

PLC Minutes- Grade 3

9/13/16

Met with Grade 3 team members in Mrs. Carey's classroom

- Provided staff members with an overview of procedures that would be used for the PLC Process.
- Team members were distributed a handout relating to the rationale for having PLC's, bi-weekly schedule for the first semester, framework for analyzing their classroom data, using practical ideas in the classroom to help students make better connections with the importance pertaining to their personal data and to discuss additional ideas and suggestions that could be used to help them better understand how to work more collaboratively with completing this process.
- Team was informed that during their next meeting, we would be looking at the new reading series as well as any issues they might have pertaining to the about the new Wonder's Reading Program.

9/26/16

Met with Grade 3 team in Mrs. Holleger's classroom.

- Team members were asked to share any feedback on how things were going with the new reading series. Both team members felt that there were a lot of components to coordinate with the program but that it was a learning process for them at this point. They also stated that their students were having a lot of difficulty with using the new assessment format.
- The team talked about their options for providing additional practice in their science and social studies blocks in order to have their students practice answering these type of short response questions. Both teachers had also talked about providing whole group activities where students would use white boards and markers to write short responses in order to practice this skill during regular reading instruction.
- The team also voiced some concerns about trying to complete all of the weekly writing prompt requirements for the reading unit. They were informed that this was a school wide concern for grades 2-5. It was suggested that the writing requirements be modified at this time with the understanding that each grade level would be looking at other options in the future to increase their time for this area (Writing Across the curriculum is one option that might be looked at in the future).
- Team was informed that during the next meeting they would be meeting with the math specialist to receive an update regarding their data results for the SMI Program. Time would also be set aside to discuss how this data will be used to generate areas of needs as well as setting up small group rotations for math.

10/10/16

Met with the grade 3 team in Mrs. Carey's classroom.

- Teachers shared some of their successes with their students for Math and ELA. Mrs. Holleger expressed some concerns about the skill level for some of her students in the area of math.
- Teachers were informed that there would be an opportunity to further discuss their information after Mrs. Fletcher SMI presentation.
- Mrs. Fletcher gave an overview on how to interpret the base line data for their students and discussed with the team how they plan to group their students based on their data.
- Discussed the different option sites within the SMI system that they could use to provide ideas and support for areas of weaknesses and provided additional testing dates for monitoring student performance.
- Teachers reviewed their data and identified three areas that their students were struggling with. These areas include Numbers and Operations, Algebraic Thinking, Patterns, Proportional Reasoning, Geometry, and Measurement and Data. Both teachers discussed how they would be setting up their instructional program by using formal small groups instruction, Math technology Program (IXL Program), Title I remediation support, and independent center activities.
- Because of the amount of time it took to go through the different student rosters for grouping, the team will be given time to revisit their 90 Minute Reading block as well as discuss the Walkthrough criteria that will be used during future walkthroughs.

10/26/16

Met with the grade 3 team in Mrs. Holleger's classroom.

- Teachers offered feedback on the implementation and progress of implementing their math format.
- Teachers also gave updates relating to the new Wonder's Reading Series and discussed the planning procedures that they were using to support their instruction for their 90 minute ELA Block.
- The team was given a copy of a walkthrough form that would be used in the very near future to provide teachers with feedback related to their use of the Essential Question, Activating Strategy, Teacher Strategies, Summarizing Strategies, Vocabulary, Writing, and Student Engagement.
- During the next meeting in November, the team will review the data that they have collected from their students for this time frame. The team will also be receiving feedback from Mrs. Fletcher regarding new SMI Data for their classes.