

May 9, 2016



Ms. Jennifer Nagourney
Director
Charter School Office
Delaware Department of Education
Townsend Building, Suite 2
410 Federal Street
Dover, DE 19901

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Dear Ms. Nagourney:

The Delaware STEM Academy requests the opportunity as part of the Formal Review Process, for the Charter School Accountability Committee to consider the Academy's temporary relocation of its school from 109 Lukens Drive, New Castle to 1100 Delaware Street, New Castle, DE.

Due to lower than expected enrollment and the placement of the Academy on Formal Review status, we felt we had a fiduciary obligation to delay the construction of the interior of 109 Lukens Drive until such time as the Department of Education approves the opening of the school. The target date for this approved is June 16th. This delay has compressed the window for renovations to a point where we would not achieve the optimal environment for the students.

Therefore, we have entered into an agreement with Family Foundations Academy charter school to rent their facility on 1100 Delaware Street, New Castle, for six months (July-Dec, 2016) with a six-month option thereafter (Jan-Jun). This facility allows us to open the school while we complete the interior renovation of 109 Lukens Drive. The Academy intends to relocate to Lukens during the winter recess in December 2016. The remaining six-month option will be executed only if moving mid-year or construction significantly impacts students.

There is no net increase in rent between Lukens Drive or Delaware Street to impact the 2015-2016 budget. In fact, there would be a delay in the need for construction funds for the first year of the school, providing a positive budget situation.

This arrangement makes sense in many respects. It avoids significant financial risk in construction costs to the landlord at Lukens Drive if the Academy were not to achieve sufficient enrollment. It is an existing school that meets all necessary building safety requirements for our students. It provides a temporary location the Academy to open in September 2016 while the Lukens Drive site is being renovated. Finally, the Family Foundations Academy will have a revenue stream that would assist them in meeting their financial obligation on the 1100 Delaware Street building.

We hope that you will consider this request and we look forward to answering any questions that you have.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Williams".

Ted Williams, President
Board of Directors
Delaware STEM Academy