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Sent: Friday, December 12, 2014 3:57 PM
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Subject: Fwd: FFA Submission of Independent Financial Review
Attachments: FFA Submission of Independent Financial Review.doc; Scan (47).pdf; Scan (42).pdf

At the request of Chief Administrative Officer Sean Moore and the Board of Family Foundations Academy, attached please find supplemental information with respect to its Charter Renewal Application. We understand this will be part of the public record.

The Board of Family Foundations Academy respectfully requests a meeting with Secretary Murphy to more fully explain the governance and leadership changes FFA has made to assure the continued success of its students. Thank you..



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www.familyfoundationsacademy.org

*Dr. Tennell Brewington
Co-Director*

*Sean P. Moore
Co-Director*

December 12, 2014

Delaware Department of Education
Charter School Office
401 Federal Street, Suite 2
Dover, DE 19901
Attention: Ms. Michelle Whalen

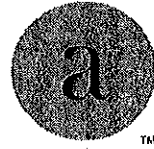
Ladies and Gentlemen:

To assure that all information is disclosed that may shed light on the school's organizational framework, the Board has determined to provide for the public record the Financial Forensic Review of Auphsite Consulting dated March 19, 2014 (the "Financial Review")(see attached). It was commissioned by the Board amid concern that the financial internal controls in place at FFA were inadequate at that time. As a result of the Financial Review, Financial Internal Control Policies were adopted (also attached), all credit cards other than the P-card were eliminated, and an independent accounting department was organized. The employment agreements of the Co-Directors were amended to require repayment of all misapplied funds, a reduction in pay and an evaluation process. Most recently, a financial officer was brought in to oversee the accounting department and financial reporting. Please note that FFA was informed by the Division of Accounting's P-Card Group on December 8, 2014 that all P-Card issues have been resolved through November 30, 2014.

We look forward to the State Board of Education meeting to be held on December 18, 2014 at 1 p.m. in the 2nd Floor Auditorium of the Carvel State Office building. Thank you for your guidance throughout this process.

Board of Trustees, Family Foundations Academy

cc: Mr. Sean Moore, Chief Administrative Officer
Alan F. Wohlstetter, President, Charter School Renewal



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FINANCIAL FORENSIC REVIEW FISCAL JULY 1, 2012 THROUGH FEBRUARY 21, 2014

PREPARED BY:

DARNELL SULAIMAN, PRESIDENT
NAKISHA HADI, FINANCIAL ANALYST, CFA
TERRI MUHAMMAD, CPA

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I. INTRODUCTION

Auphsite Consulting was retained to perform a reconciliation of all expenditures above \$100 by Family Foundations Academy Inc. (FFA) during July 1, 2012 through February 21, 2014, to determine whether each expenditure were for a business-related purpose. The forensic examination was conducted because senior management, Mr. Sean Moore and Dr. Tennell Brewington made aware to Executive Committee that personal expenditures were made on their behalf utilizing FFA's credit card accounts, bank accounts, and/or Delaware's state-issued credit card called Purchase Card (P-Card).

II. OVERVIEW

FFA began its operations in Fall 2006. FFA is a free public charter school serving students kindergarten through eighth grade. FFA has two locations. It's location at 1101 Delaware Street, New Castle DE serves grades kindergarten through fifth grade, while FFA's 1 Fallon Avenue, Wilmington DE location serves to educate students sixth through eighth grade. The founder Dr. Tennell Brewington serves as Chief Academic Officer and Mr. Sean Moore serves as Chief Administrative Officer, respectively. Mrs. Surrell Holley serves as FFA's Financial Secretary.

FFA has the following bank accounts

- Wilmington Saving Fund Society (WSFS) was opened by Dr. Brewington; both Dr. Brewington and Mr. Moore have signatory rights.
- PNC Business Account was opened by Dr. Brewington and Mr. Moore; both Dr. Brewington and Mr. Moore have signatory rights.
- Citizens Bank is controlled by Delaware's Department of Treasury. Funding and expenditures come directly from First State Financial System.

Funding for WSFS and PNC bank accounts:

WSFS Bank Account

FFA was approved for a second mortgage of \$440,000, closed end loan, to renovate the multi-purpose room. Some of the proceeds of the mortgage were used to repave the FFA's elementary school parking lot. The balance remained in the WSFS bank account.

WSFS does not have a source of revenue. The WSFS account deposits are proceeds from the mortgage balance. First State Financial System was not fully developed to address multiple mortgage account payments. The alternative was to have mortgage payment debited from FFA's WSFS bank account and FFA would write a reimbursement voucher to FFA's WSFS bank account. Later the WSFS bank account would be used to fund American Express payments.

PNC Bank deposits resulted from fund raising activities at FFA.

The fund raising activities that FFA participated in are The National Junior and Elementary Honor Society, field trips and program activities such as junior high graduation. This source of revenue is identified as "Local Revenue". Another source of "Local Revenue" is Before and After Care (B&AC), childcare.

III. PROCEDURES PERFORMED

1. Objectives of Analysis
 - a. Account for all funds disbursed from WSFS, PNC Bank, Delaware Purchased Card Program -credit card (P-Card), and American Express Corporate Cards. Identify which expenditures are not program related.
2. Scope of Analysis
 - a. For periods July 1, 2012 through February 21, 2014
 - b. During our forensic review:
 - i. Created accounting information system to capture financial activities of WSFS, PNC, and American Express Corporate Card.
 - ii. Conduct interviews with Mr. Moore, Dr. Brewington, and Mrs. Holley
 - iii. Reconciled WSFS and PNC
 1. Identified questionable disbursements, -see attached
 2. Submit request for supporting documentation.
 - iv. Reconcile American Express Corporate Card accounts
 1. Identified expenditures that are questionable or non-program related.
 2. Identify and reconcile which American Express statement payments were funded by FFA and which payments were reimbursements from management.
 3. Submit request for supporting documentation and/or explanation.
 - v. Reviewed Delaware Purchased Card
 1. Identify expenditures that are questionable or non-program related.
 2. Submit request for supporting documentation and/or explanation.

IV. OBSERVATIONS (FINDINGS)

There was a total of \$260,155.20 deposited into the WSFS and PNC account. Of that \$250,155.20 are mortgage reimbursements. There was a reimbursement from WSFS, for \$2,622.00 for appraisal fees. Local Funds revenue total \$7,476.77. Note Local Fund Revenue is described as revenue associated with fund raising or B&AC.

