

APPENDIX 4

Board Governance Training Certificates

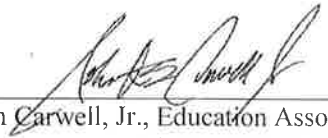


Certificate of Completion

Lourdes Puig

**Charter School Board Governance Training
Session 1: Governance Standards**

May 2, 2019



John Carwell, Jr., Education Associate
Charter School Office
Delaware Department of Education

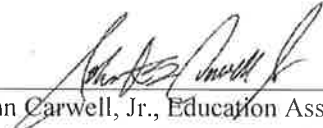


Certificate of Completion

Lourdes Puig

**Charter School Board Governance Training
Session 2: School Leader Evaluation**

May 22, 2019


John Carwell, Jr., Education Associate
Charter School Office
Delaware Department of Education

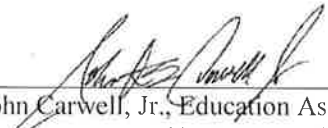


Certificate of Completion

Lourdes Puig

**Charter School Board Governance Training
Session 3: The Board's Role in Academic Oversight**

June 11, 2019



John Carwell, Jr., Education Associate
Charter School Office
Delaware Department of Education

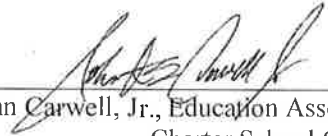


Certificate of Completion

Frederick West

**Charter School Board Governance Training
Session 2: School Leader Evaluation**

May 22, 2019


John Carwell, Jr., Education Associate
Charter School Office
Delaware Department of Education

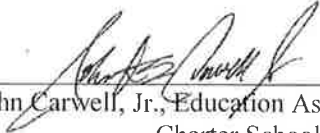


Certificate of Completion

Frederick West

**Charter School Board Governance Training
Session 3: The Board's Role in Academic Oversight**

June 11, 2019


John Carwell, Jr., Education Associate
Charter School Office
Delaware Department of Education

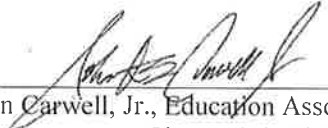


Certificate of Completion

Younes Haboussi

**Charter School Board Governance Training
Session 2: School Leader Evaluation**

May 22, 2019


John Carwell, Jr., Education Associate
Charter School Office
Delaware Department of Education

Panchisin Greg

From: West, Frederick G <fwest@barclaycardus.com>
Sent: Thursday, October 26, 2017 3:55 PM
To: Panchisin Greg
Subject: RE: Website Monitoring

Sorry for the late reply Greg. I checked with our Finance Chair on my previous board and she said I completed it in October of 2011. Thanks.

Fred

From: Panchisin Greg [<mailto:greg.panchisin@laaa.k12.de.us>]
Sent: Thursday, October 19, 2017 12:44 PM
To: West, Frederick G
Subject: RE: Website Monitoring

THIS MAIL ORIGINATED FROM OUTSIDE OUR ORGANIZATION

That'll work, Fred. Thank you.

Greg Panchisin
Chief Operating Officer
Las Américas ASPIRA Academy
Phone: 302-292-1463, Ext. 203
Fax: 302-292-1291

From: West, Frederick G [<mailto:fwest@barclaycardus.com>]
Sent: Thursday, October 19, 2017 10:23 AM
To: Panchisin Greg <greg.panchisin@laaa.k12.de.us>
Subject: RE: Website Monitoring

I don't off the top of my head. I can get it from my home office and let you know tomorrow.

From: Panchisin Greg [<mailto:greg.panchisin@laaa.k12.de.us>]
Sent: Thursday, October 19, 2017 8:45 AM
To: West, Frederick G
Subject: RE: Website Monitoring

THIS MAIL ORIGINATED FROM OUTSIDE OUR ORGANIZATION

Thank you, Fred. By chance, do you know the date? No worries, if not.

Greg Panchisin
Chief Operating Officer
Las Américas ASPIRA Academy
Phone: 302-292-1463, Ext. 203
Fax: 302-292-1291

From: West, Frederick G [<mailto:fwest@barclaycardus.com>]

Sent: Thursday, October 19, 2017 8:44 AM

To: PUIG, LOURDES I <Lourdes.I.Puig-2@dupont.com>; Panchisin Greg <greg.panchisin@laaa.k12.de.us>; Lopez-Waite Margie <Margie.Lopez-Waite@laaa.k12.de.us>

Subject: RE: Website Monitoring

Yes, I completed finance training.

From: PUIG, LOURDES I [<mailto:Lourdes.I.Puig-2@dupont.com>]

Sent: Thursday, October 19, 2017 8:15 AM

To: Panchisin Greg; Lopez-Waite Margie

Cc: West, Frederick G

Subject: RE: Website Monitoring

THIS MAIL ORIGINATED FROM OUTSIDE OUR ORGANIZATION

Greg, thanks for the update. I am hoping that Fred is up-to-date given that he volunteered at another charter school.

