Webinar FAQs

So we don't have to register the students with the voucher codes?

Students will not need to register for the SAT. Schools participating in SAT School Day will PRE-ID students and submit accommodations requests to the College Board SSD Online system. College Board will use both systems to register and ship materials to schools for students.

What is the latest time we can begin the SAT on testing day?

According to our sample schedule, testing begins at 8:30AM. However, schools are able to adjust that time by up to 30 minutes. If they need to adjust the time by more than 30 minutes, they need to contact SAT Customer Service to request approval for an alternate start time.

Will there be rostering that is required to be done prior to test day? If so, is that only for students testing with accommodations or for all testers or for students testing offsite? Where and when do I access my rosters?

Yes. The College Board will provide a roster for students who will be testing with school-based accommodations. That roster will be accessible to SSD Coordinators via the SSD Online system. For the remaining students, a roster can be created using the Secure Site. The College Board will send all test center supervisors and SSD Coordinators instructions for accessing the roster as soon as the registration process is complete (Mid-March).

Is our AI code the same as our CEEB code?

Yes.

When will the tickets be mailed to the school? We will need to prepare these ahead of time for each testing room because we do not anticipate students remembering to bring in their tickets.

Admissions tickets will be mailed to schools and students (one copy each). The admissions ticket number will also be on the test center rosters.

How does DOE identify the students? What about repeat 11th grade students? What about new students who move into the school?

The DOE is identifying all 11th grade students in the state information system at the beginning of March.
Students that are not included in the registration, for any reason, can still test. These students will be required to fill out the registration materials on test day.

Will students need to create College Board accounts prior to taking the School Day SAT? In previous years, students created accounts simultaneously when registering for the SAT.

It is not required, but this is still a best practice. All students that have taken the PSAT/NMSWT in the past will already have accounts. Other students can create an account before, or after, testing and link their SAT School Day registration using the admission ticket code or by calling customer service (866-756-7346).

In regards to the point about test day staff with immediate family members taking the test on the same date- does this mean the Test Center Supervisor cannot participate or just proctors?

Staff with immediate family members taking the test should not participate in any capacity. If this is not possible, calling the SAT School Day Customer Service team before testing is required (855-373-6387 or SATSchoolDaySupport@collegeboard.org)

How do students add free score sends to their registration if we are not registering them? Can we go in and help them all make accounts? How early can we do this?

Student's registration by the state will be matched, if possible, with existing accounts.
- When this works, students will get an email from College Board alerting them that they have been registered for the test.
- If student's have an account that is not matched (creating a second account), they can call customer service and merge those accounts (866-756-7346)
- If student's don't have a CB account, they will be able to link to their test (using the admissions ticket number) once they create an account.

As soon as they are registered for the test and up to 9 days after testing, students can choose to have their scores sent to 4 colleges for free. They do this through their collegeboard.com account. After this window, students and families can send scores to colleges at any time for a fee.

Registration will happen in Mid-March. Test Center Supervisors, SSD Coordinators, and students will be alerted when this process is complete.

Accommodations

If a student is approved to test over multiple days and starts the test on April 12th, but is absent on the 13th, can they finish the SAT on the next day they return to school?

If a student is testing over two days due to extended time, they must test on consecutive days.   Therefore if they miss a day of testing, they must be rescheduled to take the test on the makeup day. The only exception is if no one tests due to a school closing for some reason. To confirm any specific scenarios to ensure valid testing, please contact Services for Students with Disabilities at 844-255-7728.

Do students with a medical testing such as diabetes that allows for testing of blood sugar and/or snacks test in the standard room?

Students who are approved for the accommodation of permission to test blood sugar test in the nonstandard room.   Please note that most students who need to test blood sugar are approved for the accommodation of extra or extended breaks, which would also place them in the nonstandard room. (Permission to test blood sugar, without other accommodations, allows the student to bring their equipment into the test room and test their blood sugar, but does not provide any additional breaks). If the student is approved only for the accommodation of permission for food/medication (and not permission to test blood sugar), the student would test in the standard room.

For students who have temporary conditions, what is the process to request?

If the condition is expected to be resolved by the Makeup date, we recommend planning for the student to test on the makeup date. If not, complete the [request form](#) from our website.

What type of calculator is allowed for accommodated testing? It seems that a 4 function calculator (ONLY) is required. Where does one obtain this type of 4-function calculator?