Bank Account Deposited Funds

Description	WSFS	PNC
Local Funds		\$7,476.77
Reimbursements	\$252,638.43	
	<u>\$252,638.43</u>	<u>\$7476.77</u>

Bank Account Expenditures

Expenses	
6010 Bank Charges	156.00
6015 Dues and Subscriptions	407.00
6020 Equipment Expense	2,351.85
6030 Maintenance and Repair	1,590.00
6040 Mortgage – (a)	230,016.43
6045 Meals and Entertainment	1,563.46
6050 Office Expenses	1,228.83
6060 Professional Services	8,970.00
6070 Program - Trips	1,435.00
6075 Program Supplies	14,603.95
6900 Non-Program Expenses	
6905 American Express-(b)	89,086.84
Total 6900 Non-Program	<u>89,086.84</u>
Expenses	<u>\$89,086.84</u>
6950 Loan Expense-(c)	97,529.87
9999 Ask Accountant –(d)	5,813.00
Total Expenses	<u>\$454,752.23</u>
Net Operating Income	<u>-\$194,637.03</u>
Other Income	
7010 Interest Income	0.92
Total Other Income	<u>\$0.92</u>
Net Other Income	<u>\$0.92</u>
Net Income	<u>-\$194,636.11</u>

(a) WSFS Mortgage Payments – See attached Page 8

(b) Payment to American Express Corporate Card Services – See attached Pages 9 - 11

(c) Total American Expense Expenditures per management - See attached Pages 12 - 15

(d) Questionable outstanding items – See attached Page 16

There is \$3,191.00 in questionable expenses remaining. - See attached

American Express Expenditures

The American Express Expenditures Totals are Mr. Moore \$73,956.02 and Dr. Brewington \$23, 573.85 respectively. Dr. Brewington reimbursed FFA \$2,900.00 leaving a repayment payment balance of \$20,673.85.

Account Holder	Account Number	Charged Amount
Mr. Moore -see attached Pages 12 - 13	-41007	57,804.71
Mr. Moore CBA -see attached Pages 12 -13	42037	16,151.31
Dr. Brewington -see attached Pages 14 -15	41008	9,040.18
Dr. Brewington -see attached Pages 14 -15	41013	14,533.67
		<u>\$97,529.87</u>

Delaware Purchase Card - P-Card

Auphsite examined P-Card statement for Mr. Moore, Dr. Brewington and Mr. Beltram. The questionable expenditures totals \$116,309.45. Questionable in this reference only means should be reviewed.

Account Holder	Account Number	Expenditure Amount
Mr. Moore -see attached Pages 28 - 32	-5667	39,869.31
Dr. Brewington -see attached Pages 18 -27	-3927	67,140.65
Mr. Beltram -see attached Pages 33 -42	-0739	9,299.49
		<u>\$116,309.45</u>

Of the \$116, 309.45 P-Card expenditures, \$3.908.85 remains as unallocated expenditures because there is no direct correlation with programs.

Vendor	Amount
First Premiere Bank -see attached Pages 21 -22	1,711.17
Freedom Rides Inc. -see attached Pages 21 -22	692.72
	<u>\$2,403.89</u>

Vendor	Amount
HH Greg -see attached Page 34	1,319.96
Comp USA -see attached Page 34	185.00
	<u>\$1,504.96</u>

Internal Controls (OBSERVATIONS)

There is a gross weakness in FFA's Internal Controls with regards to expenditures.

The weakness in Internal Controls revolves around:

1. No subject matter expert in accounting,
2. No general business professional,
3. No independent accounting department,
4. No centralize procurement process,
5. Lack of research for competitive vendor pricing,
6. No modern cash collect process,
7. Lack of internal audits (i.e.)
 - a. American Express
 - b. P-Card
 - c. Fund raising revenue
 - d. Before and After School Care
 - e. Summer Camp

V. RECOMMENDATIONS

1. Create an autonomous accounting department,
 - a. Employ an accounting professional with general business acumen
 - b. Or Employ a consulting firm experienced with financial reporting for charter school and nonprofits.
2. Centralize the procurement process,
 - a. Enact a Three Step Protocol process for processing expenditures,
 - i. Senior level accountant align expenditures with budget and strategic plan,
 - ii. Departmental head "signs-off" on expenditure for budget accountability, and input
 - iii. Expenditure is then processed
3. Close American Express accounts
4. Close WSFS account
5. Adopt Internal Control Policy - attached
6. Employ services of accounting information system to capture financial activities of Local Funds (i.e. field trips and Before and After School Care)
7. Employ services of a point of sale system for cash collections. Eliminate human error, no manual receipts, inventory control and exportable files.
8. Keep open the PNC account for local fund deposits. Local Funds that are not appropriations are not subjected to regulation of restricted revenue. Cash receipts can be deposited into this account. The PNC account is subject also to the Three Step Protocol process for expenditures.
9. Research for competitive vendor pricing

10. Annually or when a contract expires, review for competitive pricing. If applicable "put-out" for bid
11. October of every fiscal year perform a soft internal audit. March of every fiscal year perform a hard internal audit.
 - a. Hard Audit
 - i. Review for OMB Circular A-133 Compliance
 - ii. Review for program compliance
 - iii. Review asset amortization schedules
 - iv. Control Test for vendor expenditures (similar to audit)
 - b. Soft audit
 - i. Review bank reconciliations
 - ii. Review documentation filing procedures
 - iii. Review internal control policy
 - iv. Review contracted services engagements

Family Foundations Academy Inc.
Transaction Report
July 1, 2012 - February 21, 2014

Date	Transaction Type	Num	Adj	Name	Memo/Description	Account	Split	Amount	Balance
6040 Mortgage									
08/31/2012	Expense	ach	No	WSFS		6040	1020 WSFS	3,046.40	3,046.40
						Mortgage	Bank - 6029		
08/31/2012	Expense	ach	No	WSFS		6040	1020 WSFS	29,813.09	32,859.49
						Mortgage	Bank - 6029		
09/30/2012	Check	ach	No			6040	1020 WSFS	32,859.49	65,718.96
						Mortgage	Bank - 6029		
10/31/2012	Journal Entry		No		recognize revenue and expenses Oct	6040	-Split-	3,046.40	68,765.38
					2012 WSFS	Mortgage			
10/31/2012	Journal Entry		No		recognize revenue and expenses Oct	6040	-Split-	29,813.09	98,578.47
					2012 WSFS	Mortgage			
11/30/2012	Journal Entry		No		recognize revenue and expenses WSFS	6040	-Split-	3,046.40	101,624.87
					Nov 2012	Mortgage			
11/30/2012	Journal Entry		No		recognize revenue and expenses WSFS	6040	-Split-	29,813.09	131,437.96
					Nov 2012	Mortgage			
12/31/2012	Journal Entry		No		recognize revenue & expenses WSFS Dec	6040	-Split-	3,046.40	134,484.36
					2012	Mortgage			
12/31/2012	Journal Entry		No		recognize revenue & expenses WSFS Dec	6040	-Split-	29,813.09	164,297.45
					2012	Mortgage			
01/31/2013	Journal Entry		No		recognize revenue and expenses Jan	6040	-Split-	3,046.40	167,343.85
					2013 WSFS	Mortgage			
01/31/2013	Journal Entry		No		recognize revenue and expenses Jan	6040	-Split-	29,813.09	197,156.94
					2013 WSFS	Mortgage			
02/28/2013	Journal Entry		No		recognize revenue and expenses WSFS	6040	-Split-	3,046.40	200,203.34
					Feb 2013	Mortgage			
02/28/2013	Journal Entry		No		recognize revenue and expenses WSFS	6040	-Split-	29,813.09	230,016.43
					Feb 2013	Mortgage			
Total for 6040 Mortgage								<u>230,016.43</u>	
TOTAL								<u>230,016.43</u>	

Tuesday, Mar 18, 2014 11:57:07 AM PDT GMT-4 - Accrual Basis

Family Foundations Academy Inc.
Transaction Report
July 1, 2012 - February 21, 2014

