



DEPARTMENT OF EDUCATION

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Delaware Department of Education
Summer Food Service Program

POLICY STATEMENT

Sponsor Organization Name:	Federal Employer Identification Number
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[Sponsor Organization Name] _____ agrees to participate in the Delaware Summer Food Service Program (SFSP) and accepts responsibility for providing Program benefits to eligible children in the Program.

The applicant sponsor assures the Delaware Department of Education, that:

1. All children are served the same meal.
2. There is no discrimination in the course of the food service.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

3. Except for camps, the meals served are free at all sites.

All applicants that are camps that charge separately for meals also ensure the following:

1. The income eligibility standards conform to the Secretary's family size and income standards for reduced price school meals.
2. The method or methods used in accepting applications from families for Program meals ensure that households are permitted to apply on behalf of children who are members of households receiving food stamp, FDPIR, or TANF benefits using the categorical eligibility procedures described in §225.15(f);
3. The method used by camps for collecting payments from children who pay the full price of the meal prevents the overt identification of children receiving a free meal;
4. The camp will establish a hearing procedure for families wishing to appeal a denial of an application for free meals. Such hearing procedures shall meet the requirements set forth in paragraph §225.15(c)(5);
5. If a family requests a hearing, the child shall continue to receive free meals until a decision is rendered; and
6. There will be no overt identification of free meal recipients and no discrimination against any child on the basis of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

_____ Signature of Sponsor Authorized Representative	_____ Signature of Authorized State agency (SA) Representative
_____ Print/Type Name of Authorized Representative	_____ Print/Type Name of SA Authorized Representative
_____ Title of Authorized Representative	_____ Title of Authorized SA Representative
_____ Date of Signature	_____ Date of Signature