



November 19, 2020

Mr. Leroy Travers
Charter School Office
Delaware Department of Education
401 Federal Street, Suite 2
Dover, DE 19901

Dear Mr. Travers and members of the Charter School Accountability Committee:

Thank you for taking the time to meet with representatives from MOT Charter School on October 28th and for providing your initial thoughts on our renewal application. We appreciated the opportunity to share an overview of our program and accomplishments, and to answer the clarifying questions that were posed by members of the committee.

At the conclusion of that meeting committee members requested four additional pieces of information:

1. Additional curricular evidence in four content areas
2. 10-year enrollment projections
3. Confirmation that the Department of Justice's phone number is within two clicks of the school homepage
4. Ensure that all mentoring assignments are properly recorded within the mentor center.

All requested information has been gathered and is attached to this letter.

The MOT Charter School Board of Directors, faculty, staff, parents, and students have worked diligently to meet the academic, financial, and organizational framework expectations set forth and to earn a ten year charter renewal. We appreciate your thorough evaluation of our renewal application and our program. Please feel free to contact me if you require any additional information.

Best regards,

Edward B. Southworth, IV
Head of School

CSAC Request 1:

Curriculum:

- **ELA Grade 6 - evidence of integration which can be a revised scope and sequence that demonstrates integration for grade six.**
- **ELA grades 9-12 - sample learning experiences/assessments that were requested and are missing.**
- **ELA grades 9-12 - a sampling of text dependent/text specific questions for the chosen grade-level text under study.**
- **Math - for HS Math Standards were not addressed or not fully addressed in the curriculum, if you can point out where in the curriculum they can be found.**
- **Visual and Performing Arts - sample assessments that were requested were not included and that the Dance Scope and Sequence was missing**

All requested information has been included in the curriculum documents that can be accessed on our Charter Renewal Application Schoology page.

- ELA Grade 6 - evidence of integration which can be a revised scope and sequence that demonstrates integration for grade six.
 - *A revised scope and sequence can be found in our Schoology K8 Curriculum Documents: ELA – Sixth grade – Sixth Grade ELA Scope and Sequence*
- ELA grades 9-12 - sample learning experiences/assessments that were requested and are missing.
 - *Sample assessments can be found in our Schoology H.S. Curriculum Documents: ELA – (grade level) – Sample Assessments*
- ELA grades 9-12 – a sampling of text dependent/text specific questions for the chosen grade-level text under study.
 - *Sample of text dependent/text specific questions can be found in our Schoology H.S. Curriculum Documents: ELA – (grade level) – Text Dependent Questions*
- Math - for HS Math Standards were not addressed or not fully addressed in the curriculum, if you can point out where in the curriculum they can be found.
 - *Per discussion with DDOE - HS Math documents were re-reviewed and supporting/clarifying documentation provided previously is considered sufficient. We will continue to collaborate with DDOE to support our HS Math program.*
- Visual and Performing Arts - sample assessments that were requested were not included and that the Dance Scope and Sequence was missing
 - *Sample assessments for Visual and Performing Arts can be found in both our Schoology H.S. and K8 Curriculum Documents: (Content Area) – Sample Assessments*
 - *Revised Dance scope and sequence can be found in our H.S. Curriculum Documents: Dance – Dance 1-4 Scope and Sequence*

CSAC Request 2:

Financial and Operations Support:

- A 10-year projection for enrollment

Projected Enrollment											
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031
K	75	75	75	75	75	75	75	75	75	75	75
Grade 1	75	75	75	75	75	75	75	75	75	75	75
Grade 2	78	75	75	75	75	75	75	75	75	75	75
Grade 3	75	78	75	75	75	75	75	75	75	75	75
Grade 4	76	75	78	75	75	75	75	75	75	75	75
Grade 5	75	76	75	78	75	75	75	75	75	75	75
Grade 6	77	75	76	75	78	75	75	75	75	75	75
Grade 7	75	77	75	76	75	78	75	75	75	75	75
Grade 8	78	75	77	75	76	75	78	75	75	75	75
Grade 9	188	188	188	188	188	188	188	188	188	188	188
Grade 10	181	188	188	188	188	188	188	188	188	188	188
Grade 11	164	176	183	183	183	183	183	183	183	183	183
Grade 12	172	159	171	178	178	178	178	178	178	178	178
Total	1,389	1,392	1,411	1,416	1,416	1,415	1,415	1,412	1,412	1,412	1,412

CSAC Request 3:

Organizational:

- **Ensure that the Department of Justice's phone number is within two clicks of the homepage.**

Upon review of the MOT Charter website (motcharter.com) it was confirmed that the Department of Justice phone number was originally within two clicks of the homepage. (By hovering over the "HOME" button on the home page and clicking on "FINANCIAL REPORTING AND REGULATORY COMPLIANCE" one can find the Bullying Prevention Notice and Department of Justice Anonymous Tip Line phone number at the bottom of the page.) In an effort to ensure that this contact information remains readily and easily accessible to the public, it was duplicated and placed at the bottom of the home page in addition to its current location.

CSAC Request 4:

Mentoring Program:

- **Ensure that all mentors are captured within the mentoring center.**

All MOT mentor pairs for the 2020-2021 academic year have been successfully entered into the Mentor Center in DEEDS.