Date	Transaction Type	Num	Name	Memo/Description	Account	Split	Amount	Balance
08/01/2012	Check	1042	American Express		Expenses:American Express	1020 WSFS Bank - 6029	5,000.00	5,000.00
09/30/2012	Check	ach	American Express		Expenses:American Express	1020 WSFS Bank - 6029	769.39	5,769.39
09/30/2012	Check	ach	American Express		Expenses:American Express	1020 WSFS Bank - 6029	1,295.44	7,064.83
11/30/2012	Journal Entry	1112		American Express WSFS Nov 2012	Expenses:American Express	-Split-	2,836.56	9,901.39
11/30/2012	Journal Entry	1112		American Express WSFS Nov 2012	Expenses:American Express	-Split-	4,553.66	14,455.05
12/31/2012	Journal Entry	1113		revenue & expenses WSFS Dec 2012	Expenses:American Express	-Split-	438.12	14,893.17
12/31/2012	Journal Entry	1113		revenue & expenses WSFS Dec 2012	Expenses:American Express	-Split-	5,433.55	20,326.72
02/28/2013	Journal Entry	1114		American Express WSFS Feb 2013	Expenses:American Express	-Split-	615.10	20,941.82
02/28/2013	Journal Entry	1114		American Express WSFS Feb 2013	Expenses:American Express	-Split-	8,999.32	29,941.14
03/31/2013	Journal Entry	1115		American Express March 2013	Expenses:American Express	-Split-	14,556.58	44,497.72
04/30/2013	Journal Entry	1124		recognize revenue and expenses April 2013	Expenses:American Express	-Split-	6,452.54	50,950.26
06/28/2013	Check	ach	American Express		Expenses:American Express	1010 PNC Bank - 6485	8,843.30	59,793.56
06/30/2013	Journal Entry	1118		recognize revenue and expenses June 2013	Expenses:American Express	-Split-	7,616.33	67,409.89
07/31/2013	Check	ach	American Express		Expenses:American Express	1010 PNC Bank - 6485	724.99	68,134.88
08/30/2013	Check	ach	American Express		Expenses:American Express	1010 PNC Bank - 6485	2,433.43	70,568.31
09/20/2013	Check	ach	American Express		Expenses:American Express	1020 WSFS Bank - 6029	6,344.23	76,912.54
10/30/2013	Check	ach	American Express		Expenses:American Express	1020 WSFS Bank - 6029	5,582.94	82,495.48

	11/29/2013	Check	ach	American Express	Expenses:American Express	1010 PNC Bank - 6485	1,394.01	83,849.49
	12/31/2013	Check	ach	American Express	Expenses:American Express <td>1020 WFSB Bank - 6029 <td>5,297.35</td> <td>89,096.84</td> </td>	1020 WFSB Bank - 6029 <td>5,297.35</td> <td>89,096.84</td>	5,297.35	89,096.84
Total for 6905 American Express							<u>89,086.84</u>	
Total for 6900 Non-Program Expenses							<u>89,096.84</u>	
TOTAL							<u>89,086.84</u>	

Tuesday, Mar 18, 2014 11:56:52 AM PDT GMT-4 - Accrual Basis

American Express Payment Reconciliation to Card Holder Accounts

AMEX Payment DATE	WFSBank/PNC Posting DATE	Amount	-41005	-41007	-42037	-41008	-41013	Variance
07/31/2012	08/01/2012	5,000.00	5,000.00					-
08/31/2012	09/04/2012	769.39				769.39		-
08/31/2012	09/04/2012	1,295.44			1,295.44			-
11/26/2012	11/27/2012	2,836.56			2,836.56			-
11/26/2012	11/27/2012	4,553.66			4,553.66			-
11/19/2013	12/26/2012	438.12				239.64		(198.48)
12/24/2012	12/26/2012	5,433.55		5,116.06		317.49		-
02/07/2013	02/11/2013	615.10	615.10					-
02/28/2013	02/11/2013	8,999.32	78.00	8,921.32				-
03/11/2013	03/13/2013	14,556.58	7,401.86	6,989.74		164.98		-
04/05/2013	04/08/2013	6,452.54	2,964.61	2,769.34		663.59		(55.00)
06/04/2013	06/06/2013	8,843.30		8,843.30				-
06/04/2013	06/06/2013	7,616.33		7,616.33				-
07/05/2013	07/28/2013	724.99		724.99				-
07/31/2013	08/02/2013	2,433.43	135.00	2,298.43				-
09/18/2013	09/20/1013	6,344.23		6,344.23				-
10/16/2013	10/17/2013	5,582.94	3,124.98	1,354.01		2,457.96		-
11/28/2013	11/01/2013	1,354.01		1,354.01				-
12/28/2013	12/23/2013	5,237.35		5,237.35				-
		<u>89,086.84</u>	<u>19,319.55</u>	<u>60,347.10</u>	<u>4,553.66</u>	<u>4,613.05</u>	<u>-</u>	<u>(253.48)</u>

Account Number Account Holder
 -41005 General Account
 -41007 Moore
 -42037 Moore CBA
 -41008 Brewington
 -41013 Brewington CBA

**Family Foundations Academy Inc.
Transaction Report
July 2012 - February 2014**

2100 American Express		2100 American Express		2100 American Express	
Date	Transaction Type	Account	Split	Amount	Balance
07/28/2012	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	1,295.44	1,295.44
09/28/2012	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	275.00	1,570.44
10/28/2012	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	2,396.98	3,967.42
11/28/2012	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	5,116.06	9,083.48
12/28/2012	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	9,573.06	18,656.54
01/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	6,989.74	25,646.28
02/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	2,374.34	28,020.62
03/30/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	8,195.11	36,215.73
04/29/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	648.19	36,863.92
05/29/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	724.99	37,588.91
06/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	2,298.43	39,887.34
07/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	3,403.04	43,290.38
08/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	2,836.63	46,127.01
09/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	1,458.57	47,585.58
10/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	5,237.35	52,822.93
11/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	2,947.53	55,770.46
12/28/2013	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	1,291.03	57,061.49
01/28/2014	Expense	2015 American Express:Amex - Moore - 41007	6900 Non-Program Expenses	743.22	57,804.71
				<u>57,804.71</u>	
				57,804.71	
				57,804.71	
				57,804.71	

Total for 2015 Amex - Moore - 41007
Total for 2100 American Express
TOTAL

2200 American Express CBA		2200 American Express CBA		2200 American Express CBA	
Date	Transaction Type	Account	Split	Amount	Balance
08/28/2012	Expense	2215 American Express CBA:Amex - Moore:CBA - 42037	6900 Non-Program Expenses	3,817.44	61,622.15
09/28/2012	Expense	2215 American Express CBA:Amex - Moore:CBA - 42037	6900 Non-Program Expenses	4,623.14	66,245.29
10/28/2012	Expense	2215 American Express CBA:Amex - Moore:CBA - 42037	6900 Non-Program Expenses	268.08	66,513.37
11/28/2012	Expense	2215 American Express CBA:Amex - Moore:CBA - 42037	6900 Non-Program Expenses	546.15	67,059.52
12/28/2012	Expense	2215 American Express CBA:Amex - Moore:CBA - 42037	6900 Non-Program Expenses	29.95	67,089.47
01/28/2013	Expense	2215 American Express CBA:Amex - Moore:CBA - 42037	6900 Non-Program Expenses	293.78	67,383.25

