

Overview of school

The mission of The Delaware Met is to ignite the passions of high school students through the discovery and development of their unique interests; to empower students to develop self-confidence and create their own success through a personalized learning environment and purposeful internships of their choice; and, with the support of advisors and community partners, graduate as confident and capable young adults, prepared to make their mark on the world.

Opening in fall 2015 at 920 North French Street in Wilmington, The Delaware Met will be the first Big Picture Learning (BPL) charter high school in New Castle County. As with other BPL schools nationally and internationally, The Delaware Met will be built on a commitment to educate “One Student at a Time.” BPL high schools are designed to recognize that each student has unique interests, needs, and abilities that can be harnessed to drive a powerful education program for that student. The key to achievement in this learning environment lies in fostering students’ individual interests and encouraging their active participation in the learning process. The fundamental focus is to create opportunities for authentic learning in order to develop students’ abilities to apply knowledge and skills to real life experiences and challenges.

The philosophical commitment of interest-generated, real-world, personalized learning necessitates a school structure and model design that is significantly different from traditional high schools. Among other unique features of this modern school design, students will be taught in the “real” world through interest-based (called Learning Through Interest – LTI) internships. Each student will have a personalized education plan based on those internships; and, assessments will be individualized in accordance with both Delaware academic standards and 21st century skills standards.

How will Performance Fund Award be used?

The Delaware Met is seeking \$250,000 in financial assistance through the Delaware Charter School Performance Fund to support the development and implementation of the ‘Learning through Interest’ (LTI) internship program for students.

How will Performance Fund Award drive improved student performance?

Delaware’s Charter School Law is intended, in part, to *encourage the use of different and innovative or proven school environments and teaching and learning methods* in order to improve student learning (§ 501). The Delaware Met is implementing the Big Picture Learning school design – a nationally recognized innovative school model that is deeply grounded in best practice research. Engagement with a National Design Partner of this stature involves substantial investment during the first few years of start-up school operations to establish all components of the model – an investment that is anticipated to “pay out” significant long-term benefits in student achievement.

How will proposed plan advance the school’s mission?

The school’s mission is to ensure that all students graduate with a solid, post-secondary plan that is driven by their passions/interests. The LTI program guarantees that students are exposed to multiple real-world work experiences prior to choosing a college major or a trade to study. These experiences will allow students to develop the skills and work ethic that will be vital to their future success. Teachers will creatively connect students’ internship experiences with the relevant Common Core academic requirements.

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How will the school evaluate the success of the Performance Fund Award? What are goals and metrics?

Performance Targets (to evaluate the use of these funds during the 2015-2016 school year)

1. By December 2015, the 'LTI Mentor Database' will include enough committed mentors and internship sites to support internships for all enrolled students. The mentors will represent a wide variety of career pathways and match the indicated passions/interests of all students. By this date, 100% of students will have completed the LTI preparation curriculum through advisory.

2. By February 2016, 90% of students will have obtained an internship and be participating at their internship site two days per week. The other 10% will be actively pursuing internships based on the LTI curriculum.

3. All students will take the Developmental Assets Profile pre-test survey and post-test survey. This survey measures "young peoples' internal strengths and external supports and their growth in these key areas over time" (Search Institute, 2014). It is expected the post-survey results will indicate growth in individual student assets throughout the year. Advisors will include survey results in Personalized Learning Plans.

Detailed, fiscally sound budget accurately reflects the plan described in the narrative.

Budget Item	Description	Amount Requested
Learning through Interest (LTI) Coordinator	The LTI Coordinator is a full-time position that focuses on building and managing the LTI curriculum and internships.	\$50,000
Transportation for LTI	Includes field trips to potential internship sites and access to public transportation in order to get to the sites plus mileage reimbursement for advisor site visits.	\$30,000
Project-Based Learning Professional Development	In order to prepare teachers to connect real-world work to classroom content, all teachers will be trained in project-based learning as the major form of instructional delivery.	\$15,000
Restorative Practices Professional Development	The Delaware Met will use the "restorative practices" approach to discipline, pioneered by Ted Wachtel at the International Institute for Restorative Practices (IIRP). Restorative practices are grounded in "restorative justice," a new way of looking at wrongdoing that focuses on repairing the harm done to people and the relationships rather than on punishing offenders.	\$3,000
Mentor Appreciation/Exhibition Events	The LTI coordinator will host events to attract mentors and keep them interested in the LTI work. This may include summer info sessions, mentor appreciation events, mentor orientation, and mentor support. Mentors and community members will be invited to quarterly student exhibition events.	\$10,000
Developmental Assets Profile Survey	Each student will take a pre- and post- survey assessing their developmental asset growth over time. This information will help advisors guide the personalized learning plan meetings.	\$1,000

