



# Opportunity Funding for Mental Health Services

For more information and to submit applications:

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Funding Period: Fiscal Year 2022

**Delaware Department of Education  
Opportunity Funding Form  
2021-2022 School Year**

**Application deadline: Friday, July 30, 2021**

**Purpose:** The Opportunity Funding directed to mental health services provides \$5.0 million in FY20, \$2.5 million in HB 225 (Annual Appropriations Act) and \$2.5 million authorized in HB 226 (One-Time Supplemental). With a total supplemental amount of \$7.5 million over three years, the total amount will be \$15 million *contingent on future appropriations*. The Opportunity Fund is to provide additional funding for English Learner (EL) and low-income students.

For FY21, \$2.5 million is appropriated through HB 240 (Annual Appropriations Act). The guiding language regarding these funds and eligibility was amended through HB260 (Grants- In-Aid Act). The \$2.5 million allocated is supplemented with the \$2.5 million from HB 226 as referenced above. A total of \$5 million is appropriated for FY21.

For FY22, \$5.5 million is appropriated through HB 250 (Annual Appropriations Act). The \$5.5 million allocated is supplemented with the \$2.5 million as referenced above. A total of \$8 million is appropriated for FY22.

For FY22, these funds are apportioned and allocated to schools meeting criteria based on the prior year unit count: 1) a grade configuration containing K through 4<sup>th</sup> grade and (2) greater than or equal to 30% percent low-income and/or greater than or equal to 10% English Learner enrollment. There are schools that have been grandfathered because of meeting the threshold in FY21 and not meeting in FY22. This is noted.

This funding shall be used by school districts and charter schools for *mental health services* in the form of school counselors, school social workers or licensed clinical social workers, school psychologists, and/or for additional reading supports for grades K-5. Services may include the employment of staff, where such funding may be used to cover 100 percent of personnel costs on a 10 to 12-month basis and/or contracted services.

**Allocation Method:** Amounts vary per school and that amount is indicated below. Each LEA has already received the first half of the funding; the second amount will be released upon receipt and approval of this application.

DISTRICT/CHARTER NAME: Cape Henlopen School District / Shields (Richard A.) Elementary School
ADDRESS: 1270 Kings Highway Lewes DE 19958
CONTACT NAME: LouAnn Hudson
CONTACT PHONE: 302-645-6686
CONTACT EMAIL: louann.hudson@Cape.k12.de.us
ALLOCATION AMOUNT: \$63,528

**Questions:**

1. What mental health needs of your identified low-income and English learner students will you be addressing through these mental health services funds? *(Please indicate N/A if these funds are solely being used for reading supports for the two subgroups – EL and low-income.)*

The school counselor will be meeting the following mental health needs of the diverse student population:

Anxiety

Depression

Social skills

Social school readiness skills

Problem solving strategies

Trauma Responsive classroom support and training

The school counselor's primary responsibility will be to provide the above supports with a focus on low income and English language learners.

2. What kind of mental health services personnel are you hiring or contracting (school counselor, school social worker, licensed clinical social worker or school psychologist)?

We are using the money to offset the cost of a school counselor.

3. Are you using these funds for reading supports for your identified low-income and English learner students in addition to mental health services or in lieu of mental health services? If so, what types of supports/services will be provided?

N/A

4. How will you know if these services or supports are effective?

We will be analyzing school discipline data.  
The counselor will collect data to determine the next steps for students which would include continuation of services needed, scaffolded withdraw of support, or elimination of support.  
MTSS data

5. Is this money is being used to contract services?

YES  NO

6. Please complete the State Funds Budget Form and State Budget Summary Form (attached).

**Assurances and signatures:**

As the chief school officer of the district or school, including the indicated school, I am authorized to submit for the funds identified in this form. I am also authorized to obligate the district or charter school to conduct any activity approved under this form in accordance with all applicable state requirements, including statutory and regulatory requirements, and program specific requirements. The information contained in it is true and correct to the best of my knowledge and belief. By submitting this form, I acknowledge that I understand and agree to abide by all applicable requirements. I further agree that

1. I understand that this funding may not be used to supplant otherwise available funding.
2. I understand that our district shall be authorized to assess a local match to provide for the local contribution of personnel costs associated with this appropriation (districts only).

**Chief School Officer (printed name):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

As the business manager of the district or school, including the indicated school, I am authorized to submit for the funds identified in this form. I have read this form and reviewed the financial information contained in this form. The information contained in this form is true and correct to the best of my knowledge and belief. I have reviewed and approve the submission of the budgetary information for this form. By submitting this form, I acknowledge that I understand and agree to abide by all applicable requirements. I further agree that

1. I understand that this funding may not be used to supplant otherwise available funding.
2. I understand that our district shall be authorized to assess a local match to provide for the local contribution of personnel costs associated with this appropriation (districts only).