2200 American Express CBA
2215 Amex - Moore:CBA - 42037

02/28/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	2,900.73	70,185.98
03/30/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	1,509.56	71,695.54
04/29/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	1,535.59	73,231.13
05/29/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	258.98	73,490.11
07/28/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	284.91	73,775.02
11/28/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	78.00	73,853.02
12/28/2013	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	64.00	73,917.02
01/28/2014	Expense	2215 American Express CBA\Amex - MooreCBA - 42037	6900 Non-Program Expenses	39.00	73,956.02
Total for 2215 Amex - MooreCBA - 42037				<u>16,151.31</u>	
Total for 2200 American Express CBA				<u>16,151.31</u>	
TOTAL				<u>16,151.31</u>	

Family Foundations Academy Inc.
Transaction Report
 July 2012 - February 2014

2100 American Express
 2020 Amex - Brewington - 41008

Date	Transaction Type	Account	Split	Amount	Balance
07/28/2012	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	520.25	520.25
09/28/2012	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	29.00	549.25
09/28/2012	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	75.06	624.31
11/28/2012	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	317.49	941.80
12/28/2012	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	695.12	1,636.92
01/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	479.85	2,116.77
02/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	288.59	2,385.36
07/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	2,200.82	4,586.18
08/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	257.14	4,843.32
09/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	287.38	5,130.70
10/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	843.95	5,974.65
11/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	633.95	6,608.60
12/28/2013	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	753.18	7,361.78
01/28/2014	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	1,122.35	8,484.13
02/28/2014	Expense	2020 American Express:Amex - Brewington - 41008	6900 Non-Program Expenses	556.05	9,040.18
				9,040.18	
				9,040.18	
				9,040.18	

Total for 2020 Amex - Brewington - 41008
 Total for 2100 American Express
 TOTAL

2200 American Express CBA
 2210 Amex - BrewingtonCBA - 41013

Date	Transaction Type	Account	Split	Amount	Balance
01/28/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	6,950.06	15,990.26
02/28/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	163.88	16,154.14
03/30/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	2,213.89	18,368.02
04/29/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	2,098.32	20,466.34
06/28/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	135.00	20,601.34
07/28/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	2,340.07	22,941.41
09/02/2013	Expense	2210 American Express CBA:Amex - BrewingtonCBA - 41013	6900 Non-Program Expenses	132.44	23,573.85
				14,533.67	
				14,533.67	
				14,533.67	

Total for 2210 Amex - BrewingtonCBA - 41013
 Total for 2200 American Express CBA
 TOTAL

Repayment of American Express

Date	Transaction Type	Account	Split	Amount	Balance
			American Express Balance		23,573.85

Total American Express Repayment

12/04/2012	ELECTRONIC PAYMENT	200.00	23,573.85
12/18/2012	ELECTRONIC PAYMENT	300.00	23,673.85
01/02/2013	ELECTRONIC PAYMENT	100.00	22,873.85
01/15/2013	ELECTRONIC PAYMENT	100.00	22,873.85
02/12/2013	ELECTRONIC PAYMENT	100.00	22,773.85
11/06/2013	ELECTRONIC PAYMENT	1,000.00	21,773.85
12/03/2013	ELECTRONIC PAYMENT	300.00	21,473.85
12/31/2013	ELECTRONIC PAYMENT	300.00	21,173.85
01/14/2013	ELECTRONIC PAYMENT	300.00	20,873.85
01/28/2014	ELECTRONIC PAYMENT	100.00	20,773.85
02/11/2013	ELECTRONIC PAYMENT	100.00	20,673.85
		<u>2,900.00</u>	
		2,900.00	20,673.85

Family Foundations Academy Inc.
 Transaction Report
 July 1, 2012 - February 21, 2014

Date	Transaction Type	Num	Adj	Name	Memo/Description	Account	Split	Amount	Balance
09/30/2012	Check	1050	No	Sean Moore		9999 Ask Accountant	1020 WSFS Bank -	2,250.00	2,250.00
11/30/2012	Journal Entry	1112	No		1059 - recognize revenue and expenses WSFS Nov 2012	9999 Ask Accountant	-Split-	60.00	2,310.00
12/31/2012	Check	1002	No	Misc Expenses		9999 Ask Accountant	1010 PNC Bank - 6485	150.00	2,460.00
02/28/2013	Check	1003	No	Misc Expenses		9999 Ask Accountant	1010 PNC Bank - 6485	200.00	2,660.00
03/29/2013	Check	0	No			9999 Ask Accountant	1010 PNC Bank - 6485	96.00	2,756.00
04/30/2013	Check	1004	No			9999 Ask Accountant	1010 PNC Bank - 6485	300.00	3,056.00
09/26/2013	Check	1077	No			9999 Ask Accountant	1020 WSFS Bank -	135.00	3,191.00
Total for 9999 Ask Accountant								<u>3,191.00</u>	
TOTAL								3,191.00	

Tuesday, Mar 18, 2014 12:06:07 PM PDT GMT-4 - Actual Basis

Purchase Card Activities
 Dr. Brewington, please review and provide invoices, emails, receipts, or purchase orders for expenditures stated.

Date	Vendor	Amount	Description	Contact
6/30/12	Bed Bath & Beyond	89.97		
7/11/12	Daddy't Tool Store (302-322-9613)	260.00		
7/16/12	USPS	1,575.00		
7/16/12	USPS	450.00		
7/15/12	BJ Wholesales	86.40		
7/16/12	PAPAJOHNS	60.49		
7/18/12	BJ Wholesales	249.97		
7/19/12	NSU Tuition	19.00		
7/19/12	American Furniture	215.00		
7/24/12	Bed Bath & Beyond	929.53		
7/25/12	TARGET	190.77		
7/27/12	Best Buy	1,519.96		
7/30/12	Daddy't Tool Store (302-322-9613)	723.00		
8/2/12	Bed Bath & Beyond	427.83		
8/2/12	PAPAJOHNS	76.25		
8/2/12	PAPAJOHNS	5.00		
8/13/12	Bed Bath & Beyond	175.91		
8/15/12	Omelette King	1,759.38		
8/24/12	Omelette King	1,759.38		
8/24/12	Famous Daves	1,513.46		
8/25/12	First Premiere	315.11		
9/15/12	Dominos	250.00		
9/14/12	JoAnn ETC	181.91		
9/17/12	PAPAJOHNS	124.00		
9/25/12	Season Pizza	68.97		
8/31/12	First Premiere	311.60		
9/1/12	Freedom Rides Inc.	173.18	Auto (www.freedomridesauto.com)	
9/13/12	First Premiere	297.34		
8/6/12	Freedom Rides Inc.	173.18		
8/20/12	Freedom Rides Inc.	173.18		
8/22/12	First Premiere	95.00		
7/3/13	Freedom Rides Inc.	173.18		
11/17/12	Hilton Baltimore	149.00		
11/26/12	GTM Sportswear	1,526.00		
11/26/12	Cheerleading Company	1,493.59		

