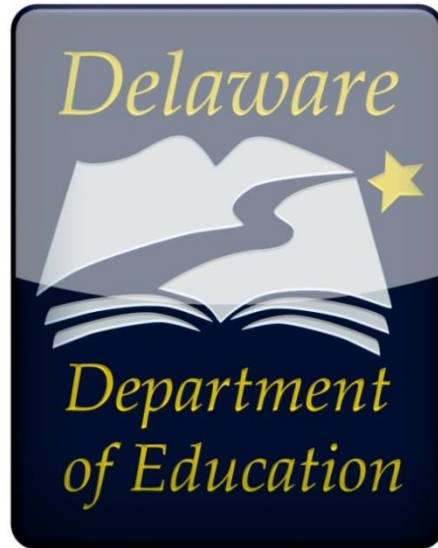


# CHARTER SCHOOL ACCOUNTABILITY COMMITTEE

DELAWARE DEPARTMENT OF EDUCATION



## Delaware Design-Lab High School

**MAJOR MODIFICATION APPLICATION  
FINAL REPORT**

CSAC Final Meeting: March 26, 2018  
CSAC Final Report Published: March 29, 2018

On December 30, 2017, Delaware Design-Lab High School submitted an application for a major modification of its charter.

The following were in attendance at the Final Meeting of the Charter School Accountability Committee (“CSAC” or “Committee”) on March 26, 2018:

**Voting Committee Members of the Charter School Accountability Committee**

- Karen Field Rogers, Chairperson of the Charter School Accountability Committee, Deputy Secretary, Delaware Department of Education (“DDOE”)
- Tracy Neugebauer, Education Associate, Exceptional Children Resources, DDOE
- Charles Taylor, Head of School, Providence Creek Academy
- Chandra Pitts, CEO, One Village Alliance, Community Member
- Maria Stecker, Education Associate, Educator Evaluation, Educator Effectiveness & Talent Management Workgroup, DDOE
- Brian Moore, Education Associate, School Climate and Discipline, DDOE
- Deb Hansen, Education Associate, Academic Supports, DDOE

**Non-voting Members of the Charter School Accountability Committee**

- Donna Johnson, Executive Director, Delaware State Board of Education

**Staff to the Committee (Non-voting)**

- Catherine T. Hickey, Deputy Attorney General, Counsel to the Committee
- Denise Stouffer, Lead Education Associate, Charter School Office, DDOE
- John Carwell, Education Associate, Charter School Office, DDOE
- Brook Hughes, Education Associate, Financial Reform and Resource Management
- Wafa Hozien, Education Specialist, Charter School Office, DDOE
- Sheila K. Lawrence, Administrative Secretary, Charter School Office, DDOE
- Jen Roussel, Administrative Secretary, Operations Support, DDOE

**Representatives of Delaware Design-Lab High School**

- Melissa Siwiec, Project Manager (via teleconference)

## **Discussion**

Karen Field Rogers, Deputy Secretary, Delaware Dept. of Education and Chair of the Committee, asked the Committee to approve the minutes for Delaware Design Lab High School initial meeting held on January 24, 2018. The Committee unanimously voted to approve the minutes as presented with no changes.

Ms. Field Rogers shared that this was the Final Meeting of the CSAC relative to the Major Modification Application submitted by Delaware Design-Lab High School. Ms. Field Rogers noted that Delaware Design-Lab High School had applied for a modification to their charter for a decrease in the school's authorized enrollment by 15%. She also shared that the purpose of the meeting was for the CSAC to continue its review of the Modification Application, probe any areas of concern through a discussion with the applicant, and issue its recommendation on the application.

Ms. Field Rogers asked the Committee if they had any questions or concerns. Mr. Taylor asked about the current and the projected enrollment at Delaware Design-Lab High School.

The current status on the enrollment was given by Ms. Siwiec, Delaware Design-Lab High School Project Manager, who stated that currently Delaware Design-Lab High School has 298 students. Ms. Siwiec further explained that enrollment for next year is on track, 20 students away from the expected 350 student enrollment for the Fall, 2018. Ms. Siwiec stated that is where Delaware Design-Lab High School was last year at this time.

Ms. Field Rogers asked the committee if they had any further questions about this application that required further discussion.

There being none, Ms. Pitts made the motion to recommend the decrease in enrollment be approved. The motion was seconded and carried unanimously.

### **Ms. Field Rogers shared the following next steps:**

- On or before March 30, 2018, the CSAC will issue a Final Report, which will include its recommendation on the Major Modification Application.
- The second and Final Public Hearing will be held on April 4, 2018 at 5:00 p.m., Department of Education, 401 Federal Street, 2<sup>nd</sup> Floor Cabinet Room, Dover, DE 19901.
- The public comment period will end on April 5, 2018.
- The Secretary of Education will announce her decision at the April 19, 2018, State Board of Education meeting.