

SA Organizational Performance Framework Report 2018-19

Measure	Definition of Rating	Data Source	Data Collection Process	Measure	Possible Points per Sub-measure	Sussex Academy	PP
<b>Education Program</b>							
The school is faithful to its <b>mission</b> as defined in its current charter. These goals could include approved mission-specific academic goals.	<p><b>Meets Standard:</b></p> <p><b>Approaching Standard:</b></p> <p><b>Far Below Standard</b></p> <p>[The metrics for this standard will be defined in an annual conversation between each school and the authorizer sometime between September and March in the year preceding the school year to be reviewed in the Performance Framework.]</p>	DOE template to be developed in conjunction with the school as agreed upon by both parties at the beginning of the year. Scoring of this measure will be conducted at the end of the year on or before June 30th during meeting between the school and DOE.	PDF Upload and entry into system by DOE.	1a1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>1A1 Total</b>						<b>2</b>	<b>2</b>
The school is meeting state requirements on <b>instructional minutes</b> .	<p><b>Meets Standard:</b> The school is meeting state requirements on instructional minutes .</p>	School Calendar and Attendance Survey submission reviewed annually.	DOE Verification and entry into system	1b1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school is meeting state requirements for <b>graduation and promotion</b> in accordance with 14 DE Admin. Code 505 and Del. C., Title 14, Ch. 1, II	<p><b>Meets Standard:</b> The school is meeting state requirements for graduation and promotion in accordance with 14 DE Admin. Code 505 and Del. C., Title 14, Ch. 1, II .</p> <p><b>Approaching Standard:</b> <a href="#">The school is meeting state requirements for graduation and promotion in accordance with 14 DE Admin. Code 505 and Del. C., Title 14, Ch. 1, II but has submitted documentation after the due date.</a></p> <p><b>Far Below Standard:</b> <a href="#">The school is not meeting state requirements for graduation and promotion in accordance 14 DE Admin. Code 505 and Del. C., Title 14, Ch. 1, II.</a></p>	K-8 Schools: on site review of the process followed for students that have not met requirements for promotion.	DOE Verification and entry into system	1b2	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school is administering <b>state assessments</b> as required by Delaware law and 14 DE Admin. Code 100 and Del. C., Title 14, Ch. 1, IV .	<p><b>Meets Standard:</b> The school is administering state assessments as required by Delaware law and 14 DE Admin. Code 100 and Del. C., Title 14, Ch. 1, IV .</p> <p><b>Far Below Standard:</b> <a href="#">The school has violations regarding the administration of state assessments that have been founded by the Department of Education.</a></p>	DOE reports from the Office of Assessment.	DOE Verification and entry into system	1b3	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to Implementation of <b>Response to Intervention (RTI)</b> and implementation of 504 plans as determined necessary by school/stakeholder team in accordance with the Section 504, Rehabilitation Act of 1973.	<p><b>Meet Standard:</b> The school has a system for RTI that includes a procedure/practice by which students are provided with intervention. The school has implemented 504 plans as determined necessary by school/stakeholder team in accordance with the Section 504, Rehabilitation Act of 1973.</p> <p><b>Far Below:</b> The school does not have a system for RTI, (and/or) is lacking a procedure/practice by which students are provided with intervention, (and/or) the school has been found to be out of compliance by a State or Federal Agency for not implementing 504 plans in accordance with the Section 504, Rehabilitation Act of 1973.</p>	On-site Visit and documentation of non-compliance with a state or federal agency.	DOE Verification and entry into system	1b4	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school is implementing mandated programming in accordance with the terms of <b>state grants</b> , as applicable	<p><b>Meets Standard:</b> The school is implementing mandated programming in accordance with the terms of state grants.</p> <p><b>Approaching Standard:</b> The school is implementing mandated programming in accordance with the terms of state grants but is actively working with the State on a corrective action plan where it has met all deadlines and compliance requirements.</p> <p><b>Far Below Standard:</b> The school is not implementing mandated programming in accordance with the terms of state grants and/or is actively working with the State on a corrective action plan where it has not met all deadlines and compliance requirements.</p> <p><b>Not Applicable:</b> The school is not receiving state grants.</p>	State grants monitoring and audit reports.	DOE Verification and entry into system	1b5	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school is implementing mandated programming in accordance with the <b>Consolidated Grant</b> terms, as applicable.	<p><b>Meets Standard:</b> The school is implementing mandated programming in accordance with the Consolidated Grant terms.