11/27/12	Season Pizza	49.98
12/3/12	Parks Henlopen CT	540.00
12/20/12	Cherrydale Fund Raising	9,258.50
1/4/13	GTM Sportswear	675.00
1/19/13	Clark Service & Parts	518.40
2/13/13	My Funky Socks 310-890-4072	165.10
3/19/13	Season Pizza	41.98
4/6/13	Storkie Express	19.00
4/6/13	Regal Group	432.00
4/9/13	GTM Sportswear	1,918.00
4/10/13	Apparel Group	2,047.80
4/14/13	SQ Soundstation	800.00
5/7/13	Pat's Pizza	346.73
5/17/13	Famous Daves	1,749.99
5/12/13	SQ Nickia Naylor	840.00
5/23/13	SQ Soundstation	800.00
5/24/13	PAPA JOHNS	240.97
6/12/13	SQ Nickia Naylor	360.00
6/16/13	Boys & Girls Club -Newark	2,040.00
6/26/13	Regal Cinema	52.00
7/9/13	Sahara Sams Oasis West Berlin NJ	712.30
7/12/13	Nat Aqua Resv	1,200.50
7/11/13	Sahara Sams Oasis West Berlin NJ	230.45
8/23/13	Famous Daves	1,227.78
9/13/13	PAPA JOHNS	284.80
9/14/13	SQ Funtastix	442.81
8/28/13	Reybold Self Storage	184.00
8/28/13	Reybold Self Storage	185.00
10/15/13	Comcast	453.55
10/15/13	Sentimental Self Storage	546.00
10/23/13	Linvilla Farm Mark	1,168.00
11/5/13	Sentimental Self Storage	182.00
11/18/13	Varsity Spirit Clothing	2,917.15
12/2/13	Horizon Software Inter	6,527.09
12/1/12	Dupont Theater	651.00
1/8/14	Apple Store	340.00

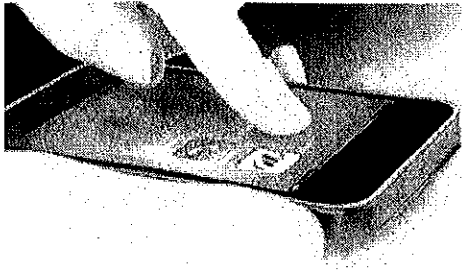
1/10/14	Universoul Circus	2,460.00
1/31/14	Comcast	341.76
2/11/14	Gifts N Things	2,832.00
2/12/14	Best Buy	139.97
2/11/14	Apple Store	1,428.00
2/11/14	Apple Store	998.40
2/21/14	Storkie Express	171.15
2/24/14	Apple Store	1,029.95
		\$ 67,140.65

Date	Vendor	Amount	Description	Contact
6/30/12	Bed Bath & Beyond	89.97	This was for decorations for administrative offices	DB
7/11/12	Daddy'r Tool Store (302-322-9613)	260.00	This was for signs for the school. Superior school signs	DB
7/16/12	USPS	1,575.00	This was for the purchase of stamps when our postage machine went down	DB
7/16/12	USPS	450.00	This was for the purchase of stamps when our postage machine went down	DB
7/15/12	B1 Wholesales	86.40	snacks for summer camp	DB
7/16/12	PAPA JOHNS	60.49	lunch for summer camp	DB
7/18/12	B1 Wholesales	249.97	snacks for summer camp	DB
7/19/12	NSU Turton	19.00	registration for on-line curriculum course	
7/19/12	American Furniture	215.00	purchase of used furniture for staff	
7/24/12	Bed Bath & Beyond	929.53	decorations for administrative offices at both schools	
7/25/12	TARGET	190.77	decorations for administrative offices at both schools	
7/27/12	Best Buy	1,519.96	purchase of air conditioners for computer room at middle school	
7/30/12	Daddy'r Tool Store (302-322-9613)	723.00	purchase of signs for both schools regarding character counts	
8/2/12	Bed Bath & Beyond	427.83	decorations for administrative offices at both schools	
8/2/12	PAPA JOHNS	76.25	lunch for summer camp	
8/2/12	PAPA JOHNS	5.00	lunch for summer camp	
8/13/12	Bed Bath & Beyond	175.91	decorations for school	
8/15/12	Omelette King	1,759.38	breakfast for staff development	
8/24/12	Omelette King	1,759.38	breakfast for staff development	
8/24/12	Famous Daves	1,513.46	lunch for staff development	
8/25/12	First Premier	315.11	lunch for staff development	
9/15/12	Dominos	250.00	lunch for school	
9/14/12	JoAnn ETC	181.91	arts and crafts for art teacher supplies	

9/17/12	PAPAJOHNS	124.00	lunch for school - we ran out of meals that day
9/25/12	Season Pizza	68.97	dinner for board meeting
8/31/12	First Premiere	311.60	unknown - we are researching
9/1/12	Freedom Rides Inc	173.18	not authorized - was researched - this is a car payment for K Simmons
9/13/12	First Premiere	297.34	unknown - we are researching
8/6/12	Freedom Rides Inc	173.18	not authorized - was researched - this is a car payment for K Simmons
8/20/12	Freedom Rides Inc	173.18	not authorized - was researched - this is a car payment for K Simmons
8/22/12	First Premiere	95.00	not authorized - we are researching
7/3/13	Freedom Rides Inc	173.18	not authorized - was researched - this is a car payment for K Simmons
11/17/12	Hilton Baltimore	149.00	business conference attended by me
11/26/12	GTM Sportswear	1,526.00	cheerleading uniforms, deposits made from cheerleading fundraiser
11/26/12	Cheerleading Company	1,493.59	cheerleading uniforms, deposits made from cheerleading fundraiser
11/27/12	Season Pizza	49.98	dinner for board meeting
12/3/12	Parks Henlopen CT	540.00	camp trip for 8th graders
12/20/12	Cherrydale Fund Raising	9,258.50	cheerleading fundraiser
1/4/13	GTM Sportswear	675.00	cheerleading uniforms, deposits made from cheerleading fundraiser
1/19/13	Clark Service & Parts	518.40	service to heaters in school
2/13/13	My Funky Socks 310-890-4072	165.10	cheerleading fundraiser
3/19/13	Season Pizza	41.98	dinner for board meeting
4/6/13	Storkie Express	19.00	graduation invitations for 2013 graduation
4/6/13	Regal Group	432.00	school trip
4/9/13	GTM Sportswear	1,918.00	cheerleading uniforms, deposits made from cheerleading fundraiser
4/10/13	Apparel Group	2,047.80	cheerleading uniforms, deposits made from cheerleading fundraiser
4/14/13	SQ Soundstation	800.00	rental of the photo booth for 2013 graduation

