

District and Charter School Success Plan & Grant Approval Checklist Professional and Curriculum Development

144th General Assembly, Senate Bill #300, § 368

Districts shall submit applications to the Department of Education detailing the district's plan for the utilization of these funds. The Department of Education shall review and approve plans and allocate an amount not to exceed \$157.00 per certified employee, based on a district's personnel complement for the 2007-2008 school year. Grants are to be used for developing and implementing curriculum based on the content standards established by the Curriculum Frameworks Commission, as approved by the State Board of Education or for other professional development activities, including, but not limited to: Discipline, Special Education/Inclusion Collaboration/Consensus Building, Conflict Resolution, Shared Decision Making, local school board member training, and Educational Technology. Districts are encouraged to collaborate as a means of maximizing resources as well as focusing district activities on consistent principles. Grants may be utilized for training, planning, in-service programs and contractual services. The Department of Education is authorized to transfer 50 percent of the estimated district grant amount by July 30 of the fiscal year. The remaining 50 percent shall be transferred within 30 days of the final approval of the district application for funding.

LEA: _____ **Reviewer:** _____

Directions: Use the criteria below to review each district and charter school Success Plan and Grant.

Required Components of Professional and Curriculum Development State Funds District Success Plans and Grants	Yes	No	N/A	Comments
Section 1.0 – Success Plan Section 3.8 – Title II, Part A, Plan, Professional Development				
1. Grants are to be used for developing and implementing curriculum based on the content standards established by the Curriculum Frameworks Commission, as approved by the State Board of Education or for other professional development activities.				
2. Utilization of funds should incorporate integration of the proposal with existing resources and programs such as the Comprehensive Discipline Act, Delaware Principals Academy, Delaware Teachers Center, Drug Free Schools, Title I and II, Special Education and local funds dedicated to Standards and Assessment				
3. The plan should focus on overall improved student performance, with a built in level of accountability to determine effectiveness.				

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Section 2.1 – LEA Consolidated Application Planning Team				
Section 2.5 – Constituency Participation				
4. Utilization of funds should incorporate Inclusion of local staff in planning of the grant proposal, with representation from all involved in student learning, including all professional employees by category.				
Section 4.0 – Budget				
5. All planned expenditures are allowable				