

**Delaware Department of Education**  
**2020-2021 Flexibility for States on Title IV, Part A Waivers**  
**Frequently Asked Questions**



**Q: What does the Title IV, Part A waiver authority allow?**

A: The waivers allow spending flexibility and support continuity of services due to the COVID-19 Pandemic. Through these waivers, the Delaware Department of Education (DDOE) would be able to approve a district or charter to use its Title IV, Part A funds to best meet its needs without regards to content-area spending requirements, spending limits on technology infrastructure, or completing a needs assessment.

**Q: What is the process for a district/charter to apply to DDOE for one or more of these waivers?**

A: The process for districts/charters to apply for waivers will be the same as other current waiver processes. Districts/charters will be supplied with a sample template letter that they will drop into their letterhead to be signed by their school leader or superintendent. The letter shall be submitted to DOE for review and approval. An approval letter will be signed by a DDOE representative and returned to the LEA as approval notification.

**Q: Do districts/charters have to request a Title IV waiver if they don't need one?**

A: No, if it is possible to obligate funds as originally planned, district/charters do not have to submit a waiver request.

**Q: Is a budget amendment required? If yes, what is the process for amendments?**

A: Maybe. If there is a major programmatic change or the amount if the expenditure exceeds the amendment threshold, then districts/charters would have to submit an amendment request form. The form, process, and rules for submitting amendments are located here - <https://www.doe.k12.de.us/domain/552>.

**Q: Do districts/charters have to follow federal funding and expenditure guidelines?**

A: Yes, the state has assured the Office of ESEA that its subgrantees will use these funds under the respective programs and in accordance with the provisions of all applicable statutes, regulations, program plans and application.

**Q: How can the district/charters provide input on these waivers?**

A: DDOE has provided notice of, and the opportunity to comment on, the waiver request on their website and all stakeholders can access by clicking here - <https://www.doe.k12.de.us/Page/4199>.

**Q: Whom should the district/charter staff contact if they have questions or need assistance?**

A: Questions, comments or assistance can be obtained by calling or emailing the Title Programs and Grants Support Team at 302-857-3385 or at [TitlePrograms.Q&A@doe.k12.de.us](mailto:TitlePrograms.Q&A@doe.k12.de.us).