5/7/13	Pat's Pizza	346.73	teacher appreciation lunch
5/17/13	Famous Daves	1,749.99	lunch for staff development
5/12/13	SQ Nickia Naylor	840.00	payment for CPR training for staff
5/23/13	SQ Soundstation	800.00	rental of the photo booth for 2013 graduation
5/24/13	PAPA JOHNS	240.97	DCAS reward for students who got 3's and 4's they earned lunch
6/12/13	SQ Nickia Naylor	360.00	payment for CPR training for staff
6/16/13	Boys & Girls Club -Newark	2,040.00	payment for use of pool for summer camp
6/26/13	Regal Cinema	52.00	summer camp movie trip
7/9/13	Sahara Sams Oasis West Berlin NJ	712.30	summer camp trip
7/12/13	Nat Aqua Resv	1,200.50	summer camp trip
7/11/13	Sahara Sams Oasis West Berlin NJ	230.45	summer camp trip
8/23/13	Famous Daves	1,227.78	lunch for staff development
9/13/13	PAPA JOHNS	284.80	lunch for school - we ran out of meals that day
9/14/13	SQ Funtastix	442.81	use of cotton candy and pop corn machine for school event
8/28/13	Reybold Self Storage	184.00	use of storage space for school's items
8/28/13	Reybold Self Storage	185.00	use of storage space for school's items
10/15/13	Comcast	453.55	comcast bill for middle school
10/15/13	Sentimental Self Storage	546.00	use of storage space for school's items
10/23/13	Linvilla Farm Mark	1,168.00	school trip for kindergarten
11/5/13	Sentimental Self Storage	182.00	use of storage space for school's items
11/18/13	Varsity Spirit Clothing	2,917.15	cheerleading uniforms, deposits made from cheerleading fundraiser
12/2/13	Horizon Software Inter	6,527.09	this is the point of sale system for our rear program. the bills were not paid so we had to pay this to keep the systems on.
12/1/12	Dupont Theater	651.00	school trip
1/8/14	Apple Store	340.00	supplies for ipads

1/10/14	Universal Circus	2,460.00	school trip - 3rd grade, canceled due to snow
1/31/14	Comcast	341.76	comcast bill for middle school
2/11/14	Gifts N Things	2,832.00	Holiday shop for students, money was deposited
2/12/14	Best Buy	139.97	items for ipads
2/11/14	Apple Store	1,428.00	items for ipads
2/11/14	Apple Store	998.40	items for ipads
2/21/14	Storkie Express	171.15	graduation invitations for 2014 graduation
2/24/14	Apple Store	1,029.95	items for ipads
		\$ 67,140.65	



Contact Us

Credit Card Customers

If you have questions about your credit card account, please call 800-987-5521 or you can access your [credit card account online](#).

Bank Customers

If you would like to access your deposit or loan accounts, call the 24-hour Bank By-Phone at 605-335-2255 in Sioux Falls or 800-315-6350 outside Sioux Falls. You can also access your [bank accounts online](#).

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Watertown – 605-882-2300 or 800-511-1335

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Sioux Falls – 605-357-3001 or 800-743-2967

Watertown – 605-882-2300 or 800-511-1335

Ag Banking

Sioux Falls – 605-357-3001 or 800-743-2967

Watertown – 605-882-2300 or 800-511-1335

Treasury Services

605-978-9727

Trust & Investment Services

605-357-3174 or 866-951-6800

6010 S. Minnesota Ave. Suite 208

Sioux Falls, SD 57101

Brokerage Services

Sioux Falls – 605-357-3001 or 800-743-2967

Watertown – 605-882-2300 or 800-511-1335

Annuity Representatives

3/17/2014

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Sioux Falls – 605-357-3001 or 800-743-2967

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Freedom Ride inc milford DE

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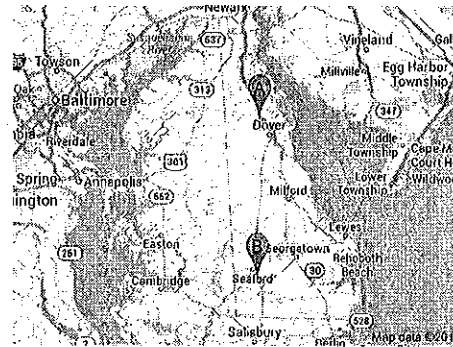
5165 North DuPont Highway Dover, DE (302) 734-8822

Freedom Rides Inc.

www.freedomridesauto.com Google+ page

26631 Sussex Hwy Seaford, DE (302) 734-8822

Map results for Freedom Ride inc milford DE



Map for Freedom Ride inc milford DE

Bad Credit Auto Financing Dover, Delaware | Freedom Rides

www.freedomridesauto.com/contact_us

If you are an existing Freedom Rides customer, please call the following phone number for all customer service issues. (302) 734-8822. Account or Payment ...

Payment Cash | FREEDOM RIDES OF DOVER | Dover DE

www.freedomridesauto.com/payment_cash

Pay with Cash and/or in-Person Freedom Rides accepts cash payments at the following locations: Freedom Rides N. Dover 5168 North DuPont Hwy, Dover, DE ...

Bad Credit Loans For Cars Dover, Delaware | Freedom Rides

www.freedomridesauto.com/used_cars/list

20+ Items - Filter Search Results. Search by Stock #, Vehicle Type:

- 2001 Buick Century Custom 4dr Car FWD 6 Cylinders 3.1L. FR11638 | 0 ...
2002 Buick Century Custom 4dr Car FWD 6 Cylinders 3.1L. FR12238 | 0 ...

Freedom Rides Locations Dover, Delaware - DelMarVa

www.freedomridesauto.com/locations

Find all of Freedom Rides' locations throughout the DelMarVa peninsula on our site then visit one of our Delaware auto finance centers.

Freedom Rides Inc - Dover, Delaware (DE) | Company Profi...

www.manta.com/c/m1gq4hs/freedom-rides-inc

Freedom Rides Inc company profile in Dover, DE. Our free company profile report for Freedom Rides Inc includes business information such as contact, sales ...

Jobs in Delaware at Hertrich's Family of Automobile Dealersh...

www.jobs.net/jobs/hertrich-family-of-dealerships/en-us/.../delaware/

Jobs 1 - 26 of 67 - DE - Milford, 3/11/2014 ... Computer Programmer - Freedom Rides. NOTE: The following job opening is with Freedom Rides, Inc., an affiliate of ...

Jobs in Dover, DE at Hertrich's Family of Automobile Dealers...

www.jobs.net/jobs/hertrich-family-of-dealerships/en-us/.../dover-de/

Jobs 1 - 26 of 107 - NOTE: The following job opening is with Freedom Rides, Inc., an affiliate of the Hertrich Family ... DE - Milford 18 mi from Dover, DE, 3/12/2014 ...

HERTRICH Family of Automobile Dealerships Jobs: Jobs List...

hertrich.applicantpro.com/

Service Advisor - Freedom Rides. Freedom Rides; Seaford, DE, USA; Full Time ...
Hertrich Family of Automobile Dealerships: Milford, DE, USA; Full Time ...

Hertrich Family of Automobile Dealers Jobs | LinkUp.com

www.linkup.com/...jobs-at-Hertrich-Family-of-Automobile-Deal...

Jobs 1 - 18 of 89 - NOTE: The following job opening is with Freedom Rides, Inc., an affiliate of the Hertrich ... Hertrich Family of Automobile Dealers: Milford, DE.

Purchase Card Activities
 Mr. Moore, please review and provide invoices, emails, receipts, or purchase orders for expenditures stated.