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Inspiration Hub	The Inspiration Hub is a central resource room for students, advisors, parents, mentors, and the LTI coordinator, intended to spark the imaginations of students and help them identify their interests through collaboration. In this space, Advisors will hold interest-based advisory classes, and meetings with mentors and potential mentors will take place. Career Discovery Exhibit: \$1,500 Idea Paint and Materials: \$1,000 Furniture: \$5,000 Books and magazines: \$1,500 23 Laptops and 1 printer: \$30,000 Digital Cameras for each Advisory: \$7,000	\$46,000
Supplies and Marketing Materials	Marketing materials will be used to promote the LTI program and intrigue mentors to sign-up to take on an intern. The LTI Guide for mentors will be printed and bound. Supplies will support student project work throughout the school year.	\$25,000
College Career and Readiness Support	YWCA curriculum, guest speakers, financial literacy nights, college tours, and other mentoring programs	\$15,000
Special Education Coordinator	In order to ensure we can meet the needs of our high IEP student population we will have a coordinator in place to dedicate their full attention to these students to ensure their learning plans are in place and they are making progress toward their goals. The SPED coordinator will work closely with the LTI coordinator and advisors to find internships for the SPED population that are suited to their skill level and/or disability and help modify LTI projects according to the students' special needs. The SPED coordinator will also provide guidance to mentors in working with and maximizing the students' learning experience at their internship.	\$55,000
Total Funds Request		\$250,000

How will the Performance Fund Award support plans for start-up or expansion?

The requested performance funds will support partial funding for the LTI Coordinator position, along with the start-up activities and infrastructure associated with the LTI internship program. Students will spend two days each week participating in internships based on their passions/interests. Student projects completed at internship sites will be integrated into project-based learning in the four curriculum content areas. The connection between the LTI internship and the academics is invaluable and important to the success of the overall school program design. The leadership role served by the LTI coordinator will be critical to the successful development of the LTI internship program and the first year will be especially critical as the program and infrastructure are built and created.

Compelling evidence that the proposed use of funds will enable the school to meet proposed performance objectives and enable the school to improve academic performance for “high need” students?

The Delaware Met has reached its 80% DDOE enrollment minimum of 230 students and expects to continue to add students until the school opens in the fall. An analysis of the zip codes where the currently-enrolled students reside, indicates that 58% of the students live in the 19801, 19802 and 19805 zip codes, all of which have average income below the Federal Reduced Lunch threshold. In addition, 26% of the students currently enrolled qualify for special education services.

There are more than 60 BPL schools serving 7,000 students across 15 states. Currently, 85% of BPL schools receive Title I funding and 66% of students are eligible for free/reduced lunch). Since 1996, BPL's schools have served over 26,000 students, most of whom are members of the U.S. demographic groups least likely to complete high school, enroll in college, or attain postsecondary degrees.

The BPL school design propels student learning among under-served urban students through three basic principles: 1) Learning must be based on each student's interests and needs. 2) Curriculum must be relevant to the student and allow them to do real work in the real world. 3) Students' growth and abilities must be measured by the quality of their work and how it changes them. The success of these principles is clear. The average high school graduation rate for BPL schools is 90%, versus 69.5% nationally¹. In five BPL schools from Detroit, Los Angeles, Oakland, San Diego and Providence, students significantly outperform students from local school districts producing an average gap between BPL students and students from the local school districts on the state-mandated English and math assessments of 46% and 39.5%². Furthermore, 95% of BPL graduates are accepted into college³.

Nationally, for every 100 students entering regular high schools, only 70 graduate. Forty-four of these students begin college, but only 21 get a degree⁴. With a failure rate of 79%, traditional high schools are not producing students who are college and career ready. Unlike their counterparts across the country, students from the Delaware Met, like other BPL students, will persist in college. The BPL High School Alumni Report (2013) followed the graduates from three high poverty Big Picture Learning high schools where an average of 74% of graduates enrolled in college within the first year after graduating from high school and freshmen-to-sophomore persistence was over 83% at all three versus national college persistence of 59.9% at public two-year colleges and 79.5% for at public four-year colleges⁵. Graduates from BPL schools are college and career ready and are on track for college graduation.

