

1.8 Start-up and Operations

1. Start-Up Plan. Provide, as Attachment 15, a detailed start-up plan for the school, specifying tasks, timelines, and responsible individuals, which is aligned with a sound Start-Up Budget. The plan must include such milestones as:

- Identifying and hiring key personnel;
- Creating and/or finalizing curriculum, including purchasing assessment and materials;
- Creating discipline, attendance, promotion, and grading policies approved by your school's Board of Directors and the Department;
- Hiring instructional staff;
- Having in place the major contracts necessary for the school to open on schedule. Major contracts shall include, without limitation, the school's contracts for equipment, services (including bus and food services, and related services for special education), leases of real and personal property, the purchase of real property, the construction or renovation of improvements to real property, and insurance. (Note Contracts for bus and food services must be in place no later than August 1st of the year in which the school proposes to open and August 1st of each year thereafter.)
- Engaging the community and recruiting students; and
- Other planning activities.

The start-up plan for Vine's Preparatory Charter School is included as Attachment 15. The Budget Sheets, including Year 0, are included as Attachment 16.

2. Describe what you anticipate will be the challenges of starting a new school and how you expect to address these challenges.

The challenges in starting a new charter school are funding. The Board intends to address funding by soliciting financial support from local organizations, the community, grants, and foundations. Additionally, doing various fundraisers and community events to elicit support will be vital to the school's success.

3. Complete the Start-Up (Year 0) Budget in the Budget Sheets. Complete all pages in the Budget Sheets, and provide as Attachment 16 (see link in Section 1.10 Budget and Finance).

All pages including the complete start-up budget and the budget sheets are included in Attachment 16.