</p> <p><b>Approaching Standard:</b> The school is not implementing some mandated programming in accordance with the Consolidated Grant terms but is actively working with the Department on a corrective action plan where it has met all deadlines and compliance requirements.</p> <p><b>Far Below Standard:</b> The school is not implementing some mandated programming in accordance with the Consolidated Grant terms and/or is actively working with the Department on a corrective action plan where it has not met all deadlines and compliance requirements.</p>	Consolidated grant monitoring and audit reports.	DOE Verification and entry into system	1b6	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>1B Total</b>						<b>10</b>	<b>10</b>
<b>IDEA Indicator 4B:</b> Disproportionality in the rates of <b>long-term suspensions</b> of students with disabilities by race/ethnicity (20 U.S.C. 1416(a)(3)(A); 1412(a)(22))	<p><b>Meets Standard:</b> Charter is in compliance with this IDEA regulatory area.</p>	Office of Exceptional Children Reports		1c1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>IDEA Indicators 9 &amp; 10:</b> <b>Disproportionate Representation</b> related to identification (20 U.S.C. 1416(a)(3)(C))	<p><b>Meets Standard:</b> Charter is in compliance with this IDEA regulatory area.</p>	Office of Exceptional Children Reports	PDF Upload by DOE of Tiered Intervention Requirement and/or DOE Verification and entry into system	1c2	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2

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IDEA Indicator 11:	<b>Meets Standard:</b> Charter is in compliance with this IDEA regulatory area.	Office of Exceptional Children Reports	PDF Upload by DOE of Tiered Intervention Requirement and/or DOE Verification and entry into system	1c3	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
IDEA Indicator 12: <b>Early childhood transition</b> from Part C/preschool special education services to Part B/school-age special education services	<b>Meets Standard:</b> Charter is in compliance with this IDEA regulatory area. <b>Approaching Standard:</b> Charter has been identified as noncompliant for this IDEA regulatory area and is engaged in a Corrective Action Plan.	Office of Exceptional Children Reports	PDF Upload by DOE of Tiered Intervention Requirement and/or DOE Verification and entry into system	1c4	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
IDEA Indicator 13: <b>Transition planning in the IEP</b> (20 U.S.C. 1416(a)(3)(B))	<b>Meets Standard:</b> Charter is in compliance with this IDEA regulatory area. <b>Approaching Standard:</b> Charter has been identified as noncompliant for this IDEA regulatory area and is engaged in a Corrective Action Plan. <b>Far Below Standard:</b> Charter has been identified as noncompliant for this IDEA regulatory area and is engaged in an Intervention Plan or Compliance Agreement for this indicator.	Office of Exceptional Children Reports	PDF Upload by DOE of Tiered Intervention Requirement and/or DOE Verification and entry into system	1c5	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
IDEA Monitoring of student <b>special education records</b> 20 U.S.C. 1400(d); 14 Del.C. §3110) 10 DE Reg. 1816	<b>Meets Standard:</b> Individual student special education records are in compliance with federal and state regulations. <b>Approaching Standard:</b> Charter has some individual student special education records out of compliance measured by this indicator and is engaged in a Corrective Action Plan. <b>Far Below Standard:</b> Charter has some individual student special education records out of compliance measured by this indicator and is engaged in an Intervention Plan or Compliance Agreement for this indicator	On-Site Visit and/or desk audit	DOE Verification and entry into system	1c6	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
IDEA Charter Special Education Designee 14 Del Admin Code §924.9	<b>Meets Standard:</b> Charter school has appointed and notified the DOE of their Special Education Designee and Designee has attended mandatory "Special Education Policies, Procedures, and Procedural Safeguards" training by September 30th. <b>Approaching Standard:</b> Charter school has appointed and notified the DOE of their Special Education Designee but the Designee has not attended mandatory "Special Education Policies, Procedures, and Procedural Safeguards" training by September 30th. <b>Far Below Standard:</b> Charter school has not appointed and notified the DOE of their Special Education Designee	LEA Documentation	DOE Verification and entry into system	1c7	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>1C Total</b>						<b>14</b>	<b>14</b>
