

**DEPARTMENT OF EDUCATION  
SCHEDULE A  
COMPUTATION SHEET FOR DETERMINING STATE PORTION OF SALARIES  
OF SCHOOL FOOD SERVICE COOKS, BAKERS, AND GENERAL WORKERS**

**DUE DATE: NOVEMBER 30, 2004**      Return to: Education Associate, Child Nutrition Programs

SCHOOL DISTRICT \_\_\_\_\_

MONTH of October 2004

JUSTIFICATION: "Effective July 1, 2004, the State shall pay . . . 60% of the salary rate for school lunch employees as set forth in the section 1322 (c), Title 14, Delaware Code."

INSTRUCTIONS: Data for lines 1 through 6 are to be district aggregate totals obtained from Form FFS-35-R96 (Claim for Reimbursement) for each school in the district for the month of October.

1. Total Type A Lunches (from base month claim) \_\_\_\_\_
2. Total Breakfasts under School Breakfast Program (from base month claim) \_\_\_\_\_
3. Total Other Meals in Base Month (a)  
(All Other Income - Type A Platter Price at each school) \_\_\_\_\_
4. Total Meals Served in Base Month (Lines 1+2+3) \_\_\_\_\_
5. Average Number of Meals Per Operating Day Served During Base Month (b). (Number of days in Base Month = \_\_\_\_\_) \_\_\_\_\_
6. Total Hours Per Day Allowed Under State Formula (c)  
(Line 5 ÷ 100 x 7) \_\_\_\_\_
  - a. Do not include sales from profit making activities (bake sales, etc., or activities before or after regular school hours (banquets, prayer breakfasts), etc.)
  - b. Example:      Number of meals served in base month:      165,000  
                          Number of operating days in base month:              22  
                          Average number of meals served per day:      165,000 ÷ 22 = 7,500
  - c. Example:      Total hours per day allowed under formula of seven (7)  
                          hours per 100 meals served: 7,500 ÷ 100 = 75 x 7 = 525 hours per day

SIGNATURE: \_\_\_\_\_  
                          District Food Service Supervisor

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**DEPARTMENT OF EDUCATION  
SCHEDULE B  
COMPUTATION SHEET: CAFETERIA WORKERS**

**DUE DATE: NOVEMBER 30, 2004**

Return to: Education Associate, Child Nutrition Programs

**JUSTIFICATION:** "Effective July 1, 2004, the State shall pay . . . 60% of the salary rate for school lunch employees as set forth in Title 14, Section 1322 (c); Del Code."

**INSTRUCTIONS:** The amount for each category of worker is derived by multiplying the total number of hours worked for workers with the same number of years by the appropriate hourly rate.

**FISCAL YEAR 2005**

YEARS OF EXPERIENCE	GENERAL WORKERS			COOK/BAKER		
	Hours	Rates	Amount	Hours	Rates	Amounts
0		9.34			10.15	
1		9.47			10.26	
2		9.62			10.39	
3		9.71			10.49	
4		9.83			10.63	
5		9.99			10.80	
6		10.14			10.90	
7		10.23			10.98	
8		10.30			11.08	
9		10.41			11.20	
10		10.52			11.34	
11		10.71			11.47	
12		10.83			11.61	
13		10.95			11.73	
14		11.08			11.83	
15		11.20			11.98	
16		11.35			12.14	
17		11.49			12.23	
18		11.64			12.32	
19		11.79			12.43	
TOTAL					****	

Total salary workers & cooks/bakers  
State Participation Rate – 60% 60%

State Total - Cafeteria Workers \_\_\_\_\_  
Total Hours Workers & Cooks/Bakers \_\_\_\_\_

Signature: \_\_\_\_\_  
Chief School Officer

Date: \_\_\_\_\_

