

# PROFESSIONAL STANDARDS BOARD

Meeting of Thursday, December 4, 2008

5:15 p.m.

Cabinet Room, Department of Education  
2<sup>nd</sup> Floor South Wing, Townsend Building

## MINUTES

**Members Present:** Joanne Christian, Marilyn Dollard, Samtra Devard, Lori Hudson, Cristy Greaves, Lori Hudson, David Kohan, Jill Lewandowski, Wendy Murray, Whitney Price, Kathleen Thomas and Cathy Zimmerman

**Members Absent:** Karen Gordon, Gretchen Pikus, Karen Ross, Michael Thomas, and Carol Vukelich

**Others Present:** Charlie Michels, PSB Executive Director; Pearl Carrington, PSB Secretary; Paula Fontello, Deputy Attorney General; Diane Donahue, Delaware Education Association; and Judi Coffield, Policy Analyst for the State Board of Education

### I. Opening:

**Call to Order:** Ms. Thomas, Professional Standards Board Chair called the meeting to order at 5:20 p.m.

**Approval of Agenda:** A motion was made by Ms. Murray and seconded by Mr. Zimmerman to approve the Agenda. The motion carried.

**Approval of Minutes:** A motion was made by Ms. Dollard and seconded by Mr. Kohan to approve the amended Board Meeting minutes of November 6, 2008. The motion carried.

### II. Public Comment

None.

### III. Executive Director's Report

- Mr. Michels indicated that the pending Revocation Hearing is in the process of being rescheduled and will be held as soon as practical.
- Mr. Michels and Chairperson Ms. Thomas are preparing a Memo to Governor Elect Markell's Transition Team stating the history of the PSB, who is represented on the Board, what the Board's responsibilities are and the relationships between the PSB, the Department of Education and the State Board of Education. Mr. Michels has contacted the Transition Team and had not received a response. He will be forwarding the Memo early the following week if he had not been contacted by then. A copy of the Memo was found in each Member's folder.
- Mr. Michels attended the DOE Budget Hearing on November 25, 2008. Copies of the statement he read regarding the moratorium on professional development

clusters and National Certifications was found in each Member's folder. It was noted that Mr. Michels observed that no minutes were taken during the Hearing.

- Mr. Michels has reviewed and amended some of the regulations that are slated for the PSB-adopted 5 year review cycle: 1582 School Nurse and 1580 School Library Media Specialist. Mr. Michels has also been working with the Licensure and Certification Criteria Committee, the DOE Office of Professional Accountability Workgroup and Dr. Robin Taylor on amending 1506 Emergency Certificate to increase clarity and reduce various current interpretations of the standing regulation.
- Mr. Michels is working on the PSB Quarterly Legislative Report that is due January 1, 2009. Copies of the Report will be mailed to the required recipients and will be and in the January 5 PSB meeting Members' folders.

#### **IV. Presentations**

None

#### **V. Discussion**

##### **A. 1511 Issuance and Renewal of Continuing License - *For Conversation*** *Professional Development Task Force recommendations and ramifications*

The Board engaged in a lengthy open discussion, led by Ms. Thomas, regarding the DOE/DESS newly adopted and posted definition of professional development and the connected 'is and isn't' chart. Overall, the Board felt that the definition was appropriate, but the corresponding chart was too restrictive and would have a major impact on the current list of 'options' offered within regulation 1511 Issuance and Renewal of Continuing License. Ms. Fontello reminded the Board that pursuant to 14 Del. C. § 1212, the Standards Board is mandated to review the professional development requirements of the continuing license on an ongoing basis for the purpose of proposing regulations that modify the minimum requirements and that improve the effectiveness of professional development. Ms. Fontello also explained prior to January 1, 2003, the Standards Board was not able to increase the minimum 90 clock hours requirement, however, the Board may now increase the minimum clock hours if decide to do so in the review process. The Board also reconsidered once again placing restrictions on the maximum number of hours relative to the various Options. The Board generally felt that that it would be incumbent upon the Board to carefully consider the DOE definition and consider adopting it within their regulations. Mr. Michels noted that another component of 1511 is the number of 'hours' needed to renew a Continuing License and that Delaware, relative to other states, has a minimum number of required hours. It was noted that if 1511 was indeed amended that a well-thought out plan for implementation would need to be devised. The PSB requested that these critical conversations be continued at the January 5, 2009 PSB meeting. Mr. Michels indicated that Ms. Thomas and he would spend some time reviewing the current 'Options' in 1511 and how they might be amended to reflect the definition and the PSB's conversation. The members were requested to talk to their colleagues about the impacts of adopting this definition and the subsequent impacts.