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: Policies for <b>servicing ELL students</b> and properly <b>identifying students</b> in need of ELL services	<b>Meets Standard:</b> The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a> <b>Approaching Standard:</b> The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date. <b>Far Below:</b> The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.	DOE record audit and on-site verification of:  1. Use of current home language survey.	DOE Verification and entry into system	1d1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: <b>Access to the program</b> for students and parents as required by law and consistent with students' abilities	<b>Meets Standard:</b> The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a> <b>Approaching Standard:</b> The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date. <b>Far Below:</b> The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.	DOE record audit and on-site verification of:	DOE Verification and entry into system	1d2	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: <b>Operational compliance</b> including the academic program, assessments, and all other aspects of the school's program and responsibilities	<b>Meets Standard:</b> The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a> <b>Approaching Standard:</b> The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date. <b>Far Below:</b> The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.	DOE record audit and on-site verification of:  3.Access to EL 2.0	DOE Verification and entry into system	1d3	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: Provision of <b>student ELL services</b>	<b>Meets Standard:</b> The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a>	DOE record audit and on-site verification of:  4. Documentation of identification and assessment of ELLs within the 30 day	DOE Verification and entry into system	1d4	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2

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	<p><b>Approaching Standard</b> : The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date.</p> <p><b>Far Below</b>: The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.</p>	assessment of EL's within the 30 day window.			0=Far Below		
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: Access to the program for students and parents as required by law and consistent with students' Exit of students from ELL services and ongoing monitoring of exited students	<p><b>Meets Standard</b>: The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a></p> <p><b>Approaching Standard</b> : The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date.</p> <p><b>Far Below</b>: The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.</p>	DOE record audit and on-site verification of:  5. Parent Notification	DOE Verification and entry into system	1d5	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: Access to the program for students and parents as required by law and consistent with students' Process for intake for new EL students.	<p><b>Meets Standard</b>: The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a></p> <p><b>Approaching Standard</b>: The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date.</p> <p><b>Far Below</b>: The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.</p>	DOE record audit and on-site verification of:  6. Process for intake for new EL students.	DOE Verification and entry into system	1d6	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to: Access to the program for students and parents as required by law and consistent with students' written plan for EL Services.	<p><b>Meets Standard</b>: The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a></p> <p><b>Approaching Standard</b> : The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date.</p> <p><b>Far Below</b>: The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.</p>	DOE record audit and on-site verification of:  7. Written plan for EL Services.	DOE Verification and entry into system	1d7	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school materially complies with applicable laws, rules, regulations, and provisions of the charter relating to:	<p><b>Meets Standard</b>: The school is in compliance with applicable laws, rules, regulations, and provisions of the charter relating to the education of students identified as English Learners. <a href="http://www.doe.k12.de.us/Page/2279">http://www.doe.k12.de.us/Page/2279</a></p> <p><b>Approaching Standard</b>: The school was notified in writing by the Department of Education to be out of compliance in their annual monitoring but completed their corrective action plan on or prior to the due date.</p> <p><b>Far Below</b>: The school was found to be out of compliance in their annual compliance monitoring and has not completed their corrective action plan prior to the due date. (And/Or) The school's lack of compliance is material or significant.</p>	DOE record audit and on-site verification of:  8. Implementation of the Migrant survey as required	DOE Verification and entry into system	1d8	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
					<b>1d Total</b>	<b>16</b>	<b>16</b>
<b>Governance and Reporting</b>							
