

The Bryan Allen Stevenson School of Excellence

Section 1.5 - Attachment 11:
Staff Structure

Staff Descriptions

BASSE Executive Board: the formal organizational link between the school and the community, with the goal of creating the foundation of the school and responsible for the trajectory of the Bryan Allen Stevenson School of Excellence.

Executive Director: Acts as the conduit running between the board and everyday management of the school. Serves as the primary public face and voice of the school. Realizes the vision of the Board into results.



Staff Descriptions Cont.



Dean of Academic Excellence (Academic Head of School):

Responsible for ensuring execution of rigorous academic curriculum. Manages and coaches educators to effectively create the ideal learning environment for students.

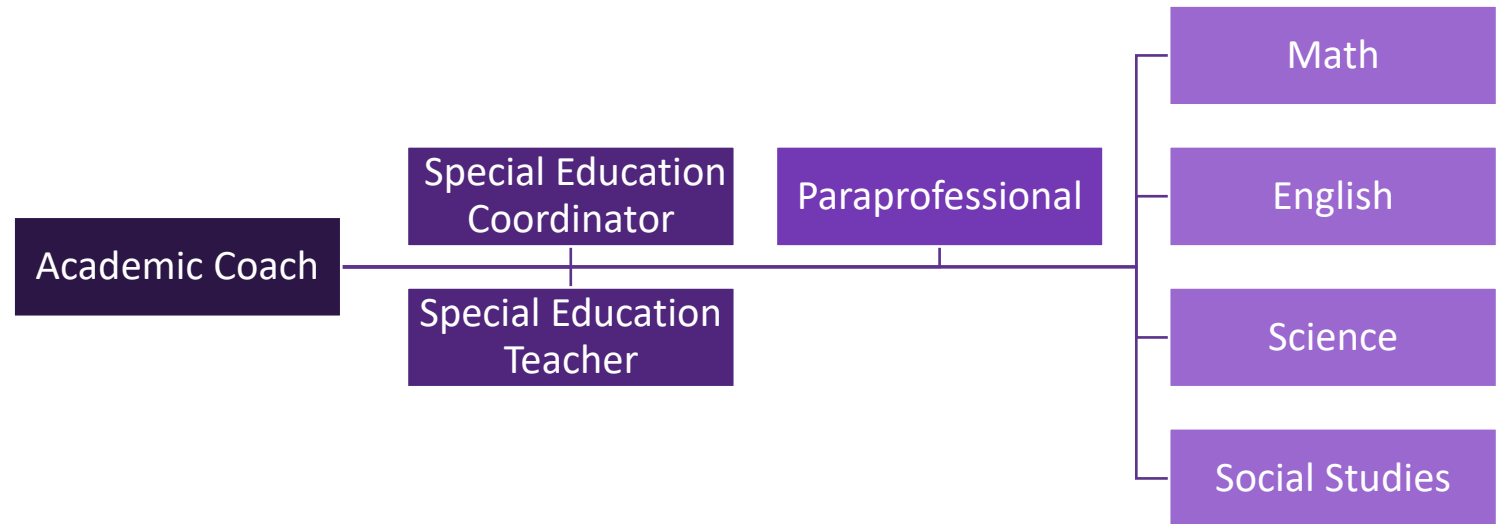
- **Academic Coaches:** Each grade level will have an instructional expert with the purpose of designing and guiding curriculum and instructional practices in alignment with the vision of the academic dean. Content coaches will work with individual instructors to ensure students are reaching grade level benchmarks and lead collaborative planning across the grade level. Academic coaches will work together to ensure alignment across the grade levels. All academic coaches will be certified teachers who may also teach courses as needed.
- **Teachers:** Teachers are the content leaders and experts at BASSE. Each teacher will be qualified according to Delaware State Standards and be a content expert in their field.
- **Special Education Coordinator:** BASSE understands the importance of providing all students, especially our students with identified academic and behavioral needs, with the support they need to be successful. The Special Education Coordinator will oversee the creation and implementation of students Individualized Education Plans (IEP) to ensure compliance with all state and federal guidelines and success for our students.
- **Paraprofessionals:** Paraprofessionals are critical to ensuring personalized learning for each student at BASSE. Each paraprofessional will work closely with teachers and coaches to support students personalized learning plans.



Grade-Level Teams at BASSE

Each team will have four core content teachers (who may be dual-certified), access to a paraprofessional, and the special education teacher(s). The special education teacher(s) will serve as the case manager for students' IEPs and a partner for the content teachers.

Academic coaches will work directly with the special education coordinator to help plan collaborative planning sessions around differentiation and implementation of special services.



Staff Descriptions Cont.



Director of Development: The primary goal of this role is to help lead the school to financial sustainability. In close partnership with the Executive Director, the Director of Development will help secure grants and other funding to support the school. The Director of Development will also be responsible for building relationships with community organizations and partners who will eventually become student service-learning partners as well as long term supporters of the school. This role will set up BASSE for success many of the Director of Development's responsibilities will transition to the Dean of Community Partnership in years 4 and 5.

