

SCR 22 Task Force on State Educational Technology
October 8, 2015
4:30 – 6:30 p.m.

***Delaware Department of Education, Townsend Building,
Cabinet Room, 401 Federal St, Dover, DE 19901***

MINUTES

ROLL CALL

Meeting was called to order at 4:40 pm by Dr. Wayne Hartschuh. We have a quorum. Roll call was taken. The following task force members were in attendance: Michele Brewer, Patricia Dallas, Kevin Fitzgerald, Matthew Korobkin, Michael League, Elizabeth Lewis, Patrick Liberato, Steven Mancini, Beth Mineo, and Randy Reynolds. Ex-Officio members Pat Bush and Wayne Hartschuh were also in attendance.

Absent were: Ted Ammann, D. Dusty Blakey, Tim Dukes, Robert Fulton, Colleen Gause, Michael Jackson, Megan Szabo and Michael Watson.

The following people also attended from the general public: Susan Haberstroh, Debbie Hamilton, Bliss Holcomb, Pam Reed, Kim Rodriguez, and Tina Shockley.

APPROVAL OF MINUTES

Members reviewed the September 14, 2015 minutes and made the following corrections: It was noted that Beth Mineo attended the September meeting by phone. Matthew Korobkin asked for correction in section IV. Sub-Committee Reports and Updates, specifically to the Assistive Technology sub-committee. On the fourth line that begins “They will also use Schoology” be changed to “They discussed the possibility to also use Schoology.” On page two, the first sentence that begins “The districts will need to build” should be changed to “The districts may need to build”. Correction in the roll call section changing “T” Dusty Blakey should be “D” Dusty Blakey. No other comments or corrections. Motion made by Steve Mancini and seconded by Michele Brewer to accept the minutes with corrections. Voice vote was taken. It was unanimous to approve the minutes as corrected.

I. Welcome

Dr. Wayne Hartschuh chaired the meeting in Michael Watson’s absence. He thanked everyone for coming. He reported that the deal fell through to hire the consultant from the Education Pioneers as mentioned last month. This person was to write the final task force report. Mr. Watson is working to find someone else.

Dr. Hartschuh had an additional item to add to the agenda. After public comment we will present a copy of the teacher survey and discuss it prior to breaking out in the sub-committee meetings.

II. Public Comment

No one from the general public signed up to speak during the public comment portion of the meeting.

III. Survey Presentation

Project Tomorrow and SpeakUp survey will be used for the student surveys. A draft copy of the teacher survey was shared with the task force this evening. The infrastructure sub-committee is working on a survey that will go out to district technology people.

Each member of the task force to take the survey tonight by paper. Teachers will actually take this survey electronically. From a teacher’s perspective, it should take about 15-20 minutes. Can we ask districts to have teachers take this during a teacher meeting? The infrastructure team shared their

survey with the chiefs at the last meeting. Data should come back in time to present at the December 10th task force meeting. The meeting was briefly suspended for twenty minutes so task force members could take the paper survey.

Meeting called back to order at 5:12 pm. Michele Brewer walked through the survey to gather feedback from each person. The task force reviewed the teacher survey and made suggestions for improving questions and answer statements as well as typographical corrections.

There was discussion that the teacher survey should also be sent to librarians, guidance counselors, paras, etc. Basically, anyone DSEA represents. Patricia Dallas believes the teacher survey should go out to everyone, not just classroom teachers. Wayne Hartschuh said we are relying on the position codes through payroll for how people are paid. Only full-time people are to take survey. It will be shared with DSEA. Bob Fulton will share it with the chiefs.

Michele Brewer will make corrections and send the revised teacher survey to pam.reed@doe.k12.de.us. She will send it out to the task force for second review within the next week. Feel free to share it with the superintendents. All task force members are asked to respond that they reviewed and okay or make suggestions.

IV. Sub-Committee Breakouts

The meeting was suspended at 6:00 for the sub-committees to meet for 30 minutes. Meeting reconvened at 6:40. Wayne thanked everyone for a very productive evening. In your packet was a strategic initiative paper to use as an example. Be prepared to summarize your group's recommendations at the next sub-committee meetings. We need to continue brainstorming. Members of the general public who were in attendance could attend any of the sub-committee meetings.

V. Sub-Committee Reports & Updates

Due to time constraints, sub-committees will not report out tonight. Copies of the full sub-committee notes will be posted on the task force webpage: <http://www.doe.k12.de.us/page/2316>.

VI. Path Forward / Next Steps

*Future meeting notices and communication will come from either Michael Watson or Pam Reed.
Reminder - Submit your one paragraph bios to pam.reed@doe.k12.de.us before the next meeting.
This information will be included as an appendix document within the final task force report.*

The next task force meeting will be held on Monday, November 9, 2015 at 4:30 pm.

VII. Meeting Adjourn

Motion to adjourn the meeting was made by Michele Brewer and seconded by Randy Reynolds. Meeting was adjourned at 6:45 pm.

Respectfully submitted,
Pam Reed, DCET Administrative Secretary
Task Force Support Staff