

**Charter School Accountability Committee (CSAC)**  
Meeting Minutes

*Date:* October 28, 2019

*Committee Members Present:* Voting Members: Chuck Longfellow, Susan Veenema, Susan Haberstroh, April McCrae, Gregory Fulkerson, James Pennewell, Catherine Oravez, Tiffany Green, Charles Taylor

Absence: Chandra Pitts, Amy Baker-Sheridan

Non-Voting Members: Kendall Massett, Wali Rushdan

*Staff to the Committee:* Darryl Parson, Leroy Travers, Brook Hughes, Sheila Kay-Lawrence

*Las Americas ASPIRA Academy:* Lourdes Puig, Margie Lopez-Waite, Greg Panchisin, Emily Edmonds Eveland

*Consultant to School:* Debbie Panchisin

*Next meeting:* December 2, 2019, 1:00 PM, DOE, 2<sup>nd</sup> Floor Cabinet Room, Dover

---

Subject: ***Las Americas ASPIRA Academy's Renewal Application***

**Meeting Start:** 12:31 PM

**I. Discussion:**

Dr. Longfellow, Associate Secretary of Operations Support, and Chair of the Committee announced the purpose of today's meeting was for the CSAC to review the renewal application considering the relevant statutory criteria for renewal. No recommendations would be issued by the Committee as a result of this initial review. The Committee discussed the application, identified any areas of the application that warranted a "Does Not Meet Standard" rating at this time, and identified any additional information or materials required for CSAC to make a recommendation.

The Initial CSAC Report published November 7, 2019 provides details of this meeting and is available on the Charter School webpage at [www.doe.k12.de.us/Page/4029](http://www.doe.k12.de.us/Page/4029).

**II. Votes:**

No votes were taken at this time because this was the initial meeting.

**Meeting Adjourned:** 1:08 PM