

School Nurse

Revised 12/2012

Responsibilities:

- Care of the sick and injured in keeping with school policy;
- Maintain accurate, up-to-date health records while protecting privacy of student records;
- Appraise and identify the health needs of students through school screening such as vision, hearing, postural/gate, tuberculin testing and physical examinations;
- Encourage the correction of remedial conditions by working with parents/guardians, teachers and community agencies;
- Supervise prescribed medical treatments and medication administration in accordance with all regulations;
- Coordinate the provision of first aid supplies;
- Participate as a crisis team member and coordinate emergency services for students and staff in the event of sudden illness or injury;
- Assist in the development of all health-related policies and procedures;
- Develop a medication protocol to safely store, administer, document, and monitor the effectiveness of medication given at school;
- Work with administrators, teachers and other school personnel to modify the school environment and curriculum as needed for children with health concerns;
- Recommend changes in school practices to promote health and remove safety hazards;
- Teach health education, both formally and informally, as requested;
- Monitor compliance with current state immunization and health assessment requirements;
- Participate in the development of IEPs and 504 plans to address individual student needs;
- Serve as a liaison among school personnel, families and health care providers;
- Advise school principal on compliance issues for health and safety;
- Comply with Dept. of Education regulations relative to health and safety in charter schools;
- Ability to exercise tact, discretion, professionalism and confidentiality;
- Perform other duties as may be assigned by the Principal.

Qualifications:

- Bachelor of Science degree in Nursing (BSN) preferred;
- Must be a Registered Nurse currently licensed to practice in Delaware;
- 3 years supervised clinical experience preferred;
- Experience as a school nurse or willingness to participate in training on school procedures (e.g., Induction Cluster Training offered at U. of D.);
- Certified in CPR;
- Excellent verbal and written communication skills;
- Demonstrated ability to communicate and work effectively with parents and staff;
- Excellent organizational and record-keeping skills;
- Commitment to work effectively as a team member;
- Capable of interpreting policy, procedures and data;
- Ability to work in an independent health care setting;
- Willingness to keep up-to-date with current school nursing practice