Some students with disabilities may be approved for the use of a 4-function calculator for test sections that do not permit the use of a calculator. On these math sections, the approved students may use only a 4-function calculator. 4-function calculators can be found in office supply stores, pharmacies, discount stores, and online. On test sections which do permit the use of calculators, graphing calculators are permitted. The information about supported calculators will be in the Supervisor manual and can also be found [here](#).

If a student was approved for extra time as an accommodation for fall PSAT/NMSQT, but they do not want to have that accommodation for SAT, what is the process? They don't want to change the accommodation; they just don't want to use the accommodation.

Students who received accommodations for PSAT/NMSQT will automatically receive the same accommodation for SAT. If they wish to take the SAT without their accommodation, they have 2 options: submit an Accommodations Change Request, requesting that the accommodation be removed or submit a signed notice to their school/test center indicating that they do not wish to test with accommodations. For students under age 18, the notice must be signed by their parent or guardian.

Once accommodations are approved, are those materials ordered with everyone else's? Or do they need to be ordered separately?

Accommodated materials will not need to be ordered separately. The College Board will derive the materials needed from the approved accommodations requests from the SSD Online system and the students Pre-ID's in the Secure Site.

Do parents have to sign the parental consent form for College Board accommodations every year?

No. The parent/guardian only needs to sign the consent form at the time that accommodations are requested.

Who decides whether or not a student receives their accommodations for testing and what are their qualifications?

The majority of accommodation requests are approved automatically, through the school-verification process, without the need for documentation. Where documentation review is needed, requests may be reviewed by internal or external reviewers, who are specialists in the discipline for which they are reviewing. Our national panel of experts is composed of individuals involved in higher education, secondary education and private practitioners. At the higher education level, all members hold doctorates in School Psychology, Clinical Psychology, or Special Education and work either as fulltime professors and/or researchers or directors of the Disability Support Services Programs. At the secondary education level, all members hold doctorates or master's degrees in School Psychology, Clinical Psychology, or Special Education and working as fulltime school psychologists or in Special Education. Private practitioners hold doctorates or master's degrees in School Psychology or Clinical Psychology and conduct psycho-educational assessments.

Will documentation be required when submitting state allowable accommodations for ELs?

Accommodations request for EL students is considered a State Allowed Accommodation (SAA). SAA requests will be submitted through the SSD Online system by using the State Allowed Accommodations Dashboard. Documentation will not be required for approval.

Can 50% extended time with breaks be done over multiple days?

Extended time accommodations will be requested based on the subject areas for which it is needed. Students who are approved for math or essay extended time accommodations only will be required to test on one day. Students who are approved for extended time in reading will receive extended time for the entire test, and for the SAT school-day administration only, will take the test over two consecutive days. Please note that students who require multiple day testing due to a disability (disability prevents them from being able to one day due) may request the accommodation of limited time testing.

What are the guidelines for grouping accommodated students with similar timing codes and those with a reader script that should be followed in order to plan staffing needs?

Test center rosters will designate the rooms in which students with school-based accommodations should test. For planning purposes, generally speaking, students who have test schedules that would distract each other should not test in the same room. For example, students who are approved only for accommodations that do not require extended time or extra breaks should test in one room, students who are approved for

extra breaks only (and not extended time) should test in a different room, and students who are approved for extended time should test in a third. (A school may not have students in all categories). Please note that students who are approved for extended time, and students who are approved for both extended time and extra breaks, may test in the same test room because all students who are approved for extended time will also receive extra breaks. Students who are approved for a reader should test in a 1:1 setting.

Student Data Questionnaire

Will the SAT answer document take extra time to fill out prior to the test?

The answer sheet does not require extra time for students to fill-in before testing.

Is the student data questionnaire (SDQ) a self-directed activity? Or will the teacher help complete and need training?

The SDQ is intended to be a self-directed activity; however some assistance may be required. The College Board provides an information booklet to assist in completing the SDQ. Additional training is not required.

When will schools receive the SAT student data questionnaire (SDQ)?

Schools will receive the SDQ 3-4 weeks in advance of test day. The SDQ is Describe what it is

When should the SAT student data questionnaire (SDQ) be completed? Test Day? Or, before test day? What if schools do not receive in time to complete before test day?

The SDQ should be completed in advance of test day, however it is ok to complete afterwards if needed. The SDQ does not impact student test scores or reporting.

Does the student data questionnaire (SDQ) provide space for the school to ask a few survey questions?

No. The form does not include any blank spaces for school use.

May schools hold onto unused student data questionnaires (SDQ) to allow students who were absent to complete?

Yes. Return to the address provided once all questionnaires are completed.