



Comprehensive Induction Program

Lead Mentor Log Guidance

Lead Mentors may log time spent on the following activities to earn the \$1500 Lead Mentor stipend:

- *Annual Teacher or Specialist Lead Mentor Training*
- *Training Mentors*
- *Facilitation of learning teams for Year 3*
- *Assisting new teachers/specialists in Year 4*
- *Emails and travel time directly related to mentoring.*
- *Contact with other Lead Mentors and Site Coordinators*
- *Attendance and participation in DDOE's Mentoring Advisory Committee Meetings*
- *Does **NOT** include direct contact hours with Year 1 and 2 mentees*

Lead Mentors must successfully complete work required of Lead Mentors as outlined by the Delaware Department of Education and/or the district/charter school. The Department of Education will work closely with the Site Coordinator to make a final determination about whether a Lead Mentor has met the necessary requirements in order to be eligible for the stipend.