

# BOYS' AND GIRLS' OUTDOOR TRACK & FIELD STATE CHAMPIONSHIP MEET

## Committee Members

Jim Fischer, Chairperson .....	Ursuline Academy
Kevin Kelly.....	Coach/Official/A.D. (retired)
George Pepper.....	Cape Henlopen High School (retired)
Rick Schuder.....	The Charter School of Wilmington
David Jones .....	Christiana High School
Dr. Evelyn Edney.....	Early College High School
Ralph Heiss .....	State Rules Interpreter
Patrick Castagno .....	Tatnall School
Megan McClelland .....	Hodgson Vo-Tech School
Gordon Thomson .....	Newark High School
Peg McCoy .....	Public Member
Lou Olivero .....	Coach/Official (retired)
Rick Shea .....	Brandywine High School
Rob Perciful .....	Cape Henlopen High School
Mark Armstrong .....	DSC Track Official
Marnie Giunta .....	Padua Academy
Mike Monagle .....	DE Sports Club
Kai Maull .....	William Penn High School
Duane Henry .....	Seaford High School
Thomas E. Neubauer .....	Ex-Officio, Executive Director, DIAA
Dr. Bradley Layfield.....	Ex-Officio, Chairperson, DIAA

## Specific Information

### Item 1. Governing Rules

- A. The rules as stipulated in the current edition of the NFHS Track and Field Rules Book and the DIAA Official Handbook will be in effect.

### Item 2. Location, Date and Starting Times

- A. The 2018 Track & Field State Championship Meet will be held on Friday, May 18, 2018 at 3:00 PM and on Saturday, May 19, 2018 at 10:30 AM at Dover High School. This site may change due to availability.
- B. Teams should arrive between 1:30 PM. and 2:00 PM on Friday. Teams should not arrive before 8 AM on Saturday. (Gates will not open until 8:00 AM). Team buses must park in areas designated by the Site Manager.
- C. Inclement Weather/Postponement
  1. In the event of inclement weather on Friday, the trials and finals will be conducted on Saturday beginning at 9:00 AM. If the finals on Saturday must be postponed, they will be rescheduled for Monday beginning at 3:00 PM.
  2. Information concerning the postponement and rescheduling of events can be obtained through the DIAA website, a school's athletic website and school personnel through the school athletic director.

### Item 3. Entry Fees and Procedures

- A. Entry fees for the 2018 DIAA Track and Field State Championship Meet are \$50.00 per boys' team and \$50.00 per girls' team. Entry fees should be paid by the school with their 2017-2018 Member Dues.
- B. All entries must be completed online at MileSplit.com (<http://de.milesplit.com/>). Entry deadline is Monday, May 14 at 7:00 PM. There will be no additional entries on meet day.
- C. Per NFHS Rule 4-2, a competitor shall not compete in more than four events, including relays. A school may enter a maximum of three contestants per individual event and one team per relay race. All team entries in the 4 x 100 meter relay, the 4 x 200 meter relay, the 4 x 400 meter relay and the 4 x 800 meter relay will be accepted.
- D. Events and performances should be listed exactly as recorded at the meet with the seeding committee making the conversions.
  1. Auto times are listed to the hundredth.
  2. Hand Times must be submitted in their raw format without conversion. Coaches are not to convert the hand times. The Seeding committee will make all conversions. Hand times are only listed to the next higher tenth and are never listed in hundredths. Hand times listed to the hundredth will not be accepted and may be considered a Sportsmanship issue.
- E. Coaches must enter any hand time performance that meets the minimum standard for verification through an online form within seven (7) days of the performance. The link for this form will be emailed to coaches and athletic directors and can be accessed through the DIAA website on the Track & Field page. If the hand timed performance does not appear in the verification database it will not be considered for the state championship even if entered into the state meet.

- F. Any performances considered as qualifying performances must be listed on the official results for the meet.
- G. Times from the 3000m and the mile will be accepted as qualifying times for the 3200m and 1600m respectively provided unconverted times are reported according to meet guidelines.
- H. Relay teams should be entered listing all relay personnel and possible alternates. Coaches should enter up to eight athletes per relay. The actual participants will be listed on the card handed in at the time of the event. An athlete must be on the team's submitted roster to participate in a relay. If an athlete is not on the team's roster submitted online, the relay team will be disqualified.
- I. If athletes are submitted to the State Meet in multiple events without the knowledge of whether they would be accepted in any of those events AND with the possibility that they could be accepted in all of the events, the coach must submit an email to Jim Fischer ([fischline70@gmail.com](mailto:fischline70@gmail.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)) stating which events they would accept in the event that they are accepted in some or all the events. e.g. An athlete is entered in the 800m, 1600m, and 3200m, hoping to get into one of the events. If the athlete is accepted in two or all three of the events and doesn't wish to be in all three, the coach needs to send the email stating what their wishes are for that athlete.