Date	Vendor	Amount	Description	Contact Numbers
2/3/13	Tiger Direct	1,515.99		
2/11/13	Tiger Direct	578.98		
2/25/13	Enform Graphic	4,954.68	Marketing	
3/7/13	Adobe	143.88		
4/11/13	Adobe	449.00		
4/2/13	DEL Nature Society WEBPA	1,050.00		
4/16/13	LEAD AMERICA	8,000.00		
4/16/13	Enform Graphic	4,500.00	Marketing	
4/22/13	Enform Graphic	2,982.44	Marketing	
4/22/13	Enform Graphic	2,428.77	Marketing	
4/23/13	Enform Graphic	2,369.26	Marketing	
5/24/13	Group Sales	1,000.00	Dorney Park	610-395-3724
6/1/13	Group Sales	3,050.00	Dorney Park	610-395-3724
7/26/13	Residence Inn	1,520.00		
8/7/13	Crowne Plaza	1,547.39		
8/12/13	Omelette King Catering	1,780.27		
10/9/13	Willett's Systems	95.00		
10/25/13	Tiger Direct	599.99		
11/21/13	Tiger Direct	679.98		
12/3/13	Discovery Times Square	623.68		
		\$ 39,869.31		

Purchase Card Activities

Mr. Moore, please review and provide invoices, emails, receipts, or purchase orders for expenditures stated.

Date	Vendor	Amount	Description	Contact Numbers
2/3/13	Tiger Direct	1,515.99	Laptop	
2/11/13	Tiger Direct	578.98	Office supplies	
2/25/13	Enform Graphic	4,954.68	Marketing	
3/7/13	Adobe	143.88		
4/11/13	Adobe	449.00		
4/2/13	DEL Nature Society WEBPA	1,050.00		
4/16/13	LEAD AMERICA	8,000.00		
4/16/13	Enform Graphic	4,500.00	Marketing	
4/22/13	Enform Graphic	2,982.44	Marketing	
4/22/13	Enform Graphic	2,428.77	Marketing	
4/23/13	Enform Graphic	2,369.26	Marketing	
5/24/13	Group Sales	1,000.00	Dorney Park	610-395-3724
6/1/13	Group Sales	3,050.00	Dorney Park	610-395-3724
7/26/13	Residence Inn	1,520.00	Hotel stay for LeadAmerica Conference	
8/7/13	Crowne Plaza	1,547.39	Hotel stay for AMA Seminar	
8/12/13	Omelette King Catering	1,780.27	Staff breakfast	
10/9/13	Willetts Systems	95.00	Website hosting	
10/25/13	Tiger Direct	599.99	Projector	
11/21/13	Tiger Direct	679.98	Projector	
12/3/13	Discovery Times Square	623.68	6th grade field trip	
		\$ 39,869.31		

Per Mr. Moore

From: Moore Sean Sean.Moore@ffa.k12.de.us
Subject: FW: Tuition Balance
Date: March 17, 2014 at 3:49 PM
To: Darnell Sulaiman darnell@auphsite.com

Sean P. Moore

Family Foundations Academy
(302) 324-8901 Office
(302) 324-8908 Fax
sean.moore@ffa.k12.de.us

From: Gary McCarthy [mailto:gmccarthy@lead-america.org]
Sent: Thursday, June 20, 2013 4:44 PM
To: Moore Sean; Matt Lim; James Waite -
Cc: Craig Devoe
Subject: RE: Tuition Balance

Thanks Sir.



Gary McCarthy
Northeast Manager of Educational Outreach
954.548.6519
www.lead-america.org



From: Moore Sean [mailto:Sean.Moore@ffa.k12.de.us]
Sent: Thursday, June 20, 2013 2:49 PM
To: Gary McCarthy; Matt Lim; James Waite -
Cc: Craig Devoe
Subject: RE: Tuition Balance

Gary,

The payment has been processed so you should be receiving it within the next few days.

Sean P. Moore

Family Foundations Academy
(302) 324-8901 Office
(302) 324-8908 Fax
sean.moore@ffa.k12.de.us

From: Gary McCarthy [mailto:gmccartny@lead-america.org]
Sent: Thursday, June 20, 2013 2:43 PM
To: Moore Sean; Matt Lim; James Waite
Cc: Craig Devoe
Subject: RE: Tuition Balance
Importance: High

Hello Sean,

I hope you are recovering and feeling well.

We have not received the check that I believed you were mailing the first week of June.
Has it been sent out?

Please update us on your payment status promptly.

Thanks.



Gary McCarthy
Northeast Manager of Educational Outreach
954.548.6519
www.lead-america.org



From: Gary McCarthy
Sent: Thursday, June 13, 2013 1:25 PM
To: 'Moore Sean'; Matt Lim; 'James Waite'
Cc: 'Craig Devoe'
Subject: Tuition Balance

Hello Sean,

I am following up to the phone message I left for you yesterday.
Here is the info regarding your outstanding balances:

The 16 scholars enrolled in LMD have all paid their \$500 deposit, and have a remaining balance of \$43,120.00

The 5 scholars enrolled in JNL have not yet paid their deposit, and have a remaining balance of \$9,975.00

When can we expect receipt of payment?
Let me know if you need any further information.

Thanks!



Gary McCarthy

Envision, EMI

INVOICE

1919 Gallows Road, Suite 700
 Vienna, VA 22182
 Phone 866-394-5323

May 2, 2013
 103

Bill To:
 Dr. Tennell Brewington
 Family Foundation

DESCRIPTION	QUANTITY	AMOUNT
2013 Lead America Explore Medicine & Science	16	\$ 51,120.00
2013 Lead America Explore Medicine & Science - Deposit Paid	16	(8,000.00)
2013 Junior National Young Leaders Conference	5	9,975.00
		\$ 53,095.00

Make all checks payable to LeadAmerica

THANK YOU FOR YOUR BUSINESS!

Date	Vendor	Amount	Description	Contact
7/23/12	Blinds to Go	1,605.00		
7/26/12	HH Greg	1,319.96		
10/9/12	Compu USA	185.00		
7/12/13	Blinds to Go	1,538.12		
7/11/13	Grainger	1,020.96		
9/5/13	Reybold Self	220.00	How many storage units are there? What are there use?	
10/2/13	Verizon	236.97		
11/7/13	Tiger Direct	148.49		
12/9/13	Sony US	2,999.99		
12/9/13	Sony US	25.00		
		\$ 9,299.49		

Date	Vendor	Amount	Description	Contact
7/23/12	Blinds to Go	1,605.00	replacement blinds for school classrooms	
7/26/12	RH Crete	1,319.96	unknown	
10/9/12	Compu USA	185.00	unknown	
7/12/13	Blinds to Go	1,538.12	replacement blinds for school classrooms	
7/11/13	Grainger	1,020.96	replacement mechanical items	
9/5/13	Reybold Self	220.00	they hold extra furniture and books of the school, equipment, salt machine, shovels, ladders	
10/2/13	Vestron	236.67	unknown	
11/7/13	Deal Direct	148.89	unknown	
12/9/13	Sony US	2,999.99	laptop for Sean	
12/9/13	Sony US	25.00	fee for shipment	
		\$ 9,299.49		

FFA Pcard Review
 Employee: Jose Batran
 Information from June 2013 - Nov. 2013 Statements
 2/4/2014

	Post Date	Trans Date	Vendor	Amount	Receipt Provided?	Business Reason
1	12/9/2013	12/6/2013	Sony US	\$2,999.99	✓	
2	12/9/2013	12/6/2013	Sony US	\$26.00		
3	12/9/2013	12/6/2013	Amazon.com	\$427.99		
4	12/9/2013	12/6/2013	Amazon.com	\$427.99		
5	11/8/2013	11/11/2013	Tiger Direct	\$148.48	✓	
6	8/1/2013	7/30/2013	Staples	\$99.99		
7	8/19/2013	8/15/2013	Staples	\$183.26		
8	8/22/2013	8/21/2013	Amazon Market Place	\$479.00		
9	8/23/2013	8/22/2013	BJ Wholesale	\$246.56		
10	8/26/2013	8/24/2013	Amazon.com	\$464.54		