The school has demonstrated it has met the requirements for Board composition and membership pursuant to Del. C., Title 14, Ch. 5, §512 (1-2)	<p><b>Meets Standard</b>: The board of directors has included a teacher from at least 1 of the charter schools operated by the board and at least 1 parent of a student enrolled in a charter school operated by the board.</p> <p><b>Approaching Standard</b>: The board of directors has included a teacher from at least 1 of the charter schools operated by the board and at least 1 parent of a student enrolled in a charter school operated by the board with the exception of a transition period not exceeding 90 days.</p> <p><b>Far Below Standard</b>: The board of directors has not included a teacher from at least 1 of the charter schools operated by the board and at least 1 parent of a student enrolled in a charter school operated by the board for a period of more than 90 days.</p>	Board agendas and minutes review by DOE and/or on-site review of Board Meetings.	DOE Verification and entry into system	2a1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school leader and Board has demonstrated that it is in compliance with all Board policies, including but not limited to proper modification of Board bylaws (as applicable), maintaining its Articles of Incorporation, following the State Code of Conduct and properly	<p><b>Meets Standard</b> : The school has demonstrated that it is in compliance with all Board policies, including but not limited to proper modification of Board bylaws (as applicable), maintaining its Articles of Incorporation, following the State Code of Conduct and properly maintaining §504 Corporate status.</p> <p><b>Far Below Standard</b> : The school has failed to demonstrate that it is in compliance with all Board policies, including but not limited to proper modification of Board bylaws (as applicable), maintaining its Articles of Incorporation, following the State Code of Conduct and properly maintaining §504 Corporate status.</p>	Review any revisions of by-laws and Articles of Incorporation. Written notification of noncompliance from a state or federal agency.	PDF Upload by DOE of procedures and site visit verification.	2a2	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school has met the requirements of Board training as required by statute, pursuant to Del. C., Title 14, Ch. 5, §512(15), and Del. C., Title 14, Ch. 18, § 1803 Financial responsibility training.	<p><b>Meets Standard</b>: The school has a satisfactory plan to ensure the effectiveness of its board of trustees, including governance trainings conducted for any new board members as well as § 1803 Financial responsibility training. The school has conducted trainings at a minimum of once every 3 years. The Board has provided documentation demonstrating all board members have been trained within 6 months or have attended the first available training if the training is not offered within the 6 month timeframe.</p>	DOE record audit and on-site verification of plan.	PDF Upload by DOE of plan and site visit verification.	2a3	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2

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	<p><b>Approaching Standard:</b> The school has met the standard for the required plan and implementation for Board Trainings but has not met the training deadlines as required by Del. C., Title 14, Ch. 5, §512(15) and Del. C., Title 14, Ch. 18, §1803.</p> <p><b>Far Below Standard:</b> The school does not have a satisfactory plan to ensure the effectiveness of its board of trustees, including governance trainings conducted for any new board members, as well as § 1803 Financial responsibility training. (And/Or) The school has not conducted trainings at a minimum of once every 3 years. (And/Or) The Board has not provided documentation demonstrating all board members have been trained.</p>						
The school is in compliance with the regulations and requirements for CBOC including training as required by statute, pursuant to Del. C., Title 14, Ch. 15, §1508 and 14 Del. Admin. Code 736	<p><b>Meets Standard:</b> The school is in compliance with the regulations and requirements for CBOC including training and website posting of information.</p> <p><b>Approaching Standard:</b> The school is in compliance with the regulations and requirements for CBOC including training and website posting of information with delays not exceeding 30 days for posting information.</p> <p><b>Far Below Standard:</b> The school is not in compliance with the regulations and requirements for CBOC including training and website posting of information.</p>	DOE website monitoring of board documentation, and/or on-site review of board meetings.	DOE Verification and entry into system	2a4	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school is in compliance with the regulations and requirements regarding conflicts of interest, pursuant to Del. C., Title 29, Ch. 58,	<p><b>Meets Standard:</b> The school is in compliance with the regulations and requirements regarding conflicts of interest, pursuant to Del. C., Title 29, Ch. 58, §5805.</p> <p><b>Far Below Standard:</b> The school is not in compliance with the regulations and requirements regarding conflicts of interest, pursuant to Del. C., Title 29, Ch. 58, §5805</p>	DOE website monitoring of Board documentation, and/or on-site review of board meetings. There is a policy for disclosure.	