

RECEIVED

DEC 16 2013

(Monday, 11:51 pm)

**DELAWARE DEPARTMENT OF EDUCATION
APPLICATION TO MODIFY AN APPROVED CHARTER**

Delaware Design-Lab High School

- Minor Modification -

2013-2014

Date of Report: 15 December 2013

DE Department of Education
Charter School Office
401 Federal Street, Suite 2
Dover, DE 19901
Phone: (302) 735-4020
Fax: (302) 739-4

Table 2

Minor Modification (Section A Only)		Major Modification (Section A <i>AND</i> additional questions identified below)	
<input type="checkbox"/>	Enrollment change(increase or decrease) between 5% and 15%	<input type="checkbox"/>	Enrollment change(increase or decrease) of greater than 15% (<18 mos includes impact study) Section B
<input type="checkbox"/>	Change agreement with EMO/CMO	<input type="checkbox"/>	Grade configuration (adding grade levels or reducing grade levels) Section B
<input type="checkbox"/>	Start date/one-time delay	<input type="checkbox"/>	Educational Program (i.e., curriculum) Section C
<input type="checkbox"/>	Name of charter school	<input type="checkbox"/>	Mission (includes At-Risk designation) Section D
<input type="checkbox"/>	Existing or planned school facilities or structures (including any plan to use temporary or modular structures)	<input type="checkbox"/>	Replace, remove, or add EMO/CMO, or transfer of authorizer Section E
<input type="checkbox"/>	Change in terms to current site facility arrangement (i.e., lease to purchase)	<input type="checkbox"/>	Enrollment preferences Section F
<input checked="" type="checkbox"/>	Other – Request for additional time.	<input type="checkbox"/>	Location change Section G
		<input type="checkbox"/>	Goals for student performance Section H
		<input type="checkbox"/>	Performance Agreement Section A only

Section A: Core Questions

1. What modification does the school’s Board of Directors wish to make to the term(s) of the charter? Identify the page number(s) on which the term(s) is/are stated in the currently approved charter. If the term(s) of the charter the school wishes to modify is/are conditions placed on the charter by the Secretary of Education and members of the State Board of Education, state the condition(s) and the date(s) on which the condition(s) was/were placed on the school’s charter.

The Board of Directors of Delaware Design-Lab High School requests an extension of the Occupancy Commitment (Item #5, Pre-opening Requirement) providing the DOE a signed lease by December 15, 2013. The reason for this request is the inability to complete lease negotiations for the preferred facility in time to meet the December 15th due date. We request additional time from December 15, 2013 to March 30, 2014 to secure a lease, provide the DOE a description of the facilities, and description of the budget revisions required by the acquisition of the facilities and preparation of the facilities for school opening.

2. What is the effective date of the proposed modification?

Additional time is requested from December 15, 2013 to March 30, 2014.

3. The authorizer will review your most recent Performance Review Reports as part of your application. Discuss the school's academic performance, its compliance with the terms of its charter, and its financial viability as measured by the Performance Framework.

N/A

4. Describe the rationale for the request(s). Discuss any relevant research-base or evidence that supports this type of request. (*Attachments may be provided.*)

We are requesting an extension for submitting the Occupancy Commitment because the landlord is operating under a different timeframe than that set by the DOE. Our broker is working diligently to accelerate the landlord's process for completing the lease and we do not have full control over that process.

5. Describe how the proposed modification will impact the operation of the school. Include how student achievement, staffing, facilities, and the financial viability of the school may be impacted in the current school year and for the remainder of the school's charter term.

This extension will not impact the operation of the school or any other aspects of the charter.

6. Indicate the projected impact, if any, of the proposed modification on the school's present financial position, and its financial position going forward. If the modification promises to create financial challenges, indicate how those will be remedied.

This extension will not impact the school's present financial position nor its financial position going forward.