

Appendix C-7: EL First Year Exemption Request

Purpose: Complete this form for all English Learners in first year status who need an exemption from the DeSSA ELA or SAT Reading. **Note: For students who leave the county and return and for students who were born here and do not have immigration dates, provide evidence of their birth certificate and enrollment dates.** The student must have documented proof that he/she has been attending a US school for less than 12 cumulative months.

Directions: The EL Coordinator/District Test Coordinator or designee must submit to the DOE Help Desk at least 10 business days before the assessment date. **You may not input this EL First Year exemption in TIDE and eSchool without DOE approval.**

Date:	
Student Name:	
Date of Birth:	
Student ID:	
District/School/Grade:	
School:	
Grade:	
Test Administration year:	Spring 2020
Assessment:	<input type="checkbox"/> DeSSA ELA/Literacy <input type="checkbox"/> DeSSA-Alt ELA <input type="checkbox"/> SAT Reading (Reminder: This will result in non-reportable College scores)
Date student was first enrolled in US Schools:	
Student has been enrolled in a US school for less than 12 cumulative months and is an identified EL. <input type="checkbox"/> Yes <input type="checkbox"/> No	Evidence:
Has the student previously received this exemption? <input type="checkbox"/> Yes <input type="checkbox"/> No	If YES. Date: _____ Explain why an exception is needed:
For students who were born in the US only:	

Assurance: I certify based on the evidence indicated above that the student qualifies for the first year EL exemption approval and has not been granted this approval prior to this year.

Printed Name

Signature

Title