Dean of Community Partnerships (Culture and Service Head of School): This role acts as the co-head of school by creating and cultivating relationships between the Bryan Allen Stevenson School of Excellence and the surrounding community and acts as the primary manager of "school life". This Dean promotes and supports interaction between students and the community oversees the development of service-learning opportunities for students to have an impact locally, and for community leaders to enrich students through practical simulations and externships. Additionally, this dean will work directly with the Executive Director to support and supervise the wrap-around services, supports, and non-academic staff for students.

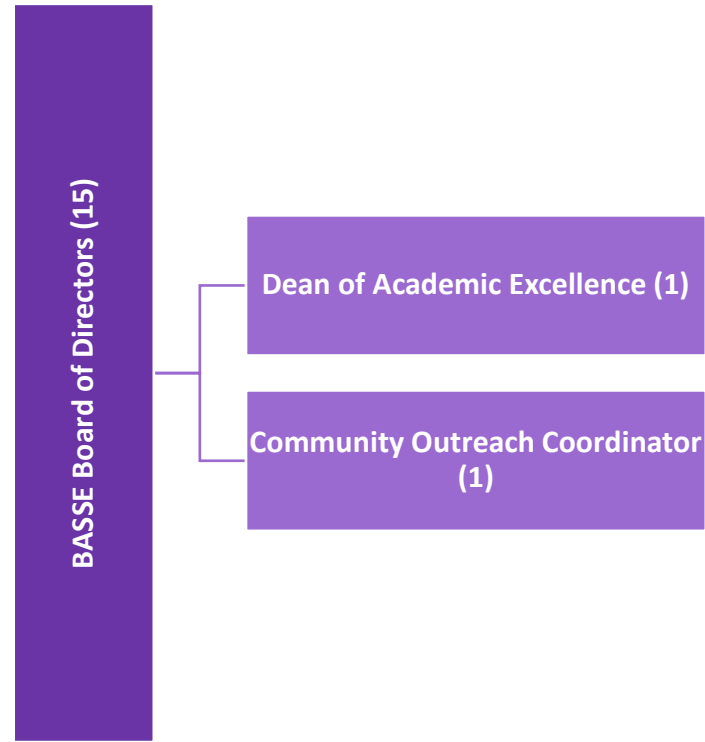
Counselors: BASSE's school counselors work to support the academic, social emotional, and career needs of all students. Our college and career counselor will work specifically with our upperclassman students to plan for their post-secondary lives.

Staff Descriptions

- **Office Staff:** Works to ensure smooth operation of day-to-day function of the school. Office staff is key to welcoming community members into our home of learning. Additionally, effective and reliable office staff creates stability that students and caregivers can trust.
- **Cafeteria Staff:** Clean and healthy nutrition is important to nourish students to keep them healthy and energized throughout the academic calendar. The school cafeteria may be the one place where some students may get a truly healthy meal in their day to day lives.
- **Custodial Staff:** A clean and hazardous free environment makes for a welcoming feeling where guests and students are comfortable and want to spend long stretches of time in. Effective janitorial/custodial staff will also lend to keeping learning zones dust and allergen free.
- **School Nurse:** Provide and administer basic medical care for students. The school nurse is the first responder for medical emergencies occurring on school grounds. By attending to the health and medical needs for students, the school nurse will help bolster the success rate of students by neutralizing or minimizing the effects of adverse health conditions.
- **Contracted Professional Services:** BASSE will hire additional contracted services as needed, based on the student enrollment, demographics, and 504/IEP requirements. These roles may include, but are not limited to: speech therapist, physical therapist, occupational therapist, etc.