**Item 4: Entry Procedures Timeline**

- A. Monday, May 14 at 7:00 PM: Entries due at MileSplit.com ( <http://de.milesplit.com/> ) including an email to Jim Fischer ([fischline70@gmail.com](mailto:fischline70@gmail.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)) about event cancellation if athlete is accepted in multiple events.
- B. Monday, May 14 by 10:00 PM: Email entries separately to each team (including athletes who may not make the meet)
- C. Tuesday, May 15 at Noon: Corrections to entry list due to Jim Fischer ([fischline70@gmail.com](mailto:fischline70@gmail.com)) and John Amery ([jamerusp@aol.com](mailto:jamerusp@aol.com)). Corrections on Tuesday between 8:00 AM and Noon are subject to a \$20.00 fine per correction.
- D. Tuesday, May 15 at 4:00 PM: Top 12 (Field) & 16 (Track) Lists posted without performances. Coaches have until 7:00 PM on Tuesday to scratch entered athletes from the meet.
- E. Tuesday, May 15 at 7:00 PM: Seeding Meeting
- F. Wednesday, May 16 at 8:00 AM: Complete list of Top 12 & 16 accepted entries in both divisions with performances posted and distributed.
- G. Wednesday, May 16 at 12:00 NOON: Deadline for Entry Challenges
- H. Wednesday, May 16 at 5:00 PM: Final entry list posted and distributed.

**Item 5: Entry Limitations and Requirements**

- A. All athletes meeting the automatic qualifying standard will be eligible for entry in that event.
- B. An athlete may be eligible for an event if he/she meets the minimum performance standard and the entry limit for that event has not been met.
  - 1. Some events may not reach the entry level if the minimum performance standard is not met.
  - 2. Some events may exceed the entry level due to automatic qualifying standards and ties.
- C. See the chart below for automatic qualifying standards and minimum performance standards.
- D. The outdoor track and field qualifying season will begin on March 22 and conclude for all member schools with the completion of the New Castle County and Henlopen Conference Championships. Performances in any DIAA sanctioned outdoor meet held during this time may be used to meet the qualifying standards and minimum performance provided the official meet results are submitted as indicated in Items 3 & 4 above.
  - 1. These performances must be documented and will be checked by the outdoor seeding committee.

Event	Girls' Standards		Boys' Standards		Entry Limit
	Automatic	Minimum	Automatic	Minimum	
<b>100 m</b>	12.79	13.80	11.24	11.70	16
<b>200 m</b>	26.06	28.00	22.47	23.60	16
<b>400 m</b>	59.44	1:04.50	50.60	53.30	16
<b>800 m</b>	2:23.00	2:31.99	1:59.00	2:06.99	16
<b>1600 m</b>	5:21.00	5:49.99	4:27.00	4:49.99	16
<b>Mile*</b>	5:22.86	5:52.02	4:28.55	4:51.67	
<b>3000 m*</b>	10:56.71	12:25.19	9:05.85	9:56.15	
<b>3200 m</b>	11:45.00	13:19.99	9:45.99	10:39.99	16
<b>110 hurdle</b>	N/A	N/A	15.67	18.90	16
<b>100 hurdle</b>	16.50	19.99	N/A	N/A	16
<b>300 hurdle</b>	48.38	54.00	40.82	45.50	16

Event	Girls' Standards		Boys' Standards		Entry Limit
	Automatic	Minimum	Automatic	Minimum	
Shot Put	33'0"	30'0"	45'4"	38'0"	12
Disc	96'10"	80'0"	128'9"	105'0"	12
High Jump	4'11"	4'6"	6'1"	5'8"	12
Pole Vault	8'0"	7'0"	11'2"	10'0"	12
Long Jump	16'9"	15'0"	20'9"	19'0"	12
Triple Jump	34'9"	30'0"	42'10"	38'0"	12
Unified 100 m	22.0	N/A	17.0	N/A	16
Unified 400 m	1:30	N/A	1:30	N/A	16
Unified 50 m Wheelchair					16
Shot Put	18'	N/A	10'	N/A	12
Running Long Jump	10'	N/A	10'	N/A	12

\*for conversion purposes only

**Item 6. Order of Events and Time Schedule (Tentative & Subject to Change)**

- A. Unless otherwise indicated, event will be conducted in the following order: Girls Division II, Girls Division I, Boys Division II, Boys Division I

