

# Desk Audit Compliance Audit Checklist Education of Homeless Students

**District/Charter:** \_\_\_\_\_ **Reviewer:** \_\_\_\_\_

**School:** \_\_\_\_\_ **Desk Audit Review Date(s):** Quarterly (Jul 17, Oct 15, Jan 15, Apr 15)

**Date that data/documentation is available:**

Ongoing

**Legislation/Regulation Authority:**

Title X, Section 722

**Intent of the Legislation/Regulation:**

Provide identification of and support services for homeless students

**Focus of Review:**

Ensure homeless students are identified and provided supports needed for success.

**Method of Assessment:** (Check all that apply)

- Document Review
  - Requires district submission
  - Resides at DOE
- Data Analysis
  - Requires district submission
  - Resides at DOE

**From 2007 to 2009 what guidance, technical assistance, and/or professional development has been offered to the districts and charters regarding this regulation?**

Continual (at least quarterly) professional development; almost daily technical assistance.

Required District and Charter School Compliance Items of Education of Homeless Students	Check in 2009-10? (Y/N)	Evidence	Compliance			Comments
			Yes	No	N/A	
LEA has designated a Liaison to assist homeless students in enrolling and succeeding. (First Qtr only)	Y	Appointment letter/email; Consolidated Application				
LEA accurately enters data for identification of and support services for homeless students	Y	Database				
LEA has removed barriers to enrolling enrollment, attendance and success of homeless students	Y	Absence of complaints				