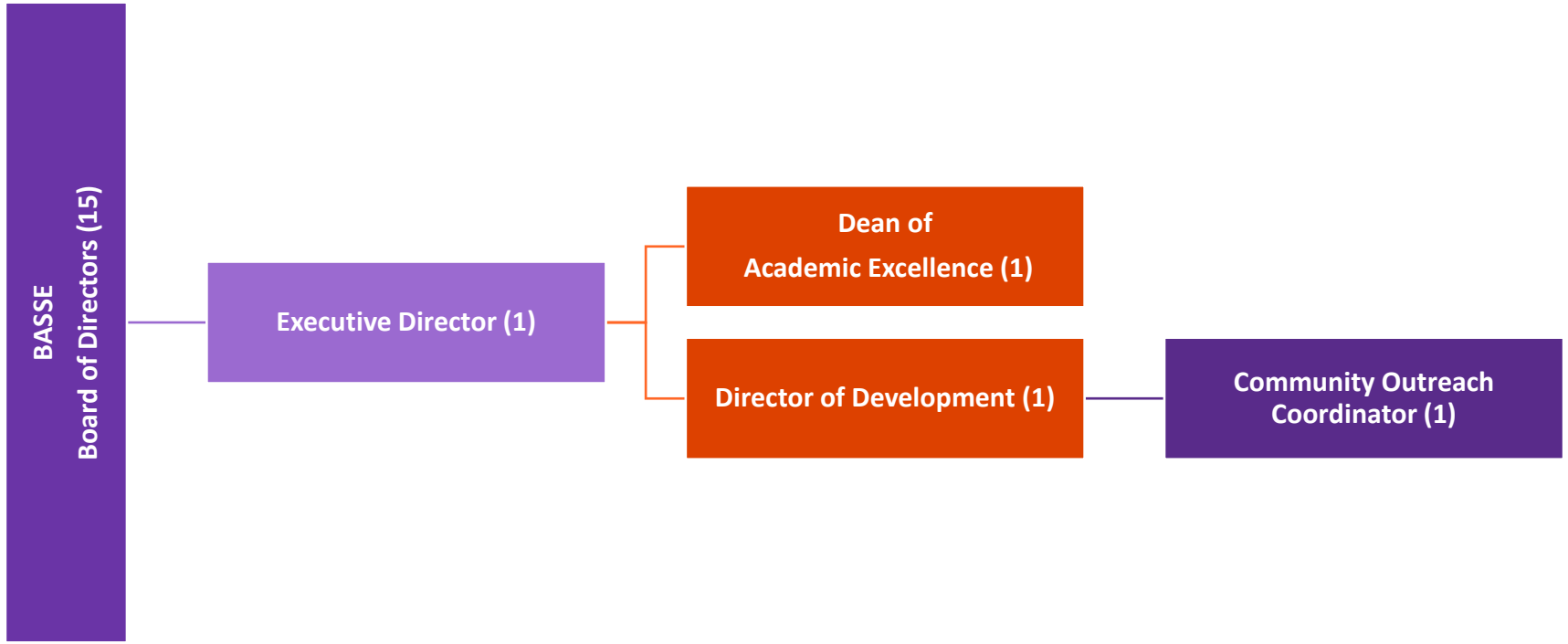


The Bryan Allen Stevenson School of Excellence
Section 5 – Attachment 11 – Organizational Chart