DOE Verification and entry into system	2a5	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school has demonstrated that it has conducted meetings and other business in accordance with the requirements of the state open meetings law, pursuant to Del. C., Title 29, Ch. 100 See Charter School Website Monitoring Guide/Checklist	<p><b>Meets Standard:</b> The school has conducted meetings and business in accordance with the state open meetings law, pursuant to Del. C., Title 29, Ch. 100.</p> <p><b>Approaching Standard:</b> The school has conducted meetings and business in accordance with the state open meetings law, pursuant to Del. C., Title 29, Ch. 100 but there have been delays with posting meeting information that have not exceeded 60 days.</p> <p><b>Far Below Standard:</b> The school has not conducted meetings and business in accordance with the state open meetings law, pursuant to Del. C., Title 29, Ch. 100.</p>	DOE website monitoring of board documentation, and/or on-site review of board meetings. The school has recorded all board meetings held after 8/1/2016.	DOE Verification and entry into system	2a6	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>2a Total</b>						<b>10</b>	<b>10</b>
The school leadership demonstrates that it is carrying out the plan outlined in the charter for evaluating student performance and has demonstrated procedures for taking corrective action in the event that student performance at the charter school falls below such standards Del. C., Title 14, Ch. 5, §512.4	<p><b>Meets Standard:</b> The school leadership has included in their annual charter school report their evaluation of student and school performance and included procedures for how they will take corrective action in the event that the school falls below such standards in accordance with their charter.</p> <p><b>Far Below Standard:</b> The school leadership has not included in their annual charter school report their evaluation of student and school performance and/or has not included procedures for how they will take corrective action in the event that the school falls below such standards in accordance with their charter.</p>	Annual report/school's charter	PDF Upload by DOE	2b1	Put a # in the column 1=Meets OR 0=Far Below	1	1
The Board has annually evaluated the management according to state-approved criteria, if applicable, pursuant to 14 Del. Admin. Code 108A	<p><b>Meets Standard:</b> The Board has evaluated management and educators in accordance with 14 Del. Admin. Code 108A.</p> <p><b>Approaching Standard:</b> The Board has evaluated management and educators in accordance with 14 Del. Admin. Code 108A but has failed to submit the required documentation within the required timelines.</p> <p><b>Far Below Standard:</b> The Board has not evaluated management and educators in accordance with 14 Del. Admin. Code 108A.</p>	Form was submitted by the charter school board to the Charter School Office of DOE.	DOE Verification and entry into system	2b2	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The Board annually has evaluated the management company. (For schools) contracting with Charter Management Organization (CMO).	<p><b>Meets Standard:</b> The Board has evaluated the CMO and has evidence of holding the CMO accountable to their contract.</p> <p><b>Far Below Standard:</b> The Board has evaluated the CMO and has evidence of holding the CMO accountable to their contract.</p>	Annual Board meeting agenda and minutes/recordings or other documentation provided by the school.	DOE Verification and entry into system. (PDF Upload as needed)	2b3	NULL or 1	1	1
<b>Total 2b3</b>						<b>4</b>	<b>4</b>
The school has met state and federal reporting requirements, pursuant to Del. C., Title 14, Ch. 5, §513.	<p><b>Meets Standard:</b> The school has met the reporting requirements for annual reporting including the requirements for annual reports in relationship to charter school renewal.</p> <p><b>Far Below Standard:</b> The school has not met the reporting requirements for annual reporting including the requirements for annual reports in relationship to charter school renewal.</p>	Charter School Annual and Renewal reports	PDF Upload by DOE	2c1	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school has met state and federal reporting requirements, pursuant to Del. C., Title 14, Ch. 5, §513.  *Reporting items that are measured in relationship to timely submission in other areas of this framework will not be used/ counted/measured for a second time in this area. It is possible to have one measure of 'quality of reporting' in one area of this document and a second measure of 'timely submission' of the same report.	<p><b>Meets Standard:</b> The school has met the reporting requirements as outlined on the annual charter school compliance calendar that are marked as required reporting. The school has not missed the deadlines for reporting for more than one report which was turned in within five (5) days of the date due.</p> <p><b>Approaching Standards:</b> The school has met the reporting requirements as outlined on the annual charter school compliance calendar that are marked as required reporting. The school has not missed the deadlines for reporting for more than two reports which were turned in within five (5) days of the date due.</p> <p><b>Far Below Standard:</b> The school has not met the reporting requirements as outlined on the annual charter school compliance calendar that are marked as required reporting and/or has turned in three or more of its required reports late or has missed a deadline for reports beyond the 5 day mark after a reminder was sent.</p>	DOE Compliance report monitoring with work groups and DOE validation through systems.	DOE Verification and entry into system	2c2	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>2C Total</b>						<b>3</b>	<b>3</b>
