

# PROFESSIONAL STANDARDS BOARD

Meeting of Thursday, September 7, 2006  
5:15 p.m.

Cabinet Room, Department of Education  
(2<sup>nd</sup> Floor South Wing, Townsend Building)

## MINUTES

Members Present: Leslie Holden, Edward Czerwinski, Sandra Falatek, Mary Furbush, Karen Gordon, Richard Gregg, Barbara Grogg, Carla Lawson, Gretchen Pikus, Karen Schilling-Ross, Kathleen Thomas, and Michael Thomas

Members Absent: Harold Roberts, Lori Hudson, Mary Mirabeau and Carol Vukelich

Others Present: Charlie Michels, PSB Executive Director, Pearl Carrington, PSB Secretary, Susan Bunting, Superintendent of Indian River, Paula Fontello, Deputy Attorney General; Vicky Cairns, DSEA and Ann Case, State Board of Education

### I. Opening

#### A. Call to Order

Leslie Holden called the meeting to order at 5:25 p.m.

#### B. Approval of Agenda

A motion was made by Edward Czerwinski and seconded by Karen Gordon to approve the agenda, as presented. Motion carried unanimously.

#### C. Approval of Minutes of August 3, 2006

A motion was made by Carla Lawson and seconded by Kathleen Thomas to approve the meeting minutes of August 3, 2006. Motion carried unanimously.

### II. Public Comment

None.

### III. DE Department of Education Report

None.

#### **IV. Executive Director's Report**

Charlie Michels reported the following:

Regulation 1526, the former ESOL certification has been moved back a bit due to Delaware Register's Errata errors. More time is legally needed for public comment; therefore the item will not be published until October, 2007. Repeal of 1527 is connected to the timeframe of Regulation 1526. Mr. Michels is making progress on the amended Special Education Certification 1562. The Licensure and Certification Committee will be meeting on the 14<sup>th</sup> to discuss this issue. Their recommendation will be sent to the Professional Standards Board, and the draft regulations will reflect the consensus. A meeting was held with Debbie Hanson (DOE), to work on Regulation 1567 Standard Certificate Theatre Teacher. This will be moved on to Licensure and Certification Committee for review. Regulation 1572 Standard Certificate Teacher of the Deaf and Hard of Hearing is being addressed. Presently Mr. Michels is working with Mr. Ed Bosso from Christina, formerly Director at the Sterck School, who was an earlier consultant with Pat Carlson. The Professional Standards Board website has been updated to include new additions. Mr. Michels addressed his work on clusters. He has a new Cluster Designation process, and updated Online Vendor Manual, as well as the updated Manual for Cluster Providers. He has had considerable help from Ms. Vicky Cairns of DSEA on the latter. The PSB-SBE Log that is sent to members will now only contain the last 12 months; more information can be included if requested. The increased Cooperating Teacher stipend will not be allocated this year, but hopefully will next year.

#### **V. Presentation**

None.

#### **VI. Discussion**

##### **A. Educator Accountability Funds**

There was open discussion regarding the Accountability Funds. Mr. Michels will research and provide additional information to questions asked by members.

##### **B. Clusters:**

- 1. Replication termination timeframes**
- 2. Educator cluster renewal guidelines**
- 3. Evaluations**
- 4. Cluster renewal guidelines**

There was an open, lively discussion on the cluster renewal process, guidelines and evaluations of clusters. Mr. Michels will take concerns and suggestions back to the Professional Development and Associated Compensation committee for further refinement and formalization of components.

**C. Professional Standards Board Projected Budget – FY 08**

Mr. Michels reported that the PSB Projected FY 2008 budget is presented for review, but does not need to be approved at this time. Questions were asked and answered.

**D. Regulation 385 Permits – Substitute Teachers**

After the initial discussion, Mr. Michels stated that he will check with both the Department of Education and District Superintendents/HR personnel to see if Regulation 385 is still necessary or can be repealed. A legal opinion from Ms. Fontello will be solicited.

**E. 1579 Teacher of the Visually Impaired**

Due to unforeseen circumstances, this regulation was not published in the Delaware Register. It will be published in the October issue and the Professional Standards Board will discuss this regulation at their October meeting.

**VII. Action Items**

**A. PSB Meeting Calendar**

After some discussion, the Professional Standards Board Members unanimously agreed to continue with their current practice and meet every first Thursday of the month, alternating with day meetings at (1:15 p.m.) and evening meetings at (5:15 p.m.).