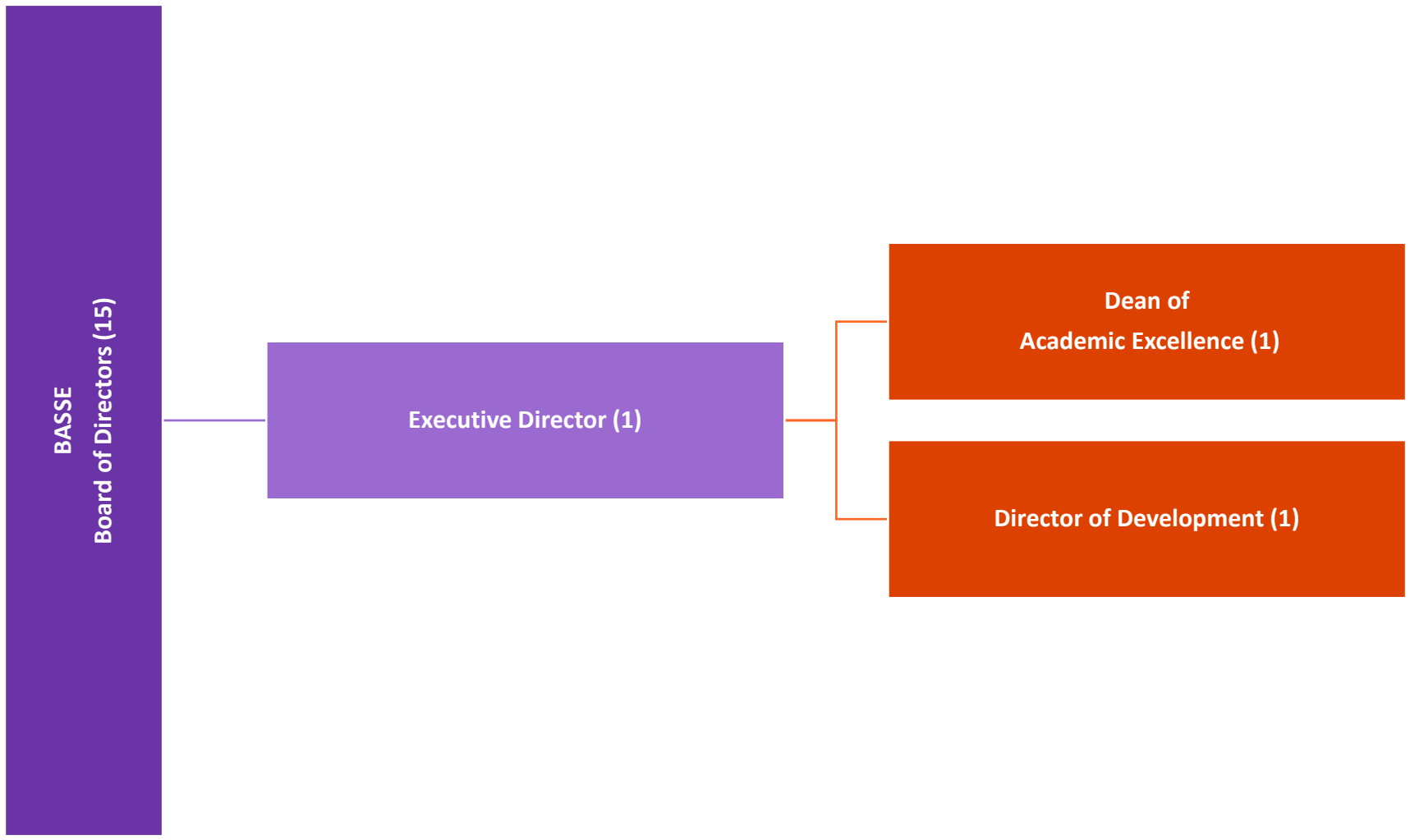


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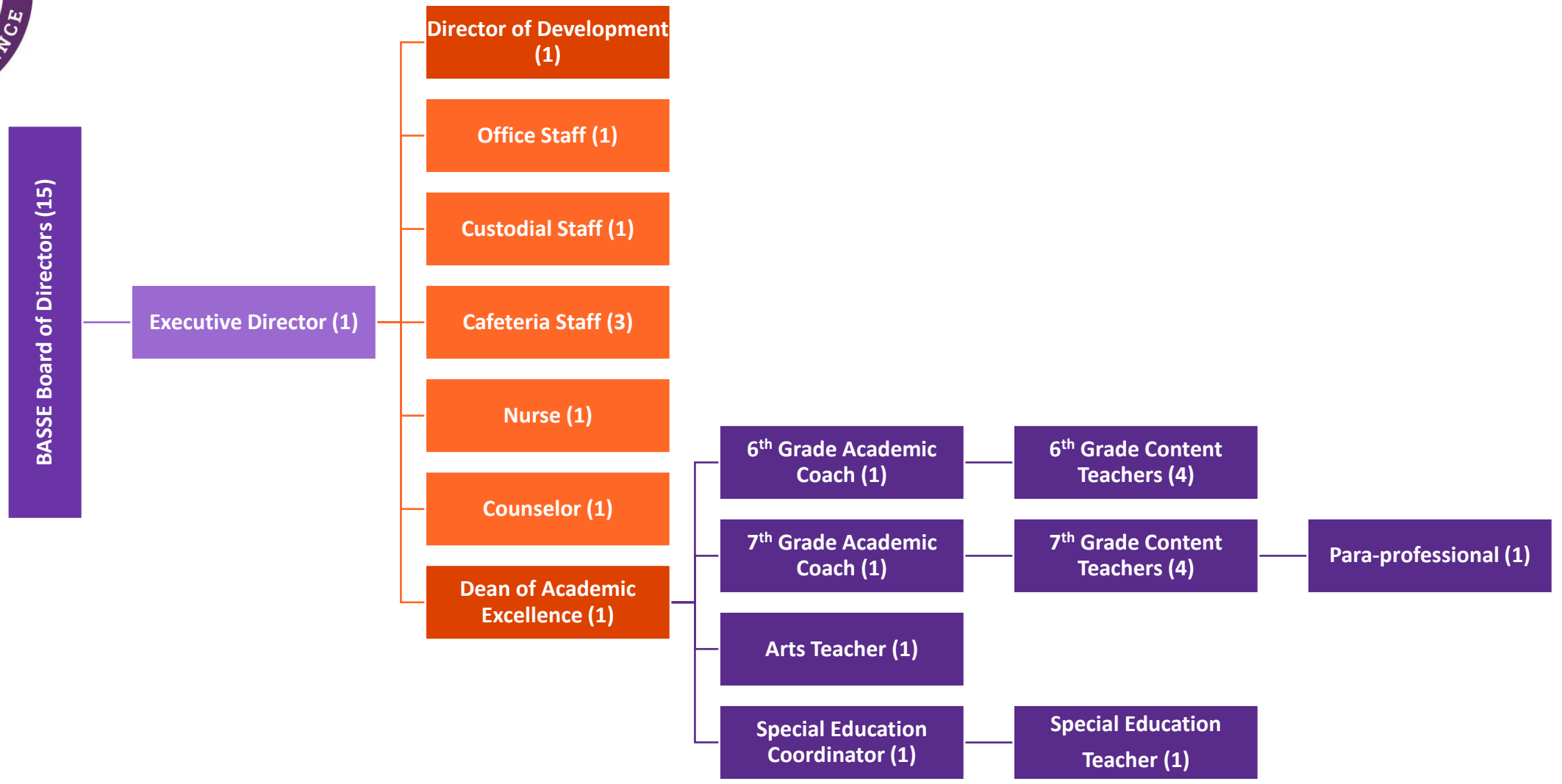


