



## NEW TEACHER MENTORING PROGRAM

### CYCLE THREE

#### DOCUMENTATION OF APPLIED LEARNING

Listed below are the basic requirements for completing **Cycle Three** of the New Teacher Mentoring Program. You are required to document at least 30 work hours – 15 of which must be Learning Team experiences. *(Please be advised that these are basic requirements for the state process and that your district/charter school may require additional activities and application of the assessment process.)*

You are required to:

- Construct a portfolio to include student work samples representing strategies you have implemented and their effectiveness for Student Growth.
- Read all assigned chapters of the assigned text before the learning team meetings.
- Complete the required form for each chapter and turn it in to the designated lead mentor. *(You are responsible for completion of forms for missed meeting also)*
- Take an active part in the discussions during the meetings.
- Be responsible for leading one learning team meeting.
- Stay for the entire meeting time.
- Inform the designated lead mentor and team leader, in advance, in the event that you must miss a meeting. You are still responsible for the assignment for the meeting and must arrange to get the completed assignment to the lead mentor for review in a timely manner.
- Turn in work that is fully completed and of professional quality. Work that does not meet those two criteria may be returned for revisions.
- Other requirements as set forth by your district/charter school related to this cycle.