

**Delaware Department of Education  
District Curriculum Alignment Review (Regulation 502)  
Evidence Pack Checklist Details  
HEALTH EDUCATION**

**Directions to District Contact Person:** Curriculum alignment documents submitted by the District to Delaware Department of Education in compliance with Regulation 502 must conform to the descriptions of required and optional evidence described on the document “Local Curriculum Alignment Scoring Rubric” sent to all districts in this packet. Please review these additional details regarding the categories of evidence prior to submitting the district evidence packet to us.

**Packet Preparation and Mailing**

- Packet may consist of paper or CD-ROM or combination of both.
- District Evidence Packet must be mailed/delivered to Director, Curriculum Development Workgroup, Delaware Department of Education no later than March 30 2009.

**Additional Notes on Evidence Categories**

**Category III Scope & Sequence with Units, Assessments, Standards/GCEs Matrix**

Note that two units are required for each grade cluster level for a total of EIGHT (8) units. DDOE reviewers will use the Unit Alignment Rubric (DDOE/502/Form 3) to review submitted and units corresponding assessments. Note the details of scoring on form 3.

DRC Model Units used for alignment must include evidence of classroom implementation, including student results.

**Documentation of Curriculum for Student Subpopulations served in self-contained programs**

Regulation 502 calls for documentation of alignment for district student subpopulations in settings with a different curriculum than the regular classroom. Some examples include self-contained programs for special education, gifted, or English Language Learners’ student groups.

**Documentation of Teacher involvement in curriculum alignment preparation**

Regulation 502 requires districts to submit evidence of direct teacher involvement in development of aligned curriculum. Districts can elect to submit summary documents regarding teacher attendance in curriculum development work projects, or other activities clearly related to the evidence. If you have questions about documentation of teacher involvement, please contact Dr. Michael Stetter, Director, Curriculum Development Workgroup, DDOE ([mstetter@doe.k12.de.us](mailto:mstetter@doe.k12.de.us)).