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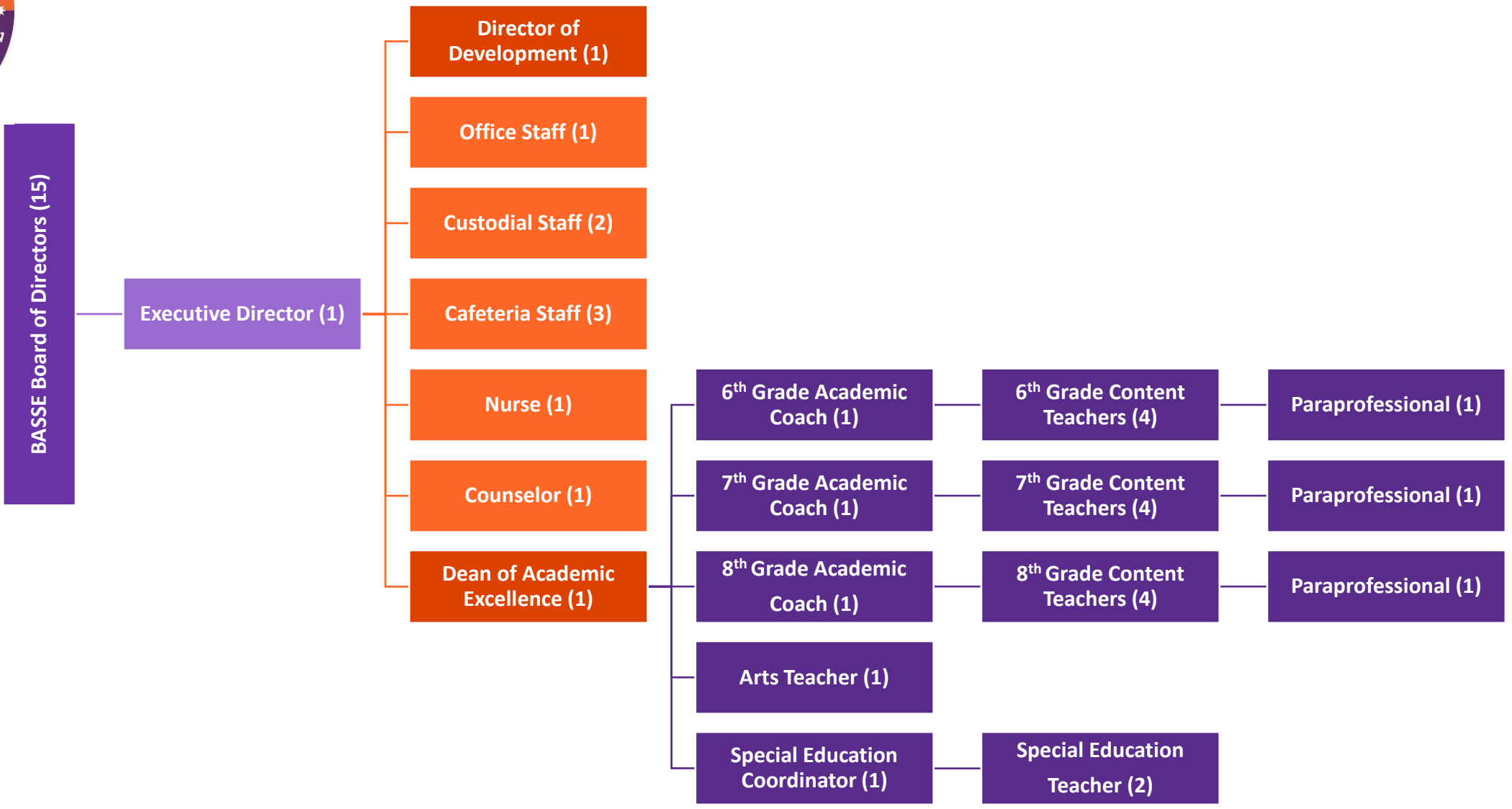


