



## Transfer Request Form Out of State Driver Education License/Permit

***Please allow the Driver Education Office 5 to 7 business days to review your documents. Once a decision has been made you will be notified by mail.***

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

State applicant is transferring from: \_\_\_\_\_

Please attach a copy of following documents:

- A copy of your current out of state license/permit.
- A copy of your high school transcript if your driver education course was through your high school.
- A copy of your course completion certificate if your driver education course was outside your high school.

### **DDOE will not accept online driver education course work**

Comments: \_\_\_\_\_

Please send documents via email, US mail, or fax to:

Mr. Michael Wagner  
Collette Education Resource Center  
35 Commerce Way, Suite 1  
Dover, DE 19904  
Tel: (302) 857-3320 Fax: (302) 739-1769  
[Michael.wagner@doe.k12.de.us](mailto:Michael.wagner@doe.k12.de.us)