100% of students will benefit from the proposed use of funds meet “high need” criteria.

All students in the school will participate in the Learning Through Internships (LTI) internship program and will therefore benefit from the Performance Fund Award.

¹ The National Center for Higher Education Management Systems

² Based on analysis from <http://www.bigpicture.org/wp-content/uploads/2011/10/Big-Picture-Brochure.pdf>

³ <http://www.bigpicture.org/wp-content/uploads/2011/10/Big-Picture-Brochure.pdf>

⁴ The National Center for Higher Education Management Systems

⁵ <http://completionagenda.collegeboard.org/recommendations/nine?qt-recommendation=1&indicator=37>

General Instructions

1. The worksheets are adjusted to 75% of size so you can see more of the sheet and therefore some of the words seem to run past the area of the cell, however, they should print okay.
2. The individual sheets must be printed out separately.
3. The cells highlighted in red are reminders for you to fill in that area with data.
4. Cells you are not supposed to fill in are password protected.
5. Worksheets are linked. Data will transfer from one sheet and prefill another sheet. The areas that require text are word wrapped to facilitate text entry.
6. The areas that require text are word wrapped to facilitate text entry.
7. For several of the expense types there are two sheets are provided for entry (e.g. Sal&OEC & Sal&OEC (2)). Use the second sheet if needed.
8. When data is entered you can use the computer as a calculator to figure the number that should be entered into a cell. The numbers in this workbook are **DISPLAYED** to zero decimal places. If part of your entry is in cents there is a possibility that what you see is not what you get as the hidden cents will end up as rounding errors.
9. Computed numbers e.g. OEC are automatically rounded to zero decimal places. the benefits sheet(s).
10. Substitutes do not get retirement funds computed in their OEC.
11. Make certain you put all health care costs and other non-taxable benefits in the benefits sheet(s).
10. Do not type over cells with a \$. Amounts should be entered in the cell below the \$.

Start with the tab labeled, SAL&OEC. Many cells on this tab will pre-fill cells on the other tabs

Instructions for Sal & OEC first tab

1. Only fill in areas with words highlighted in red.
2. Fill in the following cells first, B1, B4, B7, B11, B14, B17, B19, B21 and B23.
3. Then fill in cells, F6, F7, F8, F9, I6 and I9.
4. Then fill in Columns I, K, and M for Rows 18-30, 33-37, 40-44, 47-51 and 53-60.
5. Salary is broken into four different types, Professional, Substitutes, Non-professional with all benefits and Students. Make certain you enter personnel into the correct category as the OEC computations are different of each type of employee.
6. The rates used for the OEC and indirect cost must be entered on the Sal&OEC sheet only.
7. A second tab is available if additional space is needed.

Instructions for Sal & OEC (2) tab

1. Fill in Columns F, I, K and M for Rows 14-37, 40-46, and 49-61

Instructions for Health Insurance - Other tab

1. Health Care and other non-taxable benefits must be entered on the Benefits worksheet.
2. Fill in Columns F, I, J and L for Rows 6-30.
3. A second tab is available if additional space is needed.

Instructions for Health Insurance - Other (2) tab

1. Fill in Columns F, I, J, and L and Rows 7-31, 33-40 and 42-54.

Instructions for the ContServ&Trav tab

1. Only fill in information in Columns F, H, J and L for Rows 14-34 and 45-60.
2. A second tab is available if additional space is needed.

Instructions for the ContServ&Trav (2) tab

1. Only fill in information in Columns F, H, J and L for Rows 14-34 and 45-60.

Instructions for Mat&Supplies tab

2. Only fill out information in Columns F, H, J and L for Rows 14-59

Instructions for DirectCost&CapOutlay Tab

1. Capital outlay is divided into that which replaces already existing equipment and new equipment to serve a new function.
2. If you wish to take less indirect cost please enter the desired amount in the DirectCost&CapOutlay sheet in Cell E17.
3. Fill in Columns F, H, J and L for Rows 29-39 and 42-56.