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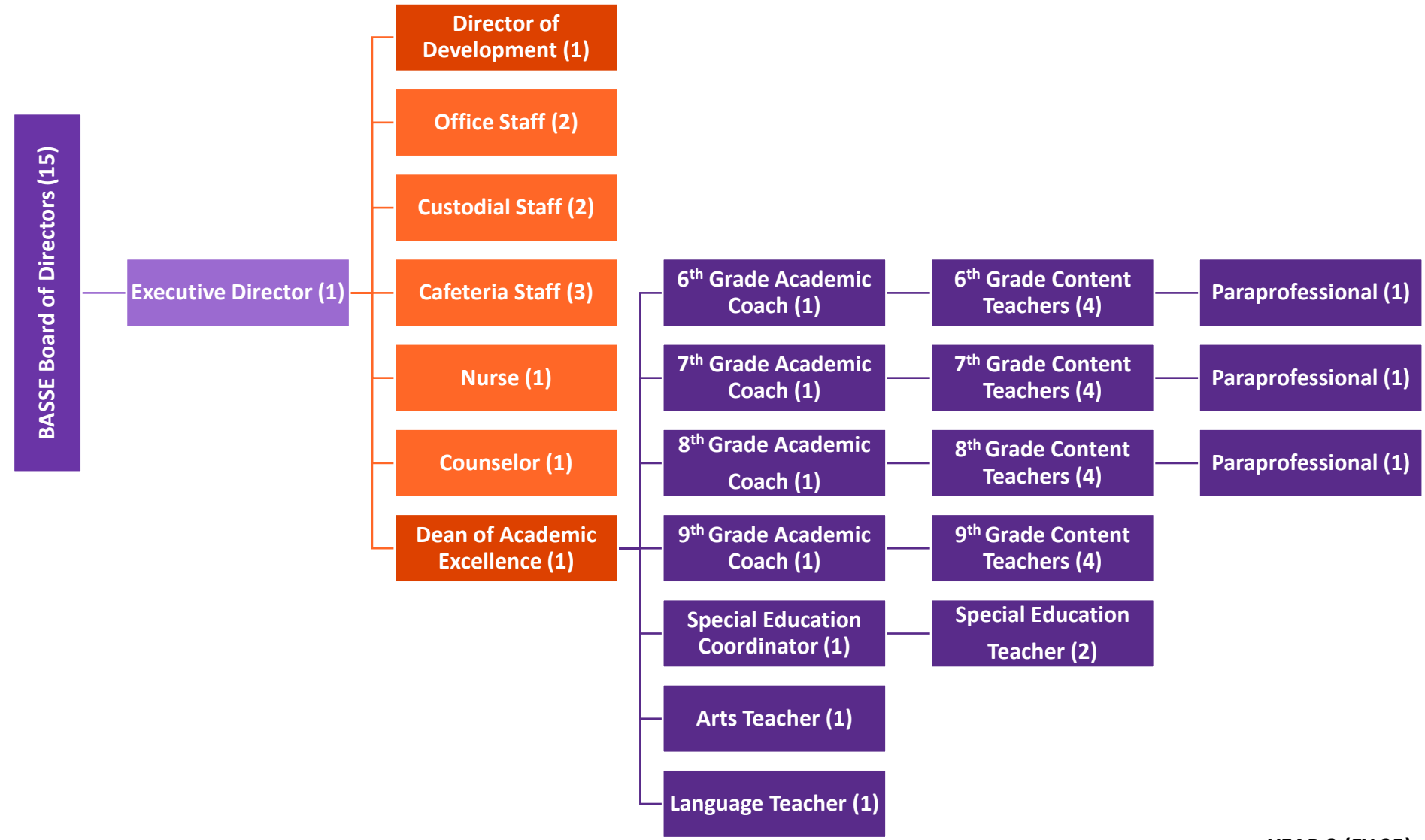


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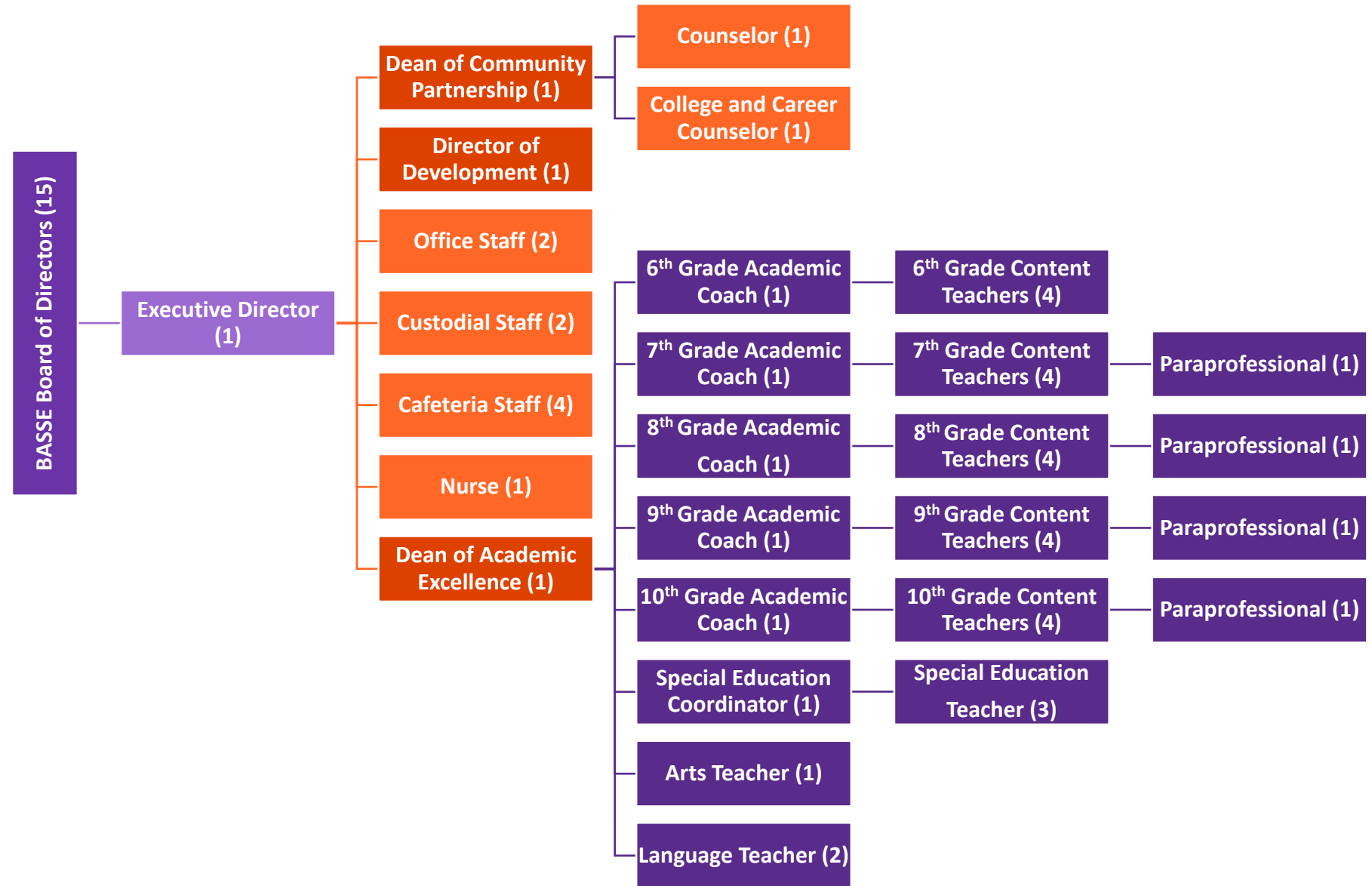