**B. Legislative Ad Hoc Committee: Formulation, Tasks and Timeframe**

The Board voted to create Legislative Ad Hoc committee to address any legislative changes. The Committee shall have until December 31, 2006 to complete its task and will consist of Leslie Holden, Chair, Barbara Grogg and Gretchen Pikus. The committee will meet closer to December to recommend the Professional Standards Board legislative agenda prior to the DE Legislative Session opening.

**C. Amend Regulation 1537 Standard Certificate Bilingual Teacher K to12 (For Approval)**

A motion was made by Richard Gregg and seconded by Gretchen Pikus to approve the Amended Regulation 1537 Standard Certificate Bilingual Teacher K to 12. Motion carried unanimously.

**D. Repeal Regulation 1558 Standard Certificate Bilingual Teacher (Spanish) Primary/Middle Level (For Approval)**

A motion was made by Carla Lawson and seconded by Karen Gordon to approve the Repeal of Regulation 1558 Standard Certificate Bilingual Teacher (Spanish) Primary/Middle Level. Motion carried unanimously.

**E. Amend Regulation 1570 Standard Certificate Early Childhood Special Education Teacher Birth to Grade 2 (For Approval)**

A motion was made by Richard Gregg and seconded by Kathleen Thomas to approve the Amended Regulation 1570 Standard Certificate Early Childhood Special Education Teacher Birth to Grade 2. Motion carried unanimously.

**F. Professional Development Clusters (For Approval)**

**1. 0611 Prioritizing the Curriculum: A Statewide Workshop for District Personnel – P, replication**

A motion was made by Gretchen Pikus and seconded by Richard Gregg to approve cluster replication 0611 Prioritizing the Curriculum: A Statewide Workshop for District Personnel – P, with a salary supplement of 2% on the State portion of the salary scale for a period of 5 years. Motion carried unanimously.

**2. 0612 Using Data to Lead Change in School Improvement – P, replication**

A motion was made by Gretchen Pikus and seconded by Richard Gregg to approve replication cluster 0612 Using Data to Lead Change in School Improvement – P, with a salary supplement of 2% on the State portion of the salary scale for a period of 5 years. Motion carried unanimously.

**G. 2006 – 2007 Mentor and Lead Mentor Stipends**

<i>Lead mentors (teacher and administrator)</i>	<i>\$1,500</i>
<i>Mentors (teacher and administrator)</i>	
<i>Mentoring 1 first year teacher or administrator</i>	<i>\$750</i>
<i>Mentoring 2 first year teachers or administrators</i>	<i>\$1,000</i>
<i>Mentoring 3 first year teachers or administrators</i>	<i>\$1,250</i>

A motion was made by Barbara Grogg and seconded by Karen Gordon to approve the Mentor and Lead Mentor Stipends as listed above for the 2006-2007 school year. Motion carried unanimously.

**H. Approved Clusters – 2006 -2007 School Year**

A motion was made by Richard Gregg and seconded by Karen Gordon to approve the current approved cluster list for the 2006 – 2007 School Year.

**VIII. PSB Standing Committees**

**A. Licensure and Certification Criteria**

The Licensure and Certification Committee will meet on Thursday, September 14, 2006 at 4:00 p.m.

**B. Professional Development and Associated Compensation**

The Professional Development and Associated Compensation committee will meet on Monday, September 11, 2006 at 4:30 p.m.

**IX. PSB Ad Hoc Committees**

**A. Mentor Committee**

Dr. Mary E. Kotz, from DOE, has requested that members of this committee meet with her in early Fall. She will let us know of the date.

**B. Cluster Committee**

Mr. Michels reiterated some of the discussion held earlier in the meeting and told members that cluster evaluations is a high priority for him. He is making a contact through Secretary Woodruff to help with some of the specific questions prescribed by the SBE.

**X. Other**

**XI. Public Comment**

None.

**XII. Adjournment**

A motion was made by Gretchen Pikus and seconded by Richard Gregg to adjourn the meeting. The meeting adjourned at 8:15 p.m.

**The next meeting of the Professional Standards Board will be held on Thursday, October 5, 2006 at 1:15 p.m. at the Department of Education, in the Townsend Building, Cabinet Room, 2<sup>nd</sup> Floor, Dover, Delaware.**

During the course of this meeting, the Professional Standards Board may enter into Executive Session to consider strategy with respect to pending and potential litigation or with respect to personnel issues. The Professional Standards Board may also take breaks.

The times designated on the agenda are approximate and are listed for administrative purposes only. The Professional Standards Board reserves the right, pursuant to Section 10004(e) of the Freedom of Information Act, to hear any matter out of its order during the meeting.