Instructions for Federal Budget Summary tab

1. All cells involving calculations will pre-fill.



STATE OF DELAWARE
DEPARTMENT OF EDUCATION

FEDERAL BUDGET FORM

Date: 6/11/2015

Federal Program/Title: DOE Charter School Performance Fund Completed by: Riccardo Stoeckicht
 LEA/Agency: Delaware MET Charter High School
 Project Title: DOE Charter School Performance Fund
 Project Period From: 7/1/2015 Project Period To: 6/30/2016

EXPENSE TYPES AND ACCOUNT CODES: SALARIES (5100) AND OTHER EMPLOYEE COSTS (5120)		TOTAL FUNDING SUPPORTING THE ENTIRE PROJECT			
Fed Acct. No.	PERSONNEL: Give name, position, and FTE percentage for all funding involved (Use continuation page if needed.)	Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
200	PROFESSIONAL: Learning through Interests Coordinator (LTI)	\$ 38,438	\$	\$ 38,438	\$
	Special Education Coordinator	42,281		42,281	
	Subtotal	80,719		80,719	
200	SUBSTITUTES:	\$	\$	\$	\$
	Subtotal				
200	SUPPORT STAFF:	\$	\$	\$	\$
	Subtotal				
200	STUDENTS:	\$	\$	\$	\$
	Subtotal				
800	OTHER EMPLOYEE COSTS:				
	Percent				
	FICA 6.20	5,005		5,005	
	Medicaid 1.45	1,170		1,170	
	Pension 20.66	16,677		16,677	
	Workman's Comp 1.60	1,292		1,292	
	Unemployment Insurance 0.17	137		137	
	Health Insurance/Other Non-taxed Benefits				
	Subtotal	24,281		24,281	
TOTAL SALARY & EMPLOYEE COSTS		105,000		105,000	

Health Insurance/Other Non-taxed Benefits	Total Funds Requested	Grant Funds	State Funds	Matching Funds
800 Learning through Interests Coordinator (LTI) Special Education Coordinator				
Subtotal Benefits (Pg 1)				

LEA/AGENCY: Delaware MET Charter High School

EXPENSE TYPE: CONTRACTED SERVICES	TOTAL FUNDING SUPPORTING
ACCOUNT CODE: 5500	THE ENTIRE PROJECT

List vendor name or type of service.		Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
Fed Acct. No.	(Use continuation sheet if needed.)	\$	\$	\$	\$
800	<p style="text-align: center; color: red;">AUDIT FEES (if applicable)</p> <p>Project Based Learning Professional Development</p> <p>Restorative Practices Professional Development</p> <p>College and Career Readiness Support - fees for speakers, events</p>				
200		15,000		15,000	
		3,000		3,000	
		10,000		10,000	
TOTAL CONTRACTED SERVICES		28,000		28,000	

EXPENSE TYPE: TRAVEL	TOTAL FUNDING SUPPORTING
ACCOUNT CODE: 5400	THE ENTIRE PROJECT

Name of person traveling, their title , destination and specific cost of items and rates.		Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
Fed Acct. No.	(Use continuation sheet if needed.)	\$	\$	\$	\$
200	Transportation for Field Trips to sites by Learning Through Interest Coordinator and Advisors (Teachers)	30,000		30,000	
TOTAL TRAVEL		30000		30000	

LEA/AGENCY: Delaware MET Charter High School

EXPENSE TYPE: CONTRACTED SERVICES		TOTAL FUNDING SUPPORTING THE ENTIRE PROJECT			
ACCOUNT CODE: 5500					
Fed Acct. No.	List vendor name or type of service. (Continuation sheet.)	Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
200		\$	\$	\$	\$
TOTAL CONTRACTED SERVICES					
EXPENSE CLASSIFICATION: TRAVEL		TOTAL FUNDS SUPPORTING THE ENTIRE PROJECT			
ACCOUNT CODE: 5400					
Fed Acct. No.	Name of person traveling, their title , destination and specific cost of items and rates. (Continuation sheet.)	Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
200		\$	\$	\$	\$
TOTAL TRAVEL					

LEA/AGENCY: Delaware MET Charter High School

EXPENSE TYPE: MATERIALS AND SUPPLIES	TOTAL FUNDING SUPPORTING
ACCOUNT CODE: 5600	THE ENTIRE PROJECT

Fed Acct. No.	List item(s) description, quantity and unit price.	Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
200	Resources to support events to recruit retain and engage mentors	\$ 10,000	\$	\$ 10,000	\$
	Developmental Assets Profile Survey	1,000		1,000	
	Inspiration Hub - Exhibit, Paint & Materials	2,500		2,500	
	Inspiration Hub - Books and Magazines	1,500		1,500	
	Marketing Supplies & Materials	25,000		25,000	
	College and Career Readiness - Curric.	5,000		5,000	
TOTAL MATERIAL AND SUPPLIES		45,000		45,000	