Fred, can you confirm?

Regards,
Lourdes

From: Panchisin Greg [<mailto:greg.panchisin@laaa.k12.de.us>]

Sent: Thursday, October 19, 2017 8:01 AM

To: PUIG, LOURDES I <Lourdes.I.Puig-2@dupont.com>; Lopez-Waite Margie <Margie.Lopez-Waite@laaa.k12.de.us>

Subject: [EXTERNAL] RE: Website Monitoring

Lourdes,

As of this morning, Jessie Forbes (FOC) completed her financial training, so the FOC is now 100%. I don't recall seeing a certificate for Fred West, so the ADCO Board may not be 100%. Can you check with him to see if he completed the training? I know you will be adding another member, but if Fred hasn't completed the training, we need to make sure he does so ASAP.

Thank you,
Greg Panchisin
Chief Operating Officer
Las Américas ASPIRA Academy
Phone: 302-292-1463, Ext. 203
Fax: 302-292-1291

From: Panchisin Greg

Sent: Tuesday, October 17, 2017 3:28 PM

To: 'PUIG, LOURDES I' <Lourdes.I.Puig-2@dupont.com>; Lopez-Waite Margie <Margie.Lopez-Waite@laaa.k12.de.us>

Subject: RE: Website Monitoring

Lourdes,



Certificate of Completion

Benjamin M. Esparza, Esq.

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

November 21, 2018

A handwritten signature in black ink, appearing to read "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Rosalie Rolon Dow

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

May 31, 2019

A handwritten signature in cursive script, appearing to read "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education




Certificate of Completion

Lucy Li

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

October 13, 2017



Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Crystal J. Mayfield

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

January 22, 2018

A handwritten signature in black ink that reads "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Serah Pesce

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

January 12, 2018

A handwritten signature in cursive script that reads "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Jessie Forbes

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

October 19, 2017

A handwritten signature in cursive script, appearing to read "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Min Guan

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

October 18, 2017

A handwritten signature in black ink that reads "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Jose-Luis Riera

**Citizen Budget Oversight Committee
&
Board Member Finance Training**

July 25, 2017

A handwritten signature in cursive script that reads "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Tiffany J. Burton

**Financial Responsibility Training for Charter School Board and Citizen
Budget Oversight Committee Members**

July 25, 2018

A handwritten signature in black ink that reads "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education



Certificate of Completion

Younes Haboussi

**Citizen Budget Oversight Committee
&
Board Member Finance Training**

July 25, 2017

A handwritten signature in cursive script that reads "Brook A. Hughes".

Brook A. Hughes, Education Associate
Delaware Department of Education

Panchisin Greg

From: Hughes Brook
Sent: Thursday, July 06, 2017 1:26 PM
To: Panchisin Greg
Subject: RE: CBOC & Board Finance Training

Hi Greg,

Here's what I have for your school:

First Name	Last Name	School	Date Attended
Lourdes	Puig	Las Americas ASPIRA Academy	2/12/2015
Jim	Coyne	Las Americas ASPIRA Academy	8/20/2015
Alex	Fajardo	Las Americas Aspira Academy	8/20/2015
Michele	Burris	Las Americas Aspira Academy	9/15/2015
Nancy	Labanda	Las Americas Aspira Academy	11/30/2015
Donald B.	Patton	Las Americas Aspira Academy	11/30/2015
Luis	Santiago	Las Americas ASPIRA Academy	3/30/2017

We will update our records to give credit to you and Margie.

Thanks,

Brook A. Hughes

Education Associate, Charter School Finance
Delaware Department of Education
302-735-4050(T) 302-739-7768(F)
brook.hughes@doe.k12.de.us

From: Panchisin Greg
Sent: Monday, July 3, 2017 9:04 AM
To: Hughes Brook <brook.hughes@DOE.K12.DE.US>
Cc: Lopez-Waite Margie <Margie.Lopez-Waite@laaa.k12.de.us>; PUIG, LOURDES I <Lourdes.I.Puig-2@dupont.com>
Subject: RE: CBOC & Board Finance Training

Thank you, Brook. I know Margie and I attended along with other members of the ADCO Board, which might have been conducted by Scott Kessel. We've had turnover on the Board, but I will attempt to reach out to the one Board Secretary that might have the information. I believe Margie and I attended in 2012, but I can't be certain of the exact date. Are you able to determine from your class lists going back to 2013 who at our school attended? If not, can you forward me the lists?

Happy 4th!

Greg Panchisin
Chief Operating Officer
Las Américas ASPIRA Academy
Phone: 302-292-1463, Ext. 203
Fax: 302-292-1291