**Business manager (printed name):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this form, I am approving the plan submitted by the district or charter.

**Secretary of Education/Designee (printed name):** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Live signature on file at DOE.**



STATE OF DELAWARE  
DEPARTMENT OF EDUCATION

*BUDGET SUMMARY OF STATE FUNDS*

LEA/Agency Name: Cape Henlopen School District -RSE  
 State Subgrant Title: Opportunity Funding for Mental Health Services

Project Title: Opportunity Funding for Mental Health Service

<i>Account Code</i>	<i>5100</i>	<i>5120</i>	<i>5400</i>	<i>5500</i>	<i>5600</i>	<i>5700</i>	<i>Total</i>
<i>Account Code Name</i>	<i>Salaries</i>	<i>OEC's</i>	<i>Travel</i>	<i>Contracted Services</i>	<i>Supplies &amp; Materials</i>	<i>Capital Outlay</i>	<i>Budget</i>
<i>Total Budget</i>	\$47,725.94	\$15,802.06					\$63,528.00

Completed By: Oliver Gumbs

Date: 23-Jul

Chief Financial Officer or Business Manager: \_\_\_\_\_

Date: 7/23/20





## State of Delaware Department of Education State Funds Budget Form

State Subgrant: Opportunity Funding for Mental Health Services  
 Project Title: Opportunity Funding for Mental Health Services  
 LEA/Agency: Cape Henlopen School District -RSE

Project Start Date: 7/1/2021  
 Project End Date: 6/30/2021

Expense Types and Account Codes: Salaries (5100) and Other Employee Costs (5120)						
Employee Name	Title	FTE Percentage		State Funds Requested	Matching Funds	Total Funds
<b>PROFESSIONAL:</b>				\$	\$	\$
	School Counselor	50%		\$47,725.94		\$47,725.94
				Professional Subtotal	\$47,725.94	\$47,725.94
<b>SUBSTITUTES:</b>				\$	\$	\$
				Substitutes Subtotal		
<b>SUPPORT STAFF:</b>				\$	\$	\$
				Support Staff Subtotal		
<b>STUDENTS:</b>				\$	\$	\$
				Students Subtotal		
<b>SALARY TOTAL:</b>				\$47,725.94		\$47,725.94
<b>OTHER EMPLOYEE COSTS:</b>				\$	\$	\$
FICA		6.20%		\$2,959.01		\$2,959.01
Medicare		1.45%		\$692.03		\$692.03
Pension		23.80%		\$11,358.77		\$11,358.77
Workman's Comp		1.55%		\$739.75		\$739.75
Unemployment Insurance		0.11%		\$52.50		\$52.50
		33.11%				
Health Insurance/Other Non-taxed Benefits			(\$15,013 is the average HI cost for FY21)			
<b>OEC TOTAL:</b>				\$15,802.06		\$15,802.06
<b>SALARY AND OEC TOTAL:</b>				\$63,528.00		\$63,528.00



## State of Delaware Department of Education State Funds Budget Form

State Subgrant: Opportunity Funding for Mental Health Services  
 Project Title: Opportunity Funding for Mental Health Services  
 LEA/Agency: Cape Henlopen School District -RSE

Project Start Date: 7/1/2021  
 Project End Date: 6/30/2021

Expense Types and Account Codes: Travel (5400)					
Destination	Purpose	# of Travelers	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
<b>TOTAL TRAVEL COSTS</b>					

Expense Types and Account Codes: Contractual Services (5500)				
Vendor Name	Service Provided	State Funds Requested	Matching Funds	Total Funds
		\$	\$	\$
<b>TOTAL CONTRACTUAL SERVICES COSTS</b>				

Expense Types and Account Codes: Supplies and Materials (5600)					
Item Description	Quantity	Unit Price	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
<b>TOTAL SUPPLIES AND MATERIALS COSTS</b>					



## State of Delaware Department of Education State Funds Budget Form

**State Subgrant:** Opportunity Funding for Mental Health Services  
**Project Title:** Opportunity Funding for Mental Health Services  
**LEA/Agency:** Cape Henlopen School District -RSE

**Project Start Date:** 7/1/2021  
**Project End Date:** 6/30/2021

Expense Types and Account Codes: Capital Outlay (5700)					
Item Description	Quantity	Unit Price	State Funds Requested	Matching Funds	Total Funds
<u>Replacement Equipment</u>			\$	\$	\$
<u>New Equipment</u>					
<b>TOTAL SUPPLIES AND MATERIALS COSTS</b>					
<b>GRAND TOTAL</b>			<b>State Funds Requested</b>	<b>Matching Funds</b>	<b>Total Funds</b>
			<b>\$63,528.00</b>		<b>\$63,528.00</b>