Friday Events						
Start Time	Field Event	Round		Start Time	Track Event	Round
3:00 PM	Girls Pole Vault Division 2	Finals		3:15 PM	4x800 Meter Relay	Finals
	Girls Long Jump Division 1	Finals			Girls 100 Meter Hurdles (D2, D1)	Prelims
	Girls Discus Throw Division 2	Finals			Boys 110 Meter Hurdles (D2, D1)	Prelims
	Boys Long Jump Division 2	Finals			100 Meter Dash	Prelims
	Boys Shot Put Division 1	Finals			3200 Meter Run	Finals
	Boys High Jump Division 1	Finals				
	Girls Pole Vault Division 1	Finals				
	Girls Long Jump Division 2	Finals				
	Girls Discus Throw Division 1	Finals				
	Boys Long Jump Division 1	Finals				
	Boys Shot Put Division 2	Finals				
	Boys Shot Put Unified Sport	Finals				
	Boys High Jump Division 2	Finals				
	Girls Long Jump Unified Sport	Finals				
Saturday Events						
Start Time	Field Event	Round		Start Time	Track Event	Round
10:30 AM	Girls Shot Put Unified Sport	Finals		11:00 AM	Mixed 50 Meter Dash Wheelchair	Finals
11:00 AM	Boys Pole Vault Division 2	Finals			100 Meter Hurdles	Finals
11:00 AM	Boys Triple Jump Division 1	Finals			Girls 100 Meter Dash (D2, D1)	Finals
11:00 AM	Boys Discus Throw Division 2	Finals			100 Meter Dash Unified Sport (Girls, Boys)	Finals
11:00 AM	Girls Triple Jump Division 2	Finals			Boys 100 Meter Dash (D2, D1)	Finals
11:00 AM	Girls Shot Put Division 1	Finals			4x200 Meter Relay	Finals
11:00 AM	Girls High Jump Division 1	Finals			1600 Meter Run	Finals
1:00 PM	Boys Pole Vault Division 1	Finals			4x100 Meter Relay	Finals
1:00 PM	Boys Triple Jump Division 2	Finals			Mixed 4x100 Meter Relay Unified Sport	Finals
1:00 PM	Boys Discus Throw Division 1	Finals			400 Meter Dash	Finals
1:00 PM	Girls Triple Jump Division 1	Finals			400 Meter Dash Unified Sport (Girls/Boys)	Finals
1:00 PM	Girls Shot Put Division 2	Finals			300 Meter Hurdles	Finals
1:00 PM	Girls High Jump Division 2	Finals			800 Meter Run	Finals
3:00 PM	Boys Long Jump Unified Sport	Finals			200 Meter Dash	Finals
					4x400 Meter Relay	Finals

**Item 7. Admission Policies**

- A. Student (grades K-12) and adult admission will be \$6 for the Friday/Preliminary Session and \$7 for the Saturday Championship Session. Preschoolers will be admitted without charge.
- B. Each participating school will be issued complimentary admission for the following individuals:
  - 1. All coaches listed on the school's websites4sports,
  - 2. Maximum of two managers,
  - 3. One student helper per boys' team and one student helper per girls' team,
  - 4. One bus driver, and
  - 5. One admission for each individual event qualifier and each member of a relay team.
- C. Committee members will have an identification badge visibly clipped to their clothing. DIAA Board members, media representatives, meet officials, and concession stand personnel will be admitted upon presentation of proper credentials.
- D. Other school personnel and team members will be required to pay the regular admission fee per Item 6.A.

