

District and Charter School Success Plan & Grant Approval Checklist Title I, Part D

NCLB, Title I –Part D, Section 1414

SUBGRANTS- A local educational agency may receive a subgrant under this part for any fiscal year only if such agency has on file with the State educational agency a plan, approved by the State educational agency, that is coordinated with other programs under this Act, the Individuals with Disabilities Education Act, the Carl D. Perkins Vocational and Technical Education Act of 1998, the McKinney-Vento Homeless Assistance Act, and other Acts, as appropriate.

LEA: _____ **Reviewer:** _____

Directions: Use the criteria below to review each district and charter school Success Plan and Grant.

Required Components of Title I, Part D DSCYF Success Plans and Grants	Yes	No	N/A	Comments
Section 1.0 – Success Plan				
1. The agency lists the 19 required elements – including procedures, assurances, and descriptions of services. [Section 1414 (c) (1)-(19)]				
a. Describes the procedures to be used, consistent with the State plan under section 1111, to assess the educational needs of the children to be served under this subpart;				
b. Provide an assurance that in making services available to children and youth in adult correctional institutions, priority will be given to such children and youth who are likely to complete incarceration within a two-year period;				
c. Describes the program, including a budget for the first year of the program, with annual updates to be provided to the State educational agency;				
d. Describes how the program will meet the goals and objectives of the State plan;				
e. Describes how the State agency will consult with experts and provide the necessary training for appropriate staff, to ensure that the planning and operation of institution-wide projects under section 1416 are of high quality;				
f. Describes how the State agency will carry out the evaluation requirements of section 9601 and how the results of the most recent evaluation will be used to plan and improve the program;				
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h. Includes data showing that the State agency has maintained the fiscal effort required of a local educational agency, in accordance with 9521;				
i. Describes how the programs will be coordinated with other appropriate State and Federal programs, such as programs under Title I of Public Law 105-220, vocational and technical education programs, State and local dropout prevention programs, and special education programs;				
j. Describes how the State agency will encourage correctional facilities receiving funds under this subpart to coordinate with local educational agencies or alternative education programs attended by incarcerated children and youth prior to their incarceration to ensure that student assessments and appropriate academic records are shared jointly between the correctional facility and the local educational agency or alternative education program;				
k. Describes how appropriate professional development will be provided to teachers and other staff;				
l. Designates an individual in each affected correctional facility or institution for neglected or delinquent children and youth to be responsible for issues relating to the transition of children and youth from such facility or institution to locally operated programs;				
m. Describes how the State agency will endeavor to coordinate with businesses for training and mentoring for participating children and youth;				
n. Provides an assurance that the State agency will assist in locating alternative programs through which students can continue their education if the students are not returning to school after leaving the correctional facility or institution for neglected or delinquent children and youth;				
o. Provides assurances that the State agency will work with parents to secure parents' assistance in improving the educational achievement of their children and youth, and preventing their children and youth's further involvement in delinquent activities;				

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<p>p. Provides an assurance that the State agency will work with children and youth with disabilities in order to meet an existing individualized education program and an assurance that the agency will notify the child or youth's local school if the child/youth –</p> <p style="padding-left: 40px;">a. Is identified as in need of special education services while the child/youth is in the correctional facility or institution for neglected or delinquent children and youth; and</p> <p style="padding-left: 40px;">b. Intends to return to the local school.</p>				
<p>q. Provides an assurance that the State agency will work with children and youth who dropped out of school before entering the correctional facility or institution for neglected or delinquent children and youth to encourage the children and youth to reenter school once the term of the incarceration is completed or provide the child or youth with the skills necessary to gain employment, continue the education of the child or youth, or achieve a secondary school diploma or its recognized equivalent if the child or youth does not intend to return to school;</p>				
<p>r. Describes any additional services to be provided to children and youth, such as career counseling, distance learning, and assistance in securing student loans and grants; and</p>				
<p>s. Provides an assurance that the program under this subpart will be coordinated with any programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974 (42 U.S.C. 5601 et.seq.) or other comparable programs, if applicable</p>				
Section 4.0 – Budget				
<p>2. The agency identifies 15-30% of funds reserved for transition activities. <i>[Section 1418 (a)]</i></p>				
<p>3. All planned expenditures are allowable. <i>[Section 1415 (a)] and [Section 1418 (a) (1-2)]</i></p>				
<p>4. SUPPLEMENT, NOT SUPPLANT- A program under this subpart that supplements the number of hours of instruction students receive from State and local sources shall be considered to comply with the supplement, not supplant requirement of section 1120A (as applied to this part) without regard to the subject areas in which instruction is given during those hours. <i>[Section 1415 (b)]</i></p>				