##### **B. 1513 Denial of Licenses - *For Conversation***

This regulation will need to be amended to reflect current changes in DE Code. The presented draft of the regulation reflects the language in Code and in Sections will need to be more prescriptive about processes. The latest draft has numerous sub-sections that require further clarification and the Board's subsequent approval of their content. Mr. Michels stated that Ms. Fontello and he are working diligently on this regulation and they are hopeful that it will be presented to the PSB Board for Approval to Publish on January 5, 2009.

**C. 1514 Revocation of Licenses and Certificates**

*For Conversation*

This regulation will also need to be amended to reflect current changes in DE Code. This regulation applies to the limitation, suspension or revocation of an Initial License, Continuing License or Advanced License. The presented draft of the regulation reflects the language in Code, but will need more scrutiny with subsequent potential amendments. Mr. Michels stated that Ms. Fontello and he are working diligently on this regulation as well and they are hopeful that it will be presented to the PSB Board for Approval to Publish on January 5, 2009.

**VI. Action Items**

**A. 1580 School Library Media Specialist**

*For Publication*

This regulation was reviewed by the Licensure and Certification Criteria Committee in October and the Board and the DOE Cabinet in November. It has been amended slightly since the Board's review in November for clarification purposes. After a brief discussion, Ms. Hudson moved and Ms. Zimmerman seconded a motion to Publish 1580 School Library Media Specialist. The motion carried.

**B. 1597 Delaware Professional Teaching Standards**

*For Publication*

This regulation was critically reviewed by Ms. Thomas and Mr. Michels. During the November 6, 2008 PSB meeting, a lengthy explanation by Mr. Michels showed the relevant connections to current research. Upon further review, both Ms. Thomas and Mr. Michels felt that the standing regulation is still reflective of Dr. Charlotte Danielson's latest published work, the DE Mentoring Program and DPAS II. Mr. Michels felt that it was critical for the Board to review this regulation as it has been five years since its original approval and that it was important for the current Board to affirm the Standards. Mr. Michels recommended to the Board to reauthorize this regulation. Ms. Hudson moved and Dr. Greaves seconded the motion to approve reauthorization of 1597 Delaware Professional Teaching Standards for Publication. The motion carried.

**C. 1559 Trade and Industrial Education Teacher**

*Final Action*

This regulation has received no public comment. It has been discussed with the Licensure and Certification Criteria Committee and with the DOE, PSB and SBE. Mr. Michels shared a non-substantive change in the regulation within the definition of "**Two Years of College**

**or Technical Training”**. Ms. Dollard moved and Ms. Murray seconded the motion to approve 1559 Trade and Industrial Education Teacher for Final Approval. The motion carried.

**D. 1502 Professional Growth Salary Increments**

*Final Action*

This companion regulation has received no public comment. It has been discussed with the Licensure and Certification Criteria Committee and with the DOE, PSB and SBE. Mr. Michels shared a non-substantive change in the regulation within the definition of “**Two Years of College or Technical Training**”. Ms. Dollard moved and Ms. Murray seconded the motion to approve 1502 Professional Growth Salary Increments for Final Approval. The motion carried.

**E. 1510 Issuance of Initial License**

*Final Action*

This companion regulation has received no public comment. It has been discussed with the Licensure and Certification Criteria Committee and with the DOE, PSB and SBE. Mr. Michels shared a non-substantive change in the regulation within Section 3.4.1 relative to two years of College or Technical Training. Ms. Dollard and Ms. Murray seconded the motion to approve 1510 Issuance of Initial License for final approval. The motion carried.

**VII. PSB Standing Committees**

**A. Licensure and Certification Criteria –**

The Licensure and Certification Criteria Committee has not met.

**B. Professional Development and Associated Compensation.**

The Professional Development and Associated Compensation Committee has not met.

**VIII. Other**

**IX. Public Comment**

None

**X. Adjournment**

A motion was made by Ms. Dollard and seconded by Ms. Zimmerman to adjourn the meeting. The motion carried. The meeting adjourned at 7:10 p.m.

**During the course of this meeting, the Professional Standards Board may enter into Executive Session to consider strategy with respect to pending and potential litigation or with respect to personnel issues. The Professional Standards Board may also take breaks.**

**The times designated on the agenda are approximate and are listed for administrative purposes only. The Professional Standards Board reserves the right, pursuant to Section 10004(e) of the Freedom of Information Act, to hear any matter out of its order during the meeting.**