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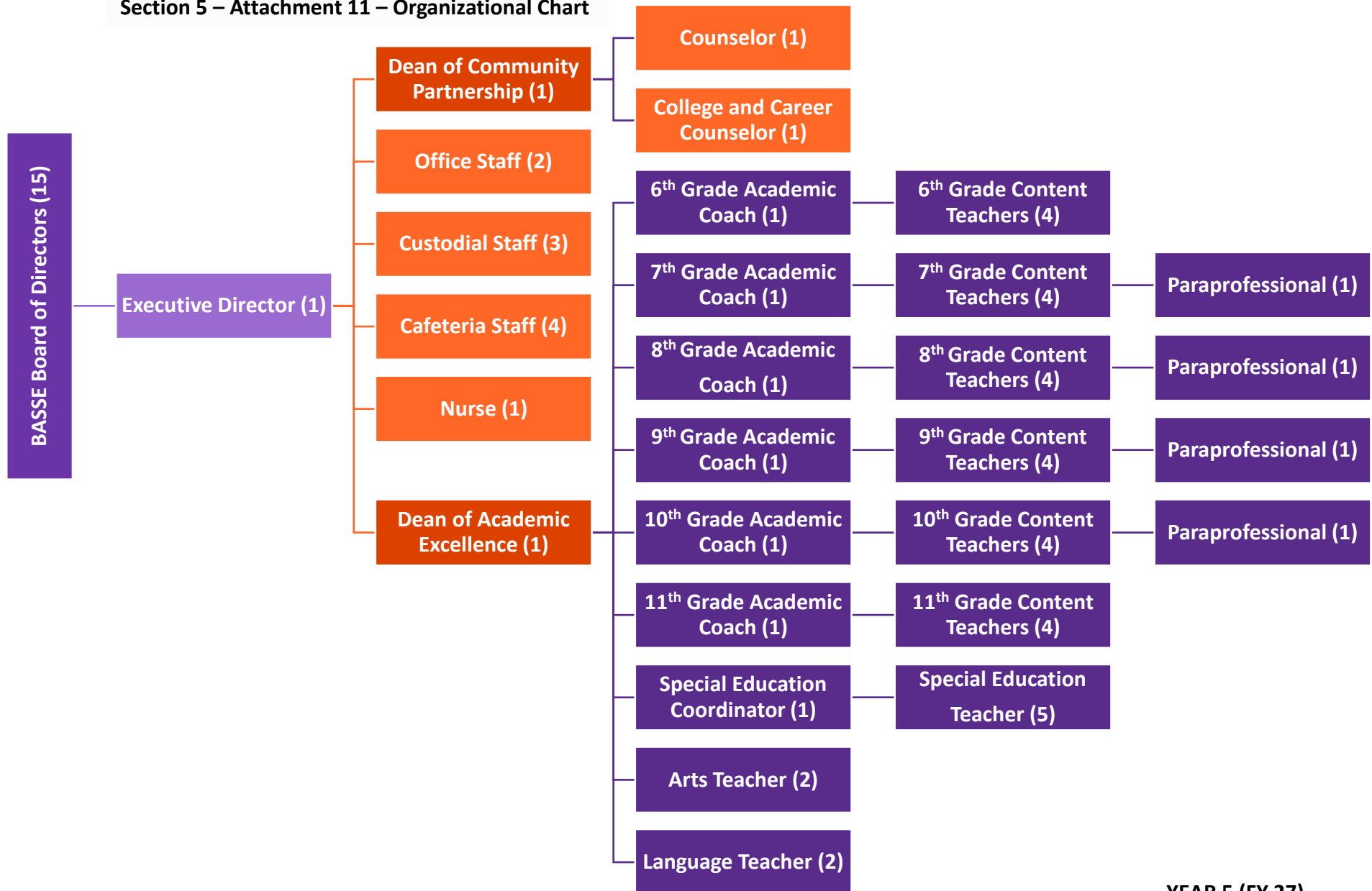


