

Appendix C-3 (WIDA): Unique Accommodations/Supports Request Form

The EL Coordinator/District Test Coordinator or designee must submit to the DOE Help Desk (KACE) at least 10 business days before you intend to test the student. **This form should only be used for ACCESS assessments. For DeSSA and DeSSA-Alt use Appendix A-3.** Do NOT mail or FAX this form to DOE.

Completion Date:			
Student Name:			
Date of Birth:			
Student ID:			
District:			
School:			
Grade:			
Administration Year:	Spring 2020		
Select:	<input type="checkbox"/> 504 Plan <input type="checkbox"/> SWD/EL <input type="checkbox"/> Other: _____		
Test Administration year:	Spring 2020		
WIDA Assessment	<input type="checkbox"/> ACCESS for ELLs 2.0 <input type="checkbox"/> Kindergarten ACCESS for ELLs <input type="checkbox"/> Alternate ACCESS for ELLs	Check all applicable domains	<input type="checkbox"/> Reading <input type="checkbox"/> Speaking <input type="checkbox"/> Listening <input type="checkbox"/> Writing
Check all that apply:	<input type="checkbox"/> Scribed Response (SR) <input type="checkbox"/> Response with a Recording Device (RD) <input type="checkbox"/> Human Reader for Items (HI) <input type="checkbox"/> Word Processor/Keyboarding Device Response (WD) <input type="checkbox"/> Different Testing Format (paper vs. online) – Approval not needed for Alternate ACCESS)	<input type="checkbox"/> Interpreter Signs Test Directions in ASL (SD) <input type="checkbox"/> Braille with Tactile Graphics <input type="checkbox"/> Non-School Setting (NS) <input type="checkbox"/> Domain Exemption Request <input type="checkbox"/> Other	
Both boxes MUST be checked for approval to be granted	<input type="checkbox"/> Mandated by IEP/504 Plan IEP/504 Plan Date: _____ <input type="checkbox"/> Used all year in Classroom Instruction		
Detailed Description of Unique Accommodation/ Support:			

 Signature

Title

Date

Note: This documentation is to be kept in the student's file. This form and any additional documentation must be scanned and given to the District Test Coordinator to submit through DOE Help Desk (KACE). **Students may not be administered this Unique Accommodation without written approval from DOE.**