Purchase Order

P.O. Number:	FY14JB095
P.O. Date:	12/05/2013
Terms:	CREDIT CARD PAYMENT

Ordered From:

Company:	AMAZON.COM
Address:	
State/Province:	
Zip/Postal Code:	
Phone:	
Fax:	
Contact Name:	

Deliver To:

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	JOSE A. BELTRAN



Family Foundations Academy
1101 Delaware Street
New Castle, DE 19720

Phone: 302-324-8901
Fax: 302-324-8908
www.familyfoundationsacademy.org

Item	Description	Quantity	Unit Price	Amount	
	frigidaire fra156mt1 15,100btu window mount a/c	2	\$427.99	\$855.98	
	AC ADAPTER FOR HP OMNI 100-5050				
	PA-1900-37HW CHARGER POWER CORD	1	\$11.59	\$11.59	
Comments: saved \$177.98 for Middle School Server Room and Computer Lab AC POWER CORD FOR HP ALL IN ONE COMPUTER MODEL-1008				Sub-total shipping promotion apply	\$867.57 \$183.87 \$-177.98
				Grand Total	\$873.46

Authorized By:

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Purchase Order

P.O. Number:	FY14J8369
P.O. Date:	11/07/2013
Terms:	CREDIT CARD PAYMENT

Ordered From:

Company:	TIGER DIRECT
Address:	105 GEOFFREY DR.
State/Province:	NEWARK, DE
Zip/Postal Code:	19713
Phone:	302-731-6800
Fax:	
Contact Name:	

Deliver To:

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	JOSE A. BELTRAN



Family Foundations Academy
1101 Delaware Street
New Castle, DE 19720

Phone: 302-324-8901

Fax: 302-324-8908

www.familyfoundationsacademy.org

Item	Description	Quantity	Unit Price	Amount
	21.5" WIDE SCREEN MONITOR	1	\$148.49	\$148.49
			Sub-total	\$148.49
Comments: TO REPLACE DAMAGE ONE AT MIDDLE SCHOOL VIDEO RECORDER ROOM			Grand Total	\$148.49

Authorized By:

Purchase Order

P.O. Number:	FY14J8060
P.O. Date:	2013/08/22
Terms:	CREDIT CARD PAYMENT

Ordered From:

Company:	BJ'S
Address:	124 SUNSET BLVD.
State/Province:	NEW CASTLE, DE
Zip/Postal Code:	19720
Phone:	302-324-8080
Fax:	
Contact Name:	



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1101 Delaware Street
New Castle, DE 19720

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Fax: 302-324-8908
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Deliver To:

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	JOSE A. BELTRAN

Item	Description	Quantity	Unit Price	Amount
	WATER	1	\$246.56	\$246.56
	VITA WATER			
	VITA WATER ZERO			
	BATTERIES			
			Sub-total	\$246.56
Comments: PLEASE SEE ATTACHED SHEET, FOR ELEMENTARY SCHOOL				
			Grand Total	\$246.56

Authorized By:

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Purchase Order

P.O. Number:	FY14JB032
P.O. Date:	2013/08/15
Terms:	CREDIT CARD PAYMENT

Ordered From:

Company:	STAPLES
Address:	128 SUNSET BLVD.
State/Province:	NEW CASTLE, DE
Zip/Postal Code:	19720
Phone:	302-395-3910
Fax:	
Contact Name:	



Family Foundations Academy
1101 Delaware Street
New Castle, DE 19720

Phone: 302-324-8901
Fax: 302-324-8908
www.familyfoundationsacademy.org

Deliver To:

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	JOSE A. BELTRAN

Item	Description	Quantity	Unit Price	Amount
	PRINTER CABLE USB 11FT.	1	\$33.29	\$33.29
	PRINTER CABLE USB 7FT.	1	\$20.00	\$20.00
	LOGIC TECH KEYBOARD	1	\$79.99	\$79.99
	LOGI TECH KEYBOARD	1	\$29.99	\$29.99
	PRINTER CABLE USB 6FT.	1	\$19.99	\$19.99
Comments: FOR USE AT ELEMENTARY SCHOOL FOR STAFF PRINTERS, REPLACEMENT KEYBOARDS FOR MS. SIMMONS DR. BREWINGTON'S.			Sub-total	\$183.26
			Grand Total	\$183.26

Authorized By:

Purchase Order

P.O. Number:	FY14B093
P.O. Date:	12/05/2013
Term:	CREDIT CARD PAYMENT

Ordered From:

Company:	SONY.COM
Address:	
State/Province:	
Zip/Postal Code:	
Phone:	
Fax:	
Contact Name:	



Family Foundations Academy
1101 Delaware Street
New Castle, DE 19720

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Fax: 302-324-8908
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Deliver To:

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	SEAN MOORE

Item	Description	Quantity	Unit Price	Amount
	VAIO DUO 13 RED EDITION ID: 27-SVD13228PKB	1	\$2,999.99	\$2,999.99
	PC ESSENTIALS + 1 YEAR ADH FOR VAIO RED EDITION ONLY ID: 27-SPSESPCR02013	1	\$0.00	\$0.00
Comments: REQUESTED BY MR. MOORE			Sub-total	\$2,999.99
			Grand Total	\$2,999.99

Authorized By:

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Purchase Order

P.O. Number:	FY14JB035
P.O. Date:	2013/08/21
Terms:	30 DAY NET

Ordered From:

Company:	Amazon.com
Address:	
State/Province:	
Zip/Postal Code:	
Phone:	
Fax:	
Contact Name:	

Deliver To:

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	JOSE A. BELTRAN



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Item	Description	Quantity	Unit Price	Amount	
	Dell H810 Raid Card for New Server	1	\$479.00	\$479.00	
	Zyxel USG50 VPN Firewall	2	\$224.99	\$449.98	
				Sub-total	\$928.98
				S & H	\$14.56
				Grand Total	\$943.54

Comments:	
Order Numbers: 103-9029276-5330654 103-8625206-5821854	
For installation of new server upgrades.	

Authorized By:

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Purchase

P.O. Number:	FY14JB029
P.O. Date:	2013/07/30
Terms:	CREDIT CARD PAYMENT

Ordered

Company:	STAPLES
Address:	128 SUNSET BLVD. NEW CASTLE
State/Province:	DE
Zip/Postal Code:	19720
Phone:	302-395-3910
Fax:	
Contact Name:	

Deliver

Company:	FFA
Address:	1101 DELAWARE STREET, NEW CASTLE
State/Province:	DELAWARE
Zip/Postal Code:	19720
Phone:	302-324-8901 ext. 254
Fax:	302-324-8908
Contact Name:	JOSE A. BELTRAN



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Item	Description	Quantity	Unit Price	Amount
	PDF CONVERTER	1	\$99.00	\$99.00
Comments: FOR INSTALLING IN ADMINISTRATORS STAFF COMPUTERS			Sub-total:	\$99.00
			Grand Total:	\$99.00

Authorized By:

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