

***Dr. Carolyn Lazar***

1449 Thompsonville Road · Milford, Delaware 19963  
H (302)335-5651 · C (302) 632-9051 · cjlazar@lf.k12.de.us

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**PERSONAL DATA:**

Born and currently residing in Milford, Delaware. Married to retired Air Force electro- environmentalist, Ron Lazar. One seventeen year old son, Garren, currently attending Lake Forest High School through the school choice option.

**PROFILE:**

Dedicated educator with more than 25 years of experience. Extensive background in elementary education subject area, methodology, special education programs, curriculum, instruction, and assessment. Committed to creating a stable learning environment and inspiring students to achieve to the best of their abilities with a supportive team effort of administrators, staff, students, parents, and community members.

**EDUCATION:**

DOCTORATE LEVEL:	Wilmington University Educational Leadership and Innovation Conferral (12/09)
GRADUATE LEVEL:	Wilmington University Administrative Certification Master +45 Course Work (2004)
GRADUATE LEVEL:	Delaware State University Master of Arts Degree in Curriculum and Instruction (1987)
UNDERGRADUATE LEVEL:	Delaware State University Teacher of Exceptional Children Certificate gr. 1-12 (1987)
UNDERGRADUATE LEVEL:	Delaware State University Bachelor of Science Degree in Education (1984)

**EMPLOYMENT BACKGROUND:**

**Elementary Curriculum, Instruction and Supervision Specialist**                      Effective Date: July 2008

Lake Forest School District

Primary Responsibilities:

- Assist Lake Forest Assistant for Curriculum
- Assume responsibilities assigned in the areas of curriculum, instruction and assessment for all subject areas
- Support administrators, teachers, staff in building and individual areas of need
- Develop and align curriculum resources
- Assist with Balanced Scorecard, school improvement plans, consolidated grant
- Support implementation of district initiatives
- Provide professional development
- Assist with summer school planning, resource acquisition, and organization
- Represent Lake Forest at the state level
- Participate in meetings, trainings and initiatives at the local, county, and state level
- Review curriculum, develop plans with administrative input
- Collect, review, and interpret district data
- Observe and provide assistance in classrooms as needed with a focus on new hires, new to positions, and staff identified by building administrators

**Writing Change Agent**  
Lake Forest School District

Effective Date: January 2005

Primary Responsibilities:

- Curriculum mapping, 502 alignment
- Development of pacing guides, materials, and resources
- Provide professional development
- Model lessons in classrooms
- Visit all elementary classrooms
- Schedule trainings and articulation within buildings with administrator input
- Benchmark DSTP writings at the state and local level
- Development of mock DSTP writing prompts
- Development of and monthly meetings with representative district committee for writing

**Teacher**  
Lake Forest School District  
Primary Responsibilities:

Effective Date: 1984-2005

- Grade 2 inclusion classroom teacher (“regular” education teacher)
- Multi-age pilot program teacher
- Grade 2 “regular” education classroom
- Special Education resource room teacher for gr. 1-6
- Substitute teaching in gr. ECDC-gr. 6
- Student teaching gr. 4

**Teacher**  
Harris Elementary School  
Primary Responsibilities:

Effective Date: April 1985

- English and Language Arts gr. 1-6, individualized instruction

### **EXPERIENCE BACKGROUND:**

District Level:

- Policy Analysis Committee
- Recruitment and career fairs at Del State, Wesley, Wilmington University
- School Improvement Team
- Lead mentor for year one, two, and three teachers (*Pathwise, Frameworks for Teaching, Assessment for Learning*)
- RTI Team
- Focus Monitoring Team
- Learning Focused Strategies

State Level:

- State Model Unit Gallery juror and coach
- DSTP prompt writer, state committee member, state benchmarking review team
- No Child Left Behind Symposium/Legal Implications for 504 Plans and Special Needs
- Aspiring Administrators’ Workshops/Forums
- DCAS Item Review Team

### **ADDITIONAL ACCOMPLISHMENTS:**

SAELP First and Second Annual Policy & Practice Institute  
Nomination for Presidential Excellence in Teaching Award  
Lake Forest North Teacher of the Year 1994-1995 and 2003-2004