



DEPARTMENT OF EDUCATION

The Townsend Building
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Mark T. Murphy
Secretary of Education
Voice: (302) 735-4000
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March 24, 2015

Via electronic and U.S. Mail

Charles S. McDowell
Chair, Board of Directors
Family Foundations Academy
1101 Delaware Street
New Castle, DE 19720

Dear Mr. McDowell:

Please be advised that, with the assent of the State Board of Education, the Department of Education determined that the criteria for remedial action under Title 14, Delaware Code, Section 516 have been satisfied and placed Family Foundations Academy on probation for a period of six months, subject to the following conditions:

- The school shall provide a monthly report to the DOE outlining the school's progress on each of the identified violations of the school's charter, to be received no later than the 1st day of each month;
- The school shall provide a monthly financial (or web) report to the Executive Director of the Charter School Office;
- The school's FY15 audit shall be conducted by an independent auditing firm that has neither audited the school in the past nor provided technical assistance to the school;
- The school shall hold a Citizens Budget Oversight Committee meeting by May 1, 2015 and at least quarterly thereafter throughout the period of probation; and
- The school will comply with the recommendations of the Public Integrity Commission's determination, set forth in its letter of March 3, 2015, that the school maintain its finances separate from EastSide's and that FFA's board is expanded to allow members who are also members of EastSide's Board to recuse without adversely affecting FFA's quorum when conflicts of interest make participation inappropriate.

If all conditions are fulfilled to the satisfaction of the Department of Education, it will seek the assent of the State Board of Education to remove Family Foundations Academy from probation.

If you have any questions, please contact me at 302-735-4020 or Jennifer.Nagourney@doe.k12.de.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Nagourney". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jennifer M. Nagourney, J.D.
Executive Director, Charter School Office

cc: David Blowman, Deputy Secretary of Education
Susan Keene Haberstroh, Chief of Staff
Dr. Lamont Browne, School Leader, Family Foundations Academy