<b>Students &amp; Staff</b>							

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The school has an established system for admissions.	<p><b>Meets Standard:</b> The school has a timetable and procedure for admissions and can provide evidence of an equitable lottery system. (Only applicable for schools where a lottery is required.)</p> <p><b>Approaching Standard:</b> The school has a timetable and procedure for admissions and can provide evidence of an equitable lottery system. (Only applicable for schools where a lottery is required.) There is evidence that the school made minor errors in following the implementation of the process that did not impact the fidelity of the process.</p> <p><b>Far Below Standard:</b> The school has not followed a timetable and procedure for admissions and/or cannot provide evidence of an equitable lottery system. (Only applicable for schools where a lottery is required.) (And/Or) The school has evidence of preferential acceptance outside those permitted by the charter.</p>	DOE record audit and on-site verification of procedures.	PDF Upload by DOE of procedures and site visit verification.	3a1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2		
The school has a FERPA policy posted in accordance with Chapter 215 of Title 14 and in compliance with DE Administrative Code 252.	<p><b>Meets Standard:</b> The school has a posted FERPA policy and a procedure for records requests. The school has transferred records in accordance with the Administrative Code 252. The school does not have any founded complaints of FERPA Violations.</p> <p><b>Far Below Standard:</b> The school has failed to post a FERPA policy, (and/or) does not have a procedure for records requests, (and/or) has not transferred records in accordance with regulations, and/or the school has founded complaints from a state agency of FERPA Violations.</p>	DOE record audit and on-site verification of procedures.	PDF Upload by DOE of procedures and site visit verification.	3a2	Put a # in the column 1=Meets OR 0=Far Below	1	1		
The school has a FOIA Policy, an identified FOIA Coordinator posted on their website and a system for FOIA Requests: See FOIA Manual.	<p><b>Meets Standard:</b> The school has a posted FOIA policy and a procedure on their website. The school does not have any founded complaints of FOIA Violations.</p> <p><b>Far Below Standard:</b> The school has failed to post a FOIA policy and/or does not have a procedure for records requests on their website. And/or the school has founded complaints of FOIA Violations.</p>	Posted Policy and Procedure Review by DOE and review of complaints.	PDF Upload by DOE of procedures and site visit verification.	3a3	Put a # in the column 1=Meets OR 0=Far Below	1	1		
The school follows requirements for the transfer of student data, pursuant to Del. C., Title 14, Ch. 5, §512 (13)	<p><b>Meets Standard:</b> The school has completed reporting within the Roster Verification System and Accountability Verification System accurately and within the timelines provided by the DOE.</p> <p><b>Far Below Standard:</b> The school has completed reporting within the Roster Verification System and Accountability Verification System accurately, but not within the timelines provided by the DOE.</p>	AVS and RVS reports	DOE Verification and entry into system	3a4	Put a # in the column 1=Meets OR 0=Far Below	1	1		
The school follows procedures for student conduct, including rights and responsibilities, discipline and	<p><b>Meets Standard:</b> The school did not have students that were expelled or followed proper procedures for due process and placement of a student (or students) that were suspended, expelled, or alternatively placed. There are no founded reports made by a state agency or the</p> <p><b>Far Below Standard:</b> The school did not provide a combined training totaling 1 hour on the identification and reporting of criminal youth gang activity and bullying prevention, child abuse reporting, teen dating violence response protocols (grades 7-12) and 90 minute suicide prevention. In addition, select staff were trained in de-escalation/non-violent restraint techniques and reporting procedures per 14 Del. Admin. Code 610.</p>	DOE record audit and on-site verification of procedures as well as State Agency/DOE reported offenses	DOE record audit through PDMS, records request and on-site verification of procedures.	3a5	Put a # in the column 1=Meets OR 0=Far Below	1	1		
