of the community based professional activities in which you are involved?
- To what state/national organizations do you belong?

#### **4d. Reflecting on Professional Practice**

- What safeguards do you employ to assure accuracy of your work?
- How do you assess current practice in order to plan for future improvement?