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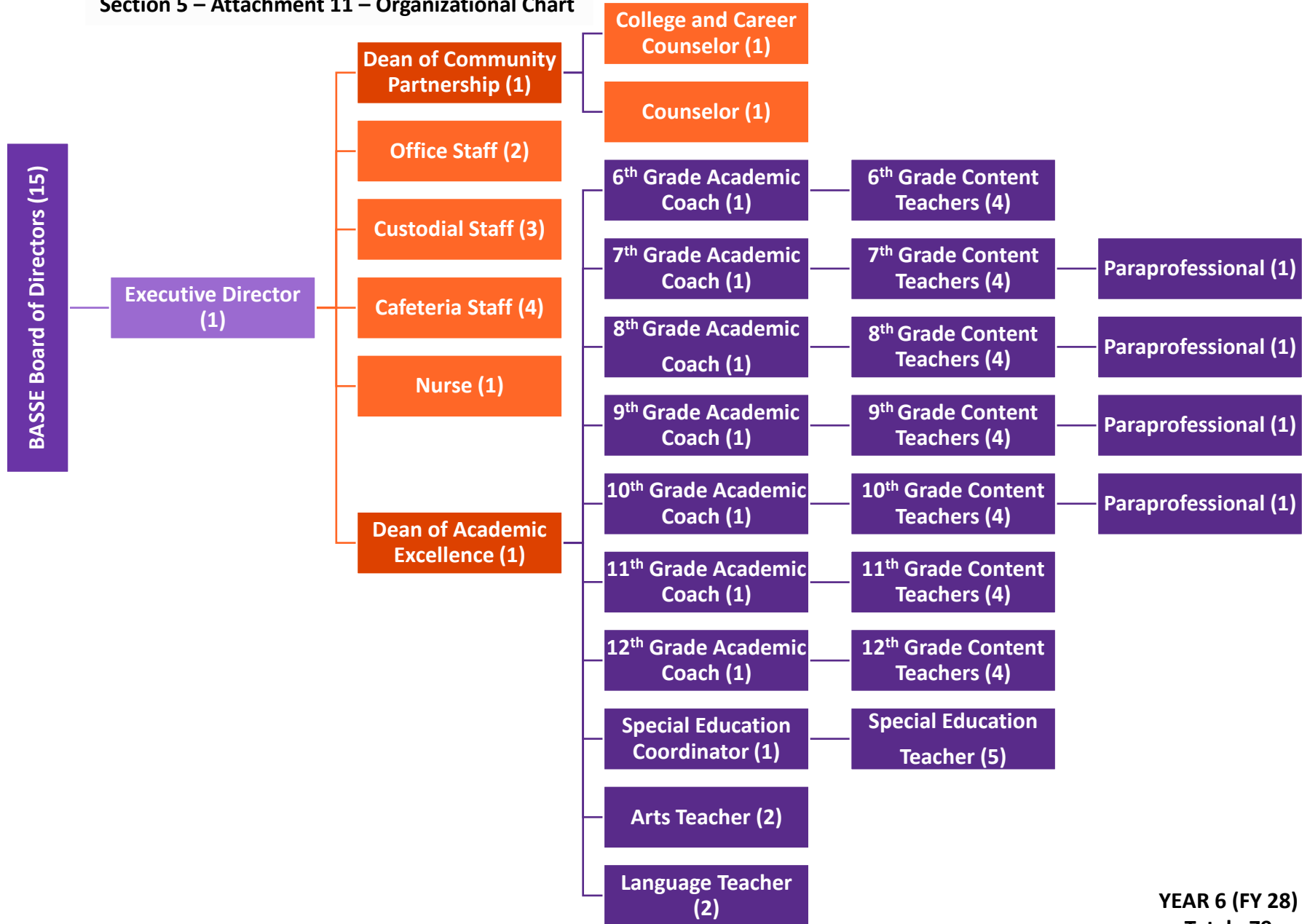


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Educator Student Ratio/Adult Student Ratio*

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Educator to Student Ratio	≈1:16 (15:250)	≈1:15 (23:350)	≈1:16 (29:450)	≈1:15 (37:550)	≈1:14 (45:650)	1:15 (50:750)
Adult to Student Ratio w/ Board	≈1:6 (39:250)	≈1:7 (48:350)	≈1:8 (55:450)	≈1:8 (65:550)	≈1:8 (74:650)	≈1:9 (79:750)
Adult to Student Ratio w/o Board	≈1:10 (24:250)	≈1:11 (33:350)	≈1:11 (40:450)	≈1:11 (50:550)	≈1:11 (59:650)	≈1:12 (64:750)

*These numbers are based on BASSE’s current projected enrollment at 100%