



Delaware Reciprocity

Information for Educators Holding Credentials in Another State

If you are an educator who holds **Licensure** or **Certification** in another state and wish to apply for **Delaware** credentials, you will need to register and apply online for Delaware Licensure and Certification. The **License** allows you to teach in Delaware, and the **Certificate** identifies the subject(s) you may teach or the position you may hold (counselor, social worker, administrator). You may apply for multiple Certificates:

<https://www.doe.k12.de.us/certification>

Delaware Issues Three Licenses:

- Initial License for educators with less than four years of verified credentialed teaching experience. A Performance Assessment may also be required for new educators with less than one year of verified credentialed teaching experience.
- Continuing License for educators with four or more years of verified credentialed teaching experience.
- Advanced License for holders of National Board Certified Teachers (NBCT) certification.

Apply in DEEDS

Complete the online DEEDS application for Licensure and Certification. There is a non-refundable \$100 application fee. To apply: <https://deeds.doe.k12.de.us>.

Submit Required Documentation

Official Transcripts - Send official (sealed, unopened) transcripts for all degrees and coursework directly to Licensure and Certification. DOE only accepts transcripts from regionally accredited colleges/universities.

Copy of Educator Credentials - Send a copy of the credentials you earned from your state's Department of Education. Educators who hold a *full and current* license/certificate in another U.S. state (including District of Columbia, Guam, and Puerto Rico) will be issued a comparable Delaware license/certificate.

Delaware does not accept the following Credentials as reciprocal:

- ◆ Certificates of Eligibility
- ◆ Intern Certificates
- ◆ Conditional Certification
- ◆ Substitute Teacher License
- ◆ Private School License
- ◆ Endorsements

This information is provided as a summary only. For detailed information, visit the out-of-state applicant (reciprocity) website: <https://www.doe.k12.de.us/Page/3504>.



NOTE: If your credential is valid beyond the expiration date listed on your license or certificate, you must have the issuing State Department of Education submit a letter verifying your credential is still current and valid.

NOTE: If your credential is accepted or is not accepted in Delaware under reciprocity, you may still need to submit:

- Student teaching on an official transcript (or proof if does not appear on transcript).
- Approved Delaware Performance Assessments:
 - edTPA by Pearson (<https://www.edtpa.com>);
 - PPAT by ETS (<https://ets.org/ppa/test-takers/teachers/about>);
 - Another state- or jurisdiction-created and approved Performance Assessment.
- Praxis II is required for most Certificates.
 - Link to DE Praxis tests: <http://www.ets.org/praxis/de/requirements>; and use reporting code R7065 to have ETS send official scores electronically to Delaware.
- For Certificates requiring American Council on the Teaching of Foreign Languages (ACTFL), Language Testing International administers the ACTFL tests:
www.languagetesting.com.
- Any other documentation needed to meet licensure and certification requirements.

Work History - Some applications require verification of credentialed experience. If you have state-credentialed teaching experience in a **full-time (non-substitute) K-12 teaching position** outside of DE, please submit verification on *Form E*. Other non-teaching areas will use *Form ENT* for verification. These forms can be found at: <https://www.doe.k12.de.us/Page/3484>.

Complete the top section and then submit the form to the school district or charter school personnel office for completion. The section listing verification of successful evaluations **must** be completed, and the school district or charter personnel office will mail the completed form directly to Licensure and Certification.

Questions?

Answers to most questions can be found at:

<https://deeds.doe.k12.de.us/certification>

If additional assistance is needed, email:

deeds@doe.k12.de.us

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