The school has conducted trainings for staff totaling one hour or more on the identification and reporting of criminal youth gang activity and bullying prevention, child abuse reporting, teen dating violence response protocols (grades 7-12) and 90 minute suicide prevention. In addition, select staff are trained in de-escalation/non-violent restraint techniques and reporting	<p><b>Meets Standard:</b> The school provided a combined training totaling 1 hour on the identification and reporting of criminal youth gang activity and bullying prevention, child abuse reporting, teen dating violence response protocols (grades 7-12) and 90 minute suicide prevention. In addition, select staff were trained in de-escalation/non-violent restraint techniques and reporting procedures per 14 Del. Admin. Code 610.</p> <p><b>Far Below Standard:</b> The school did not provide a combined training totaling 1 hour on the identification and reporting of criminal youth gang activity and bullying prevention, child abuse reporting, teen dating violence response protocols (grades 7-12) or 90 minute suicide prevention. In addition, no staff were trained in de-escalation/non-violent restraint techniques and reporting procedures per 14 Del. Admin. Code 610.</p>			3a6	Put a # in the column 1=Meets OR 0=Far Below	1	1		
<b>3a total</b>						<b>7</b>	<b>7</b>		
The school has demonstrated, except as otherwise provided in regulation, that all teachers working in the school hold an appropriate teaching	<p><b>Meets Standard:</b> The school is in compliance with charter school regulations relating to certification and licensure.</p> <p><b>Far Below Standard:</b> The school is not in compliance with charter school regulations relating to certification and licensure.</p>	DEEDS verification on 6/30 annually	Excel data pull from DMT	3b1	Put a # in the column 1=Meets OR 0=Far Below	1	1		
The school has demonstrated, except as otherwise provided in regulation, it has met the requirements for criminal background checks and checks of the Child Abuse Registry for all board members and staff.	<p><b>Meets Standard:</b> The school has demonstrated evidence of requiring the necessary background checks for all personnel as required.</p> <p><b>Far Below Standard:</b> The school has not demonstrated evidence of requiring the necessary background checks for personnel.</p>	On-site record review	DOE Verification and entry into system	3b2	Put a # in the column 1=Meets OR 0=Far Below	1	1		
<b>3b total</b>						<b>2</b>	<b>2</b>		
The school has a Comprehensive School Safety Plan in the ERIP System that was completed accurately and on time. Delaware Title 29, Ch. 82, § 8237	<p><b>Meets Standard:</b> The school has a Comprehensive School Safety Plan in the ERIP System that was completed accurately and on time. The school has conducted one (1) Table Top and two (2) lockdown drills that are accurately recorded in the system and were conducted on time.</p> <p><b>Approaching Standard:</b> The school has an approved Comprehensive School Safety Plan in the ERIP System completed but there are minor errors/omissions that do not impact the fidelity of the plan. (AND/OR) The school completed all required drills but did not accurately document the drills.</p> <p><b>Far Below Standard:</b> The school does not have an approved Comprehensive School Safety Plan, and/or the Comprehensive School Safety Plan is missing critical information and/or drills were not completed.</p>	Review of the online ERIP after the date the reports are due and prior to framework reporting.	Export in Excel from ERIP System	4.1	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2		
The school has the required documentation required for fire drills within ERIP or on file.	<p><b>Meets Standard:</b> Fire Drills have occurred as required and are properly documented within ERIP or on file at the school.</p> <p><b>Approaching Standard:</b> The school completed all required drills but did not accurately document the drills.</p> <p><b>Far Below Standard:</b> Fire Drills did not occur according to regulation.</p>	On-site review of fire drill log or online review of fire drill log in ERIP.	Export in Excel from ERIP System or review of documentation during school visit.	4.2	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2		
The procedures the school plans to follow to assure the health and safety of students, employees and guests of the school while they are on school property are adequate and that the charter school will comply with	<p><b>Meets Standard:</b> The school has a process and follows procedures to ensure the health and safety of guests including a plan and system by which guests are required to be buzzed or checked into facilities.</p> <p><b>Far Below Standard:</b> The school does not have a process and/or does not have evidence that it follows procedures to ensure the health and safety of guests including a plan and system by which guests are required to be buzzed or checked into facilities.</p>	On-site review of processes and procedures.	DOE Verification during site visit.	4.3	Put a # in the column 1=Meets OR 0=Far Below	1	1		
The school has a viable certificate of occupancy on file during site visit.	<p><b>Meets Standard:</b> The school has a valid Certificate of Occupancy on file during site visit.</p>	Certificate of Occupancy is on file during site visit.	PDF Upload by DOE	4.4	Put a # in the column	1	1		

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occupancy or other required building use authorization.	<b>Far Below Standard:</b> The school does not have a valid Certificate of Occupancy and/or the Certificate of Occupancy cannot be located.	during site visit		...	1=Meets OR 0=Far Below		
The school has documentation of requisite insurance coverage.	<b>Meets Standard:</b> The school has current insurance coverage aligned with regulation. <b>Far Below Standard:</b> The school does not have insurance coverage aligned with regulation.	Insurance policies are reviewed during site visit	PDF Upload by DOE	4.5	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school provides student transportation including bids for service in accordance to Delaware Regulation § 508 and DE Administrative Code §1150.	<b>Meet Standard:</b> The school provides or contracts transportation according to Regulation §508 and Administrative Code 1150 without findings <b>Approaching Standard:</b> The school provides or contracts transportation according to Regulation §508 and Administrative Code 1150 but has minor compliance issues relating to documentation only. <b>Far Below Standard :</b> The school does not provide or contract transportation according to Regulation §508 and Administrative Code 1150 without findings	On-site monitoring check lists and assurances.	On-Site Monitoring Tool and contract verification.	4.6	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school ensures the proper drug and alcohol testing of all school bus drivers. § 1150 School bus drivers; drug and alcohol testing.	<b>Meets Standard:</b> The school provides evidence documenting the proper drug and alcohol testing of all school bus drivers. <b>Far Below Standard:</b> The school does not provide evidence documenting the proper drug and alcohol testing of all school bus drivers or evidence is not complete/missing.	Documentation of drug screening of bus drivers pre-employment, reasonable suspicion, random and post-accident testing for alcohol and controlled substances pursuant to 49 U.S.C. § 31306. Appendix A on-site monitoring check lists.	PDF Upload by DOE	4.7	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school ensures that vehicles utilized by the school to transport students meet Delaware Safety Standards.	<b>Meets Standard:</b> The school provides evidence documenting that all vehicles utilized by the school to transport students meet Delaware Safety Standards and/or provided the required DOE Assurances. <b>Far Below Standard :</b> The school does not provide evidence documenting that all vehicles utilized by the school to transport students meet Delaware Safety Standards and/or did not provide the required DOE Assurances	Policy and/or documentation that school or contracted vendor comply with Delaware safety standards including Appendix A on-site monitoring check lists and assurances.	PDF Upload by DOE	4.8	Put a # in the column 1=Meets OR 0=Far Below	1	1
The school provides a no- or low-cost breakfast or lunch under a federal national school breakfast or lunch program in compliance with State Regulations.	15	Review of Compliance Monitoring from the Child Nutrition Program documentation.	PDF Upload by DOE	4.9	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
The school has a plan and follows procedures to ensure the health and safety of students and employees including documentation of immunizations, health records, nursing services, and screenings in compliance with Delaware Chapter 14 Administrative Code 800 regulations.	<b>Meets Standard:</b> The school meets the requirements to ensure the health and safety of students and employees including documentation of immunizations, and health records. The school has a plan and procedures for school nursing services, medication, and health screenings. <b>Approaching Standard:</b> The school follows the requirements to ensure the health and safety of students and employees including documentation of immunizations, screenings, health records, and nursing services but has identified findings of record errors that do not endanger the health and welfare of students or staff <b>Far Below Standards :</b> The school has been found to be out of compliance with the requirements of health and safety of students and employees in one or more areas including: documentation of immunizations, screenings, health records, and nursing services.	DOE record audit and on-site verification of procedures.	PDF Upload by DOE of procedures and site visit verification.	4.01	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
School kitchen meets the standards of Public Health. (If Applicable)	<b>Meets Standard:</b> School kitchen meets the standards of Public Health without findings. <b>Approaching Standard:</b> School kitchen had findings that were corrected on site by the school. 113:1271121:127	DOE Verification of Health Inspection <a href="http://dhss.delaware.gov/dhss/dph/hsp/Default.aspx">http://dhss.delaware.gov/dhss/dph/hsp/Default.aspx</a>	DOE Verification and entry into system	4.02	Put a # in the column 2=Meets 1=Approaches 0=Far Below	2	2
<b>4 total</b>						<b>17</b>	<b>17</b>