

Student Discipline [14 Del. C. §512(6)-(7) and (11), 14 Del. C. § 4112F]**1. What will be the key elements of the school discipline policy, and how will it support...**

Once approved, LTA will use excerpts from discipline code of conduct adapted from New Jersey Department of Education in Appendix 13 Section 1.3.

2. How will the discipline policy be practiced in the classroom in order to ensure that students are working on task and focused on learning?

See Item 1 above.

3. How will you ensure that minority students and students with disabilities are not....

LTA will use the U.S. Department of Education “**Directory of Federal School Climate and Discipline Resources**” Arne Duncan *Secretary*, January 2014, as a guide to ensure that all students including minority students and students with disabilities are not disproportionately represented in disciplinary procedures such as suspensions and expulsions. See website: <http://www2.ed.gov/policy/gen/guid/school-discipline/appendix-1-directory.pdf>.

Staff Training and Implementation for Students with Disabilities

LTA will provide professional development of all teachers, administrators, and staff, to assure that all state and federal laws are followed in the discipline of students with disabilities. The School Leader, members of the student assistance team and other appropriate staff will attend all state provided trainings on the education and discipline of students with disabilities so that LTA remains compliant at all times. At LTA, all administrators, teachers, and staff will be trained to utilize Restorative Justice Practices. This allows the School Leader, teachers, and staff to model conflict resolution skills and build stronger relationships by providing alternative approaches to discipline.

Specific Action Steps for Compliance

In the case that a student is in violation of LTA’s behavior expectations, the education diagnostician will collaborate with the School Leader and counselor to adhere to all disciplinary provisions of the Individuals with Disabilities Education Act, Section 504. Discipline of a student with a disability will be handled on a case by case basis, with careful attention paid to ensure that at no point is the student’s right to a Free Appropriate Public Education (FAPE) jeopardized and that all due processes will be followed in order to ensure that the student’s rights are safeguarded. All statues of IDEA will be strictly adhered to in meeting the student’s unique needs. LTA will implement its Charter Counts program during its first of operation. A framework centered on basic values called the Six Pillars of Character: trustworthiness, respect, responsibility, fairness, caring and citizenship. - See more at:

<http://charactercounts.org/overview/about.html#sthash.NTT33EvZ.dpuf>.

See also the response to No. 5 below.

DELSIS is the master student database used by DDOE for creation of student identification numbers, for tracking students through Delaware schools, and for generating reports based on current and historical student data. It is the official authority on student registration in Delaware. Eschool Plus will also be used as a data and tracking progress tool. Student attendance, report cards, discipline reports and standardized test schools will be tracked.

4. Who will be responsible for implementing the school's discipline policy? What position...

School Leader: LTA's School Leader is accountable to the CEO and Board of Directors for ensuring a safe, secure and harmonious work environment for students and staff. The School Leader or other school administrators will be responsible for electronically reporting discipline incidents in accordance with state requirements.

The School Leader is responsible for the development, implementation and monitoring of the school's discipline policy with Board approval. The School Leader is responsible for ensuring that the school's policy is evaluated and reviewed by the school community at least every three years. The School Leader ensure that students, staff and parent(s) are provided with opportunities to contribute to the development of the policy and that staff are provided with training and development opportunities in behavior management. The School Leader must provide a copy of the school discipline policy to the CEO and the Board of Directors when the policy is developed or whenever it is reviewed. A copy must also be made available to the families of children enrolled at the school. The School Leader must ensure that all disciplinary actions involving suspension or expulsion from school are managed consistent with the Suspension and Expulsion of School Students Procedures.

Parents and students are to be given a copy of the discipline code or school rules when the policy is developed or whenever it is reviewed.

Parents: Parents are expected to support the school in the implementation of the school discipline policy.

Teachers: Teachers are expected to participate in the development of the school discipline policy and to support its effective implementation.

Students: Students are expected to follow the discipline code or school rules and to comply with staff directions regarding discipline and appropriate behavior.

Students will show respect for teachers, fellow students, other staff and school visitors and not engage in any form of harassment, victimization or intimidation.

5. How will the school ensure that staff are adequately trained and properly....

LTA's approach to student discipline is based upon the school's Code of Conduct and the Student/Parent Rights and Responsibilities Manual. Once the school is approved, LTA will submit a student Code of Conduct prior to opening in accordance with 14 DE Admin. Code § 600.) LTA believes that a positive learning environment that sets high academic expectations, keeps all students engaged in their learning, maximizes time on task, encourages students to step up and take ownership for their learning. This, in turn, prevents and minimizes behavioral issues that might otherwise lead to disciplinary action.

LTA is committed to ensuring that all staff members receive full and appropriate training to understand how to interpret and enforce the school's Code of Conduct and Student/Parent Rights and Responsibilities as well as understanding all state and local laws related to the discipline of students with disabilities. LTA will ensure compliance with 14 DE Admin Code 601 and 14 Del Code §4112 that school administrators and the Board of Directors will attend

required DDOE trainings about the mandatory school crime reporting law and staff will receive training on their duty to report certain incidents of misconduct to school administration under this regulation and statute. In addition, administrators will utilize the DDOE School Climate and Discipline program manager, Department of Justice and the state Attorney General's Office. In order to ensure a compliance and consistency, LTA will offer specific trainings to all new teachers, administrators, and staff members each summer during staff retreat and in-service, with ongoing professional development and training on state and federal statutes and regulations related to the discipline of students with disabilities