

## Disciplinary Action Codes

(Bold indicates a change from the previous year; Codes no longer used have a strikethrough)

(Revised: September 27, 2010)

CODE	DESCRIPTION
03	Counseling (Mandatory)
04	Demerit
05	Detention
06	Documented Warning
07	Expulsion without Services
07A	Expulsion with CDAP Placement
07B	Expulsion with Services
08	Suspension – In School
08A	Suspension – In School – School Intervention Program
09	Letter of Apology
10	Suspension - Out of School without Services
10A	Suspension - Out of School with CDAP Placement
10B	Suspension - Out of School with Services
11	Physical Activity
12	Privilege Restriction
13	Disciplinary Probation
14	Behavioral Contracts
15	Reprimand
16	Work Assignment
17	Restitution
18	Unsatisfactory Behavior Grades
19	Denial of Driving Privileges
20	Referral to In-School Service
21	Student-Teacher Conference
22	Referral to outside agency
23	Referral to REACH
24	Removal from Class (for only that class period)
25	Timeout (for less than a day)
26	Bus Suspension
27	Lunch Detention
<b>29</b>	<b>Saturday School</b>

Notes:

1. Starting in 2008-09, any offense resulting in an “**In-school Suspension**” (Codes 08 or 08A) is a mandatory report to DOE, similar to out-of-school suspension.
2. “**Scheduled Duration**” cannot be less than one full day for the following actions: In-School Suspension, Out-of-School Suspension and Expulsion.
3. For “**Removal from Class**” (Code #24), the duration is the length of that class period.
4. For “**Timeout**” (Code #25), Scheduled Duration has to be less than one day.

## Definitions for Disciplinary Actions

CDAP = Consortia Discipline Alternative Program (E.g. SCOPE, PEAK, Kingswood, Parkway, Because We Care)

Suspension, In-School = Disciplinary action resulting in the student being removed from regular classroom for at least one (1) day, and assigned to an in-school suspension program by school administration/Student's Intervention Team. This is a short-term placement (10 days or less).

Suspension, In-School, School Intervention Program = Disciplinary action resulting in the student being removed from the regular classroom, **for at least 10 days but no more than the total number of student days in a school year**, and assigned to an in-school suspension School Intervention Program by school administration/Student's Intervention Team. The program design should continue with the students' regular curriculum, include character education, conflict resolution skills, and behavior modification strategies. This is a long term suspension (more than 10 days).

Suspension, Out-of-School with CDAP Placement = Disciplinary action resulting in the student being removed from regular classroom, banned from school grounds for a specified length of time, and assigned to CDAP by District Alternative Placement Team.

Suspension, Out-of-School with Services = Disciplinary action resulting in the student being removed from regular classroom for at least one (1) day, banned from school grounds for a specified length of time, and continues to receive educational services (excludes CDAP). Decision by school administration/Student's Intervention Team.

Suspension, Out-of-School without Services = Disciplinary action resulting in the student being removed from regular classroom for at least one (1) day, banned from school grounds for a specified length of time, and does not receive educational services. Decision by school administration/Student's Intervention Team.

Expulsion, with CDAP Placement = Disciplinary action resulting in the student being removed from regular classroom and expelled from regular school setting **not to exceed the total number of student days in a school year**, assigned to CDAP by District Alternative Placement Team and approved by Local Board of Education.

Expulsion, with Services = Disciplinary action resulting in the student being removed from regular classroom and expelled from the regular school setting, **not to exceed the total number of student days in a school year**, with arrangements for the provision of educational services by District Alternative Placement Team and approved by Local Board of Education (excludes CDAP).

Expulsion, without Services = Disciplinary action resulting in the student being removed from regular classroom and expelled from the regular school setting, **not to exceed the total number of student days in a school year**, with total cessation of educational services by District Alternative Placement Team and approved by Local Board of Education.