LEA/AGENCY: Delaware MET Ch

		Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
TOTAL DIRECT COST (Sum of Expense Types Totals from pages 1,2 and 3)		\$208,000		\$208,000	
INDIRECT COST (List Used Rate)					
(Indirect Cost Rate x Federal Fund Portion of Direct Cost This rate is valid through June 30, first year)					
EXPENSE TYPE; CAPITAL OUTLAY ACCOUNT CODE: 5700		TOTAL FUNDING SUPPORTING THE ENTIRE PROJECT			
Fed Acct. No.	List item(s) description, quantity and unit price.	Total Federal and State Funds Requested	Federal Funds Requested	State Funds Requested	Matching Funds (Identify)
700	TO REPLACE EXISTING EQUIPMENT	\$	\$	\$	\$
	Subtotal				
1200	NEW CAPITAL EQUIPMENT	\$	\$	\$	\$
	Inspiration Hub - Furniture	5,000		5,000	
	Inspiration Hub - 23 Laptops and 1 Printer	30,000		30,000	
	Digital Cameras -	7,000		7,000	
	Subtotal	42,000		42,000	
TOTAL CAPITAL OUTLAY		42,000		42,000	
GRAND TOTAL		250,000		250,000	



**STATE OF DELAWARE
DEPARTMENT OF EDUCATION**

BUDGET SUMMARY OF FEDERAL FUNDS

LEA/Agency Name: Delaware MET Charter High School
Federal Program Title: DOE Charter School Performance Fund
Start Date: 7/1/2015
Project Title: DOE Charter School Performance Fund
End Date: 6/30/2016

	<i>Account Code</i>	<i>5100</i>	<i>5120</i>	<i>5400</i>	<i>5500</i>	<i>5500</i>	<i>5560</i>	<i>5600</i>	<i>5700</i>	<i>Total</i>	<i>Percentage</i>
	<i>Account Code Name</i>	<i>Salaries</i>	<i>OEC's</i>	<i>Travel</i>	<i>Contracted Services</i>	<i>Audit Fees</i>	<i>Indirect</i>	<i>Supplies & Materials</i>	<i>Capital Outlay</i>	<i>Budget</i>	<i>of Budget</i>
ACTIVITY											
DOE Charter School Performance Fun		0	0	0	0	0	0	0	0	0	#DIV/0!
	Total Budget	0	0	0	0	0	0	0	0	0	#DIV/0!

Completed By: Riccardo Stoeckicht

Date: 6/11/2015

Chief Financial Officer or Business Manager:

Date:

DELAWARE DEPARTMENT OF EDUCATION
 ADMINISTRATIVE SERVICES BRANCH
BUDGET SUMMARY REPORT OF STATE FUNDS

Business Mgr. initials when submitted
 as an Application Budget:

GRANT AWARD:
 APPLICATION BUDGET SUMMARY:

SUBMIT EXPENDITURE REPORT TO:
 (Not Required)

AGENCY: Delaware MET Charter High School

PROJECT BUDGET PERIOD:

This state subgrant is subject to Program Statute, Regulations and Rules. The award is subject to the availability of state funds. Prior notification of intent to amend is required when exceeding approved budget amounts by \$1,000 or 5% whichever is greater. This budget form is required for planning purposes only and is to accompany a subgrant application for State funds when application for such funds is required

PROJECT TITLE: DOE Charter School Perform Beginning: 7/1/2015

GRANT NUMBER: State Funds Ending: 6/30/2016

FUND & LINE: Date: 6/11/2015

EXPENDITURE ACCOUNTS		EXPENSE CLASSIFICATION						TOTAL BUDGET
CLASSIFICATION	FED ACCT. NO.	SALARIES/ EMPLOYEE COSTS	CONTRACTED SERVICES	TRAVEL	SUPPLIES AND MATERIALS	CAPITAL OUTLAY		
1	2	3	4	5	6	7		
Administration	100							
Instruction	200	80,719	28,000	30,000	45,000		183,719	
Attendance Services	300							
Health Services	400							
Pupil Transportation Services	500							
Operation Of Plant	600							
Maintenance of Plant	700							
OECs	800	24,281					24,281	
Food Services	900							
Student Body Activities	1000							
Community Service	1100							
Capital Outlay	1200					42,000	42,000	
TOTAL BUDGET		105,000	28,000	30,000	45,000	42,000	250,000	

PERSON COMPLETING REPORT: Riccardo Stoeckicht

DATE: 6/11/2015