**Item 8. Host School and Site Director**

- A. A member school agrees to host the meet.
- B. The host school designates and supervises the individuals who serve as the Site Director and support personnel. The number of support and police personnel MUST be approved by DIAA's Executive Director prior to the start of the event.
  - 1. Support personnel may include:
    - a. Ticket seller(s),
    - b. Program seller(s),
    - c. Ticket taker(s),
    - d. Security (an individual who monitors the crowd but is not a law enforcement officer), and
    - e. Scoreboard Operator/Announcer
- C. The Site Director's responsibilities include:
  - 1. arrange for the services of a certified athletic trainer.
  - 2. Set up the track and field areas according to current NFHS specifications.
  - 3. Provide parking facilities for buses and spectators.
  - 4. Provide seating arrangements for spectators.
  - 5. Contact the Meet Director three hours prior to event to confirm playable conditions.
  - 6. Be in attendance and work closely with the Meet Director.
  - 7. Clear with the Meet Director matters of policy or procedure.
  - 8. Ensure that the complimentary admission policy for all schools is followed (Item 6).
  - 9. Charge admission per DIAA Office instructions
  - 10. Establish a procedure for assisting spectators with disabilities and review the procedure with the appropriate personnel.
  - 11. Review the emergency action plan with the appropriate personnel.
  - 12. Any additional responsibilities as determined by the host school.
- D. The host school must consult with the DIAA office concerning security and police personnel.
  - 1. Any expenses concerning security and police personnel must be pre-approved by DIAA's Executive Director.
  - 2. Police will be paid the game fee or hourly rate customarily paid at the game locale. The bill should be sent to DIAA.
- E. The host school is responsible for returning any unsold tickets and reporting program sales to the DIAA Office.
- F. The Meet Director's general responsibilities will include the following:
  - 1. Supervise the conduct of the meet and perform such duties as are necessary to ensure that the meet runs smoothly.
  - 2. Confer with the Outdoor Track Committee regarding the personnel and resources necessary to organize and conduct a successful meet.
  - 3. Participate in a preseason meeting with the officials and head coaches to preview the meet procedures.
  - 4. Assign all officials so as to ensure the orderly conduct of all events.
  - 5. In the event of a serious accident or injury to a coach, athlete, official, spectator, or meet worker, notify the injured party's athletic director and the Executive Director as soon as possible.
  - 6. In the event of a serious sportsmanship related incident, contact the Executive Director as soon as possible.
- G. Student Helpers
  - 1. Coaches will be asked to submit preferences in work assignments for student helpers during the Track and Field Championship Meet (2 days) with their entries. The Games Committee will assign one student from each participating boys' team and one student from each participating girls' team to assist the meet officials and judges in conducting the events.
  - 2. Coaches are responsible for ensuring that the student helpers are in place when their assigned events are called.
- H. Public Address System
  - 1. The host school will make every effort to provide a public address system and designate and supervise a responsible adult to serve as an announcer.
    - a. Any announcements not directly related to the game/tournament or not of an emergency nature must be approved by the Meet Director or the Executive Director.

**Item 9. Officials**

- A. The Games Committee will be comprised of members of the Outdoor Track Committee and will be responsible for the general supervision of the meet. They will be authorized to conduct the activities and carry out the duties stipulated in the 2018 NFHS Track and Field Officials Manual.
- B. A referee will be appointed and he/she will have sole responsibility for the proper conduct of all phases of the competition.
  - 1. The referee will have authority over all meet officials.
  - 2. All protests must be submitted to the referee first. No other meet official should be approached.
- C. The Head Field Judge will have authority over all field event officials.
- D. The Jury of Appeals will be comprised of three individuals appointed by the Games Committee. Active coaches will be excluded.
  - 1. Appeals lodged with the Jury must be submitted in writing by the head coach within 30 minutes of the completion of the disputed event and must be accompanied by a \$20.00 fee.
    - a. If the appeal is denied by the Jury, the \$20.00 fee will be placed in the meet receipts.
    - b. If the appeal is upheld by the Jury, the \$20.00 fee will be returned to the head coach.

**Item 10. Uniforms and Dressing Rooms**

- A. Competitors must wear school uniforms provided by their high school and compliant with 2018 NFHS rules for Track & Field Competitions.
- B. Teams are to come prepared to compete; no dressing or changing rooms will be available.

**Item 11. Contest Procedures, Equipment and Facilities**

- A. The head coach of each team will receive an information packet put together by the Track Committee.
- B. Coaches and non-participants are prohibited from being in the event areas when competition begins. Failure to comply with this regulation will be considered unsportsmanlike conduct and will result in removal from the stadium for the remainder of the meet. Regarding pole vault, a designated area will be set aside for coaches.
  - 1. Concerns or protests should be addressed to the Referee away from the competition areas.
- C. No one is permitted to carry a shot put or discus into the bleachers.
- D. No one is permitted to bring large radios or portable stereos into the stadium as they could interfere with the public address announcements to the participants, coaches, and spectators. A small, personal music player with a headset or earphones is permissible; however, these devices are not permitted in the competition area.
- E. Teams are to supply their own batons, shot put and discus which have been weighed and approved by the officials.
- F. Athletes and coaches are not permitted to use cell phones, cameras or electronic communication devices in the competition areas (within the confines of the track or near the jumping or throwing areas.)
- H. Starting blocks will be provided by the host school or the participating schools may bring their own blocks.
- I. Pending permission of host school, team tents are permitted in the upper rows of the visitor bleachers and must be tied down.

**Item 12. Scoring and Awards**

- A. Eight (8) places will be scored in each individual and relay event and the following points will be awarded: 10-8-6-5-4-3-2-1.
- B. Event sheets will be posted in an appropriate place for coaches and competitors to review. The public address official will announce the results of each event and results be will posted on milesplit.com.
- C. The following awards will be presented:
  - 1. Team: Trophies will be awarded to the first and second-place teams in each boys' and girls' division.
  - 2. Individual: Medals will be awarded by the Custodian of Awards to the first, second and third-place finishers in each track and field event.

**Item 13. Practice at Meet Site**

- A. Dover High School track